



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
COMMISSIONERS' MEETING  
October 13, 2014**

**PRESENT:** Commissioner Larry Moore, Commissioner RobRoy Graham, and Commissioner Leonard Bjornstad. District Chief Jerry DeBruin, Battalion Chief Denise Christensen, \*Training Division Lieutenant David Moe and District Administrator Jo Olson

**ABSENT:** Battalion Chief Jay Van Middendorp and Battalion Chief Frank Cain Jr. \*Training Division Lieutenant David Moe went on a fire call and missed meeting

**GUESTS:**

Meeting called to order at 5:00 PM at Kendall Fire Station.

**Executive Session called:**

- A 15-20 minute executive session was called at 5:00 PM by Chair Commissioner Larry Moore to discuss employee salaries
- Attendees: Commissioner Larry Moore, Commissioner RobRoy Graham, Commissioner Leonard Bjornstad and District Chief Jerry DeBruin
- Executive session ended at 5:20 PM

**Items signed by the Commissioners:**

- Regular meeting minutes read and approved
- Invoice Vouchers
- Resolution 2014-06 (Regarding changes to the By-Laws & Interlocal Agreement to the Cities Insurance Association of Washington (CIAW))
- Resolution 2014-07 (Resolution Providing for Tax Levy Increase)
- Warrants in the amount of \$19,289.83
- Payroll in the amount of \$21,754.59

## **Correspondence:**

### **September's Treasurer's Report:**

#### 714 Expense Fund

• Starting Balance	\$108,595.09
• Tax Receipts	\$9,653.15
• Misc. Receipts	\$17,193.67
• Warrants	\$40,962.67
• Ending Cash Balance	\$94,479.20
• Investment Starting Balance	\$165,445.34
• Pool Investment Interest	\$69.84
• Total Cash & Investment Pool	\$259,994.38

#### 714 10 Go Bond

• Warrants	\$671.19
• Debt Issued	\$120,380.42
• Debt Paid	\$671.19
• Debt Outstanding	\$119,709.23

#### 71420 Reserve Fund

• Prior Balance	\$125,886.21
• Purchases & Pool Earnings	\$49.84
• Ending Balance	\$125,936.05

### **Bank of the Pacific Statement:**

• Beginning Balance (09/01/2014)	\$1,486.47
• Deposits/Misc Credits 21	\$14,663.80
• Withdrawals/Misc Credits 6	\$15,433.70
• Ending Balance (09/30/2014)	\$716.57

## **Old Business:**

- Land Loan for Property and House
  - District Chief DeBruin followed up on the wiring for house in Sumas
  - District Chief DeBruin indicated the house wiring for furnace replacement is adequate
  - District Chief DeBruin says the Sumas property/house is now being sold under a different realtor
  - Commissioner Moore wants to put the possible purchasing of the Sumas house and land on hold
  - Commissioner Leonard Bjornstad agreed
  
- Demo Saws
  - District Chief DeBruin indicated they have purchased one demo saw for Welcome
  - Discussion continued on the Demo saw, including purchase of another
  - Commissioner Graham made a motion to purchase another new saw for Sumas
  - Commissioner Moore seconded the motion to purchase a new saw for Sumas
  
- Call Volume & Times
  - District Chief DeBruin spoke to Training Division Lieutenant Moe's printouts of the District call volume and times
  
- TR-91 Vehicle
  - District Chief DeBruin spoke about the purchasing of Training Division Lieutenant Moe's new vehicle and what would be done with Training Division Lieutenant Moe's old vehicle

## **New Business:**

- Bellingham Medic One Billing
  - District Chief DeBruin spoke about a meeting he attended and cost savings which could occur using another party for our BLS billing
  - District Chief DeBruin says he can report back on this when he gets more information

**Automatic Aid Agreement:**

- Automatic Aid Agreement between Whatcom County Fire District 14 and Whatcom County Fire District 1
  - District Chief DeBruin presented Commissioner Moore with an updated agreement between Fire District 1 and Fire District 14
  - Commissioner Moore signed updated agreement

**Fire Station Reports:**

- Station 1, Sumas Battalion Chief Jay Van Middendorp
  - No report
- Station 2, Kendall Battalion Chief Frank Cain Jr.
  - No report
- Station 3, Welcome Battalion Chief Denise Christensen
  - Battalion Chief Christensen indicated all is going well at Welcome
  - Battalion Chief Christensen indicated the new volunteer is working out

Meeting adjourned at 6:00 PM. The next meeting will be at Kendall Station on November 11, 2014

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COMMISSIONER-CHAIR---Larry Moore

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COMMISSIONER---RobRoy Graham

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COMMISSIONER---Leonard Bjornstad

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DISTRICT ADMIN---Jo Olson