

Sydenham Parish Council

Minutes of the Parish Council meeting held on 5th July at 7.30pm at 1 the Cottage, Brookstones

Present: Michael May (MM) - Chair
David Wilkins (DW)
Hayley Smith (HS)
Heather Mullins (HM) – Clerk

Apologies: Alison Isherwood (AI) - Vice Chair
Cheryl Belson (CB)

080	Members' declaration of interests (for items on the agenda)	None.	
081	Minutes of previous meeting	The minutes of the previous meetings were approved and signed.	
082	Planning	P22/S1766/HH 18 Holliers Close, Sydenham OX39 4NG Proposed first floor extension with associated external works <i>SODC decision – planning permission granted</i>	
083	Finance	The following items were approved for payment, including forecasted payments during the summer break as there is no scheduled meeting in August: £7.96 Virtual Landline, reimburse clerk for virtual landline, July £4.55 SSE electricity supply for defibrillator, July £426.25 Clerk's salary for July £36.00 Pet Waste Solutions, dog bin emptying during June £24.00 reimburse Vickie Roe for printing - Fayre £89.14 reimburse Sue Jones for tablecloth and glasses - Fayre £59.99 Clerk's expenses - renewal of Microsoft subscription £233.37 Crown Inn – jubilee party refreshments - Fayre £9.99 DW expenses – mower repair £51.21 DW expenses – mower fuel £420.00 CPA Horticulture, playing field bark £16.38 Clerk's expenses – printer cartridge £7.96 Virtual Landline, reimburse clerk for virtual landline, Aug £4.55 SSE electricity supply for defibrillator, Aug £426.25 Clerk's salary for August £36.00 Pet Waste Solutions, dog bin emptying during July £tbc DW expenses, fuel for mower during summer months	
	NatWest Current a/c: b/f £816.02	Payments: £426.25 Clerk's salary for May £31.20 Reimburse Rachel Blake for Fairy Door maps - Fayre £36.00 Pet Waste Solutions, dog bin emptying May £5.50 Clerk's expenses – sign for playing field gate £89.99 Clerk's expenses – wooden sign for Platinum thicket £7.96 Virtual Landline, reimburse clerk £4.55 SSE telephone box supply for defibrillator	Closing balance at 30/06/22

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	NatWest Reserve a/c: b/f £32,777.96	<p>£26.12 reimburse Vicki Roe for children's activities - Fayre</p> <p>£24.99 reimburse Hayley Smith for prize hamper - Fayre</p> <p>£51.90 reimburse WI (Siobhan McKee) for Jubilee Cake ingredients</p> <p>£89.14 reimburse Sue Jones – drinks, banquet roll, glasses - Fayre</p> <p>£149.36 reimburse Hayley Smith – cake decorations, sweets, drinks - Fayre</p> <p>Receipts: £600.00 transfer from reserve account</p> <p>Payments: £600.00 transfer to current account</p> <p>Receipts: £2.68 interest in June</p>	<p>£473.06</p> <p>£32,180.64</p>
084		The debit card application is being chased up with Natwest.	
085	Matters carried forward	<p>Platinum Thicket and wildflower meadow</p> <p>The option of leasing the allotment field to the Environment Bank for 30 years as a wildflower meadow for carbon credits (payment of approximately £1000/year) is being explored. Mowing around the thicket trees is underway.</p>	MM
086		<p>Playing field</p> <p>The bark edging has been removed for replacement. Expenditure approval confirmed for bark and weedkiller. The goalpost has been repaired for now and will be replaced in due course. A working party to be organised on Sunday 10th for bark spreading and maintenance.</p>	DW DW/HS
087		<p>Speeding on B4445</p> <p>The consultation results will be heard by OCC committee on 21st July. Chinnor to be contacted regarding the delivery process of the chicane.</p>	MM
088		<p>Village 20mph zone</p> <p>The scheme will be part of the first delivery phase. The limits have been agreed, with the possibility of a second zone for maximum effectiveness.</p>	
089		<p>Village repairs and maintenance</p> <p>OPC drain clearance has been booked for 12th July, although some work has already been undertaken.</p> <p>Thames Water have made an excellent repair of the manhole on the green, and have responded to the other issues reported. The roadside verge cutting will be undertaken this week. DW has strimmed around the village gates and pinch points. The four wooden posts by Box Cottages to be painted white to improve visibility.</p> <p>The village gates at the Stert side of the village have been painted and the new Welcome signs order can proceed.</p>	DW HM

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090		Footpaths and bridleways The TOE grant gate works will be undertaken this week. The addition of further hardcore to the Jays path and Sewells Lane bridleway is likely to take place in August. Expenditure of £1500 for 30-40 tonnes of hardcore and £500 for equipment hire approved.	
091		Fayre Committee report The Jubilee event was a resounding success. A huge thank you to the Church and Lamb families for providing the under-cover area and making it possible for the event to go ahead in the bad weather. Expenditure approved for a suitable thank you gift. The Fayre next year will be a big event!	
092		Additional parish council email The delay in the debit card application has held this up. Expenditure approval given for a three year purchase of an email address for the Parish Council Chair.	HM
093		Clerk's Annual Review Feedback to be given to the clerk – c/fwd	HS
094		OSR storage and record archiving A list of records is being compiled for the County Record Office to review for archiving.	HM
095		Standing Orders Tracked changes to be reviewed.	MM
096		Openreach - fibre There is still no progress on duct installation, and the contractor has not been replaced. This issue has been taken up with senior executives at Openreach and an update is anticipated in the next 48 hours.	MM
097	Matters Arising	Road sweeper The road sweeper to be booked, with a request for advance notice so that roadside weeds can be loosened beforehand for maximum effect.	HM
098	Correspondence	Towersey PC – Neighbourhood Plan consultation CIL charging schedule statement following review Code of Conduct training for clerks and councillors MyVisionOxfordshire (previously RNIB) – request for donation	HM
099	Any Other Business	Apologies from Clerk for September meeting – HS to take minutes.	
<p style="text-align: center;">There being no other business the meeting closed at 8.50pm. The next meeting will be held on Thursday 1st September at 7.30pm in the Old School Room.</p>			

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