

**MINUTES OF BOARD OF TRUSTEES MEETING
SEPTEMBER 11, 2017
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Planning Meeting of September 11, 2017 was called to order at 7:15pm, by Chairman Barker.

Trustee McClure moved to adjourn the Planning Meeting of September 11, 2017, seconded by Trustee Sulzberger. All yea. Motion carried.

The Regular Meeting of September 11, 2017 was called to order. Those Present: Trustees Daryl G Hook, Roxanna McClure, Norma Sulzberger, Greg Thompson and Chairman Marina Barker, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

Chairman Barker asked everyone to stand for the Pledge of Allegiance. After, there was a moment of silence for remembrance of those lost on September 11, 2001.

Trustee McClure moved to approve the Minutes of the Regular Meeting of August 28, 2017, as corrected, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee McClure moved to approve the Payment of Bills for the period of August 25, 2017 thru September 7, 2017, seconded by Trustee Hook. All yea. Motion carried.

OLD BUSINESS:

Fire Chief Miles provided the Board with a bid from B & D Contracting, LLC. They finally received the video from Quality Plumbing. Doug of B & D Contracting recommended instead of ripping out the floor inside, they should excavate the outside of the building and re-video it back in. He stated he might be able to fix it for the cost of the estimate depending upon what they find. The estimate was for \$2085.00. Chairman Barker read the full estimate aloud. Trustee Thompson moved to grant the request to B & D Contracting, LLC to investigate the sewer issue at the fire station, including the exterior of the building and not to exceed \$2085.00, seconded by Trustee McClure. All yea. Motion carried.

Clerk Chapman updated the Board on Epic Electric's recent work order list that was approved. The flagpole lights at the front of City Hall were repaired for \$37.81. Epic donated their labor to repair the lights. They had completed the replacement of the six lights at the Public Works building and there is now light. They were moving on to the community building front entry lights within the week. She was hopeful the electric projects would be done by the next board meeting. In addition, she would speak to Police Chief Coonce about establishing a cleanup day at the Public Works building within the next few weeks now that they have lighting. Hank Potts of Republic Trash Service and another company have offered to bring in large dumpsters to assist with the cleanup.

Trustee Thompson spoke to Police Chief Coonce and asked that they continued patrolling for nuisance violations through the neighborhoods. Thompson also stated he was visiting the Claycomo Plaza and Wright Tree Services was working in the area. He spoke to them and asked if they could look at some overgrown bushes and trees that were a hazard at Randolph Road by the Claycomo Plaza. On Monday, September 11th, three trees and bushes were gone. Police Chief Coonce stated he had Officer Boyles reach out to the property owner as well. It appeared to be resolved.

Approval of cleaning services for community building. Trustee Hook moved to grant Dee Dee's Cleaning Service as community building cleaning contractor for \$180.00 each cleaning, seconded by Trustee Sulzberger. Trustees Hook, yea; McClure, yea; Sulzberger, yea; Thompson, yea; and Chairman Barker abstained. Motion carried.

Asphalt bids for parking lot repairs. Trustee Thompson moved to grant McConnell and Associates the bid to seal, patch and asphalt the Community Building, City Hall, Mildred Keeney Park, Claycomo Park, and the Fire Department parking lots as proposed, not to exceed \$27,532.00; seconded by Trustee Hook. All yea. Motion carried.

NEW BUSINESS:

Trustee Thompson asked if the overgrown vegetation around the Public Works building could be removed.

Trustee Sulzberger asked if the paperwork had been completed and submitted to Northland Neighborhoods Inc. Chairman Barker stated she had the paperwork and would submit it to them.

Trustee McClure asked Police Chief Coonce if the radar trailer would be put back out. She added there are many cars flying up and down on Bryant St. Chief Coonce stated he would assign someone to it, get it charged, and back out. McClure noticed the Barvick property needed mowing as well as 51 N Emerson. Chief Coonce stated he would check with Officer Boyles regarding nuisance violations citations. McClure noted at Claycomo Park trail that the back gate was standing open again. The gate behind the backstop is standing open again. McClure asked that it gets properly closed. In addition, she recommended the house be monitored as it sits empty. McClure asked the three stumps at Mildred Keeney Park be removed. Clerk Chapman was asked to contact companies and get a cost to remove the stumps to make it easier to mow. McClure asked if anyone would like to schedule a fall workday in the park. The Board determined to wait until after Stream Team to discuss a possible day or to contract projects out. She also asked Clerk Chapman to research the cost to place the preventative mats to go under the swings at each of the parks in the playground area. Chairman Barker asked Clerk Chapman to also look at the cost of mulch and installation in the parks. Trustee McClure asked if the Board was interested in hosting a Holiday Party event with Santa this year. Trustee Sulzberger stated people have always enjoyed it. It was discussed to look at one of the first two Saturday's and it would need to go out in a newsletter. There was no decision at this time.

Jeff Carter, Resident, asked about old plans in the public works building and how they were being kept. Clerk Chapman and Chairman Barker stated there were plans marked and not in area where they will get wet. Clerk Chapman stated that when they go to public works they would look to move and make sure the records are protected. It was believed the plans were mostly building permit plans.

He asked if the sewer issues were resolved at the end of Eugene Field Rd. Chairman Barker stated Kissick Construction had been delayed due to the recent storms. They were looking at placing Claycomo's manhole more shallow and it may cost less than expected. It is going well but the whole project may not be done until November.

Trustee Sulzberger added she had been contacted by a resident in the Northgate Mobile Park by Ford. She was informed the property had been sold. Clerk Chapman confirmed City Hall had been notified by phone that Curry Investments no longer owned the property. City Hall was still trying to obtain information on the new owner, as they had not received any paperwork or dates of sale. They are trying to apply for an application for a business license before the next board meeting.


Speed letter from Fire Chief Miles requesting to approve the resignation of Matthew Levy, Firefighter-EMT from Full-time status to Part-Time status, to serve the remainder of the standard six-month probation was read, effective September 15, 2017. Trustee McClure moved to grant the request, seconded by Trustee Sulzberger. All yea. Motion carried.

Proposal for codification by Municode was read. Trustee Hook moved to grant the proposal with Municode for codification and reprinting of two copies of the code of ordinances for \$8,235.00 from #609700, seconded by Trustee McClure. All yea. Motion carried.

Trustee Thompson moved to go into Executive Session to discuss Legal, Employee Matters, and Contracts, as required by RSMO Sections 610.021 (1), (3), and (12), and that all records be kept sealed and confidential, seconded by Trustee McClure. Roll Call: Trustees; Hook, yea; McClure, yea; Sulzberger, yea; Thompson, yea; and Chairman Barker, yea. Motion carried. Recessed at 9:09PM.

The meeting was called back to order at 10:04PM.

There being no further business with the board, Trustee Thompson moved to recess the meeting subject to the call of the Chairman, seconded by Trustee McClure. All yea. Motion carried. Recessed at 10:06PM.



Sheri Chapman
Village Clerk



Marina Barker, Chairman
Board of Trustees