When selling your home in the Ben Oaks community, the HOA is happy to provide the following information to your lender/title company to aid in obtaining the required closing requirements:

Current Owner:

Address:

1. Amount of Dues: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ( \_\_\_\_ monthly\_\_\_\_ quarterly\_\_\_\_ annually)

2. Calendar Year for HOA Dues (i.e. 1/1 – 12/31):

3. Due Date: \_\_\_\_\_\_\_\_\_\_\_Past Due Date: \_\_\_\_\_\_\_\_\_\_\_\_\_Late Fee:\_\_\_\_\_\_\_\_\_\_\_

4. Please confirm if the dues are current and the date they are paid thru:

 (Please send ledger on company letterhead showing seller is current.)

5. Next Payment Due:

6. Transfer Fee to Buyer:

7. Special Assessment (yes/no):

8. HOA Contact (name/address/phone number/email):

Ben Oaks Home Owners Association

P.O. Box 283

Mechanicsville, MD. 20659

directors@benoakshoa.com

In the event there is something additional needed or in a different format, please feel free to reach out to the HOA at: directors@benoakshoa.com

 Sincerely, Ben Oaks HOA