

OFFICIAL IBSD MINUTES

JULY 24, 2013
IONA-BONNEVILLE SEWER DISTRICT (IBSD)
MONTHLY BOARD MEETING

Meeting called to order by Chairman Kelly Howell at: 7:05 p.m.

Board Members Present: Kelly Howell (Chairman); Mike Klingler; Jason Blundell; Glen Clark; Robert Esplin

IBSD Staff: Cindy Wellman, Manager; Donna Bridges, Field Coordinator

Attorney: Tony Sasser, Sasser Law Office

Public: Kevin Harris, Forsgren Associates; Paul Scoresby, Schiess & Associates

Agenda Items:

1. Landmark subdivision - Update
2. Ammon separation: Discussion
3. Tax Certifications
4. Office: Computer update
5. Payment of bills
6. Adjournment

Meeting minutes: For additional information, please reference the meeting recording.

Mr. Howell noted that the order of items on agenda will change since we are waiting for Mr. Clark.

00:08:50 **LANDMARK SUBDIVISION - UPDATE**

Ms. Bridges updated the Board on the flooding that took place during construction of Landmark subdivision. There was an initial report that homes were flooded but there were no reports from homeowners in the office. It was believed that the irrigation ditch was no longer being used but someone late in the evening turned on the water after construction crews had gone home for the weekend which caused the ditch to overflow and flood the construction area.

Mr. Harris stated that people who knew him phoned him and that it is his understanding that a few homes had minor flooding. Mr. Sasser notified ICRMPs as a precaution.

Water surcharged the lines and filled the vault box in Birchwood that is also under construction. The engineer for the project has been notified that cleaning of the lines in Birchwood will be required prior to acceptance of the lines.

00:12:45

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00:12:45 **AMMON SEPARATION: DISCUSSION**

Ms. Wellman stated that after the public hearing on July 17th she looked at the accounts for the people who own the corner lots on Ross Avenue and Wanda Street. Coincidentally one of the homeowners of the south west lot came into the office. He has the ability to subdivide his lot and also mentioned that his neighbor across the street has already subdivided his lot.

Mr. Esplin asked Mr. Harris if he had an idea what running a force main up Ross Ave. would cost. Mr. Harris stated that costs are approximately \$30.00 per foot totaling \$45,000.00. The bigger cost will be repaving the road.

Ms. Bridges stated that 53 of the survey letters were received back in the office. The results, which include all the "yes" votes for the three options presented, were 26 votes for taking the buyout, 20 for buying a force main and 15 for remaining IBSD customer. There were several people who voted for option 2 and 3, stating they did not care if infrastructure was constructed or not but they preferred to remain part of the IBSD.

MOTION: Mr. Klingler made a motion to move ahead with building the infrastructure.
MOTION SECONDED: Mr. Clark seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

00:22:30

Mr. Sasser will prepare a letter notifying the City of Ammon of IBSD plans to build the line to separate customers above 17th Street.

The Board discussed different options that may be possible for the construction. They would prefer gravity lines as opposed to force mains but Mr. Harris stated that force mains are generally less expensive due to smaller pipe size and less depth. They would also like to see a cost for a second line on 17th for the possible future connection to Ross Avenue.

00:32:00

00:00:20 **TAX CERTIFICATIONS**

Ms. Bridges reported that the tax certifications for 2013 have been run. The total is \$147,224.13 representing 452 accounts. The amount certified is about the same as last year with this year being a little higher. The report and letter for Bonneville County have been prepared. Bonneville County will add these amounts to the property tax bills at the end of the year. Currently IBSD allows title companies to clear these amounts when a sale or refinance takes place so the outstanding amounts can be cleared. The bills can be paid at the County in December for anyone else wishing to pay.

It was difficult making collection calls due to computer issues this year and extensions were not offered. There are many patrons who choose not to pay so that the fee can be deducted on tax filings. Additional late and filing fees can increase a patron's bill by over \$65.00 above the annual amount.

MOTION: Mr. Esplin made a motion to approve the tax certification for property owners with past due balances on Bonneville County tax rolls. **MOTION SECONDED:** Mr. Klingler

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seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

00:08:50

00:32:00 **OFFICE: COMPUTER UPDATE**

Ms. Wellman stated the situation is looking better with regards to the computer problems the office has been having. The problem turned out to be due to a bad switch in the modem. The migration to the new server will be done soon.

Mr. Klingler noted that a couple of the computers in the office are due to be replaced due to age. He would like to acquire replacements. It is estimated to cost about \$2,000.00 plus labor for set up. The Board agreed and gave Ms. Wellman permission to order two new computers.

00:37:50

00:37:50 **PAYMENT OF BILLS**

Ms. Wellman stated the bills are presented but the reconciliation has not been done yet. She has been having problems with Caselle not matching but this has been resolved.

MOTION: Mr. Blundell made a motion to approve payment of the bills. **MOTION SECONDED:** Mr. Clark seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

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00:45:45

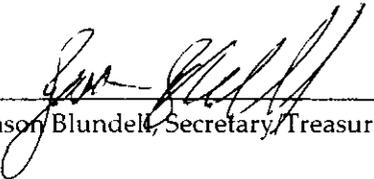
ADJOURNMENT

The meeting adjourned at 7:50 p.m.



Kelly Howell, Chairman of the Board of Directors

8-28-2013
Date



Jason Blundell, Secretary/Treasurer

8/28/13
Date