



**Thursday, January 15, 2026, at 5:00 pm**  
**Location: Gronquist Building, Lower Conference Room**  
**1650 Railroad Ave, Arlington, OR**

Join Zoom Meeting  
<https://us02web.zoom.us/j/9537854875>

Meeting ID: 953 785 4875  
+16699006833,,85648511236# US (San Jose)  
+12532158782,,85648511236# US (Tacoma)

**Regular Commission Meeting Agenda**

**Thursday, January 15, 2026**

- 1. Call Meeting to Order**
- 2. Additions or Corrections to the Agenda**
- 3. Public Comment on Non-Agenda Items**
- 4. Consent Agenda:**
  - a. Regular Meeting Minutes for November 13, 2025
  - b. Regular Meeting Minutes for December 11, 2025
  - c. October 2025 Accounts Payable and Financials
  - d. November 2025 Accounts Payable and Financials
  - e. December 2025 Accounts Payable and Financials
- 5. Director Report**
  - A. Audit Update
  - B. Progress and Possibility
  - C. Alkali Ridge Marketing
  - D. Upcoming Housing Solutions Workshop
  - E. Budget Calendar
  - F. Other
- 6. President Report**
- 7. Commissioner Reports**
- 8. Executive Session (*Placeholder*) ORS 192.660(2)(e):** To conduct deliberations with persons designated by governing body to negotiate real property transactions.
- 9. Decision or deliberations on Real Estate Transactions (*Placeholder*).**
- 10. Next Meeting –**  
Commission Meeting – Thursday, February 12, 2026 at 5 pm, Gronquist Building.
- 11. Adjourn Meeting**

**Port of Arlington Environmental Sentry Corp Meeting**

January 15, 2026 immediately following Port Meeting

1. Call Meeting to Order
2. Minutes for November 13, 2025
3. Minutes for December 11, 2025
4. Former Condon Grade School – Environmental Remediation Update
5. Adjourn

**Housing Solutions Meeting hosted by Gilliam County Court**  
Wednesday, January 28, 2026 at 5 pm at County Courtroom

**Regular Commission Meeting  
November 13, 2025, MINUTES  
5:00PM Lower Conference Room  
Gronquist Building  
1650 Railroad Ave., Arlington, OR**

**1. The Port of Arlington Commission meeting was called to order at 5:00pm by President Shannon.**

**Present:** President Leah Shannon and Vice President Ron Wilson; Commissioners: Kathryn Greiner, Gibb Wilkins, and Kip Krebs; Port Director, Jed Crowther, Kayla Rayburn, and Attorney Anna Cavaleri.

**Absent:** None

**Audience:** None

**2. Additions or Corrections to the Agenda**

Rayburn stated the Consent agenda would need to be changed to just the minutes; there were no financials for approval this month. With the October 31<sup>st</sup> deadline for the Audit and being at the Auditors on demand so we made the deadline, she couldn't get them completed in time. Stated they would be part of next month's packet.

**3. Public Comment- None**

**4. Consent Agenda**

**4.1. Approve Regular Meeting Minutes for October 9, 2025**

**Motion:** Wilson moved, and Greiner seconded to approve the Regular Meeting Minutes for October 9, 2025. Motions passed unanimously.

**5. Director Report**

**5.1. Audit Status-Completed 2021-22**

Crother stated the 2022 audit was completed and filed with the Secretary of State office October 31, 2025. This put the Port under 3 years and in compliance, so the Gilliam County Court ceased their dissolution proceedings November 5, 2025. With this audit we need to submit a correction action plan to the state, it needs to be approved by the board, signed by the board, and submitted to the Secretary of State by November 30, 2025. Crowther stated he included the plan of action in the packet for them to review.

**Motion:** Greiner moved, and Wilson seconded to approve the plan of action letter for the Port of Arlington to the Secretary of State. Motion passed unanimously.

The Port did receive a change order invoice in the amount of \$6,000.00 submitted by Pauly, Rogers and Co., P.C. The added cost was due to the extra staffing they required to make the October 31 deadline that was crucial to achieve to be in compliance with our corrective action plan previously submitted to the SOS and Gilliam County.

**Motion:** Wilkins moved, and Wilson seconded to approve the change order invoice #15638 in the amount of \$6,000 to Pauly, Rogers and Co., P.C. added to the original contract amount of \$9,500 for completion of the 2021-22 audit, in the total amount of \$15,500. Motion passed unanimously.

Greiner just wanted to make sure that the outstanding resolution with Gilliam County Court is out and wants to follow up with them that it is indeed closed. Crowther stated he would follow up with Gilliam County Court.

#### **5.2. Audit Contracting for 2022-23**

The Port received 2 quotes for the 2022-2023 audit. A proposal from Pauly, Rogers and Co., P.C. in the amount of \$14,500, which is an increase from the amount previously stated in their contract. The second proposal was from Accuity for \$19,500 and they put in writing they guaranteed, if all correspondence/documents were provided when requested, they could complete the audit by the January 31, 2026, deadline. The Port did reach out to Solutions as well to get 3 quotes, but they were unable to submit because their workload is too full. With the total being under the \$25,000 range the Port does not need to go out for RFP and can appoint. Crowther stated he doesn't have a recommendation one way or another, and wanted the boards discussion and input. The Port Commissioners are concerned about switching and making the deadline with a new auditor starting over, but they also are concerned about Pauly Rogers being able to make the deadline. The Port has a previous verbal commitment from Pauly Rogers that they could make it but nothing in writing from Pauly Rogers stating they will commit to the January 31, 2026, deadline. Pauly Rogers has voiced concern already about the Holidays, and it being their busy season during discussions. There were questions raised about whether the Port was still under contract with Pauly Rogers. Anna stated the Port is no longer under contract with Pauly Rogers, so they could switch and not be in breach if that was their choice. She also stated the Port should write an update to our corrective action plan and submit it to the State/County as a courtesy if Auditors are changed.

**Motion: Greiner moved and Wilson seconded to accept the quote from Accuity, LLC in the amount of \$19,500 for the audit in the year ending June 30, 2023. Motion passed unanimously.**

#### **5.3. WATCO Lease Renewal Amendment No. 2**

WATCO submitted a 5 yr /7yr renewal contract. Anna stated they also inquired about some insurance changes that she is looking into, so we are unable to approve it tonight. Greiner asked about the lease amount staying the same w/3% increase every year and advised that's how it was set up. Anna stated they are self-insured and wanted some language change so it's more accurate for what they have. They are self-insured up to 3 million dollars, the contract states they need commercial liability up to 2 million dollars. They are a large company, but there isn't any self-insured language. Anna needed to investigate this further and potential liability the Port could face with this change before finishing the contract for approval.

#### **5.4. RV Park and Moorage Fee Resolution to increase rates**

There has been remarks regarding the Ports rates are lower than other entities in the area that provide the same services and that the Ports rates have not been changed since 2016. Greiner stated this needs to be addressed yearly now and not wait so long in between evaluations.

**Motion: Wilkins moved and Krebs seconded to approve Resolution 2025-04 to increase RV Park and Moorage Fees. Motion passed unanimously.**

#### **5.5. Alkali Ridge Subdivision**

##### **5.5.1. Construction**

Bolen is down to a punch list now to finish the project. They invited Crowther/Shannon for a walkthrough to make sure everything was done to the Ports' expectations and satisfaction. Crowther did approve a utility line with Arlington TV Coop; it was the best timing while the trench was open. There were some minor changes to the blueprints for the new connecting waterline the City of Arlington requested be put into the Estates. The new line was moved over 2 feet in the connection to the estates to avoid tearing out someone's

fence. They also had to change the entrance by Jeff and Heather Steves house because of the grade. Crowther handed out project cards to the Commissioners they can distribute to the community and further with information about the project, the engineer, contractor, and funding of the project as well as photos.

#### **5.5.2. Platting**

We got the notice of decision already from the City of Arlington, but that is for the Tentative Plat. Crowther did need to order a new title report for the County Surveyor to sign off on, he just learned about it, it has been ordered. Greiner asked if it needed a new hearing and informed her no due to the City of Arlington's new process. They send out a notice to all the adjoining property owners and give them a chance for comment, which they received none. He would also like to rezone portions to R2 too, it opens the options for more dense housing. One of the things that will help with marketing will be determining the cost that has been spent out of pocket on this project.

#### **5.5.3. Marketing Contracts**

##### **5.5.3.1. LandWise Real Estate Advisors, LLC**

##### **5.5.3.2. LandWise Land Development and Project Solutions**

Crowther said he had excellent follow up conversation with Tiffany Deal, and decided lots 2-12, 16-17 would be her responsibility. Anna stated a couple items to consider in these contracts: a not to exceed amount, in the consulting budget section, she wanted some clarification on the consulting fee, and the last thing is more clarification on the venue of action be Oregon since they are OR and WA. She did want some direction on the not to exceed amount. She also had some concern about what reimbursable expenses would entail. Crowther reiterated his conversation with Tiffany Deal and that these two entities will work together for portions, she asked this morning for a logical marketing cost of \$7,500 (drones, photos, marketing, etc.). They are separate companies, but they need to work together in some respects. Anna was wondering if this was an advance to her commission or if this was an additional cost. Once they get clarification it will need to be included in the contract. Lengthy discussion about what the not to exceed amount should be set at to start with.

**Motion: Greiner moved and Krebs seconded to approve the listing agreement with LandWise Real Estate Advisors, LLC, with the change that \$7,500 being an advance of the 4% of gross sales. Motion passed unanimously.**

**Motion: Greiner moved, and Krebs seconded to approve the LandWise Land Development and Project Solutions Consulting services agreement, giving Jed the authority to work with Anna to update the changes listed above, and not to exceed amount of \$30,000. Motion passed unanimously.**

#### **5.6. NWGG Lease**

They agreed a new clean lease was a good idea, The old one on file was first created with Cargill, and amendments were added throughout the years. They also were open to discussions regarding the Arlington signage.

#### **5.7. City Pump Station – DRAFT Public Utility and Access Easement**

There was a draft from the City of Arlington. Crowther stated there is a lot to consider in this agreement, and the Port should get fair compensation for it. Shannon asked if this should be a one-time payment, or a monthly. Crowther stated he felt it should be a monthly payment, we had to make a monthly payment for Insitu. He also wanted to point out that this was supposed to be a 3-month quick project that wouldn't impact harvest, but it's been about a year. There is

a lot to consider. Anna stated she was sure they would be interested in a long-term lease because they are putting the infrastructure in place. She was thinking maybe royalties. A few of the commissioners were thinking a franchise fee. Krebs stated we could do a base fee, and so much per thousand gallons sold. This would enable the Port to have money in place for repairs when there are future repairs needed on the banks/riprap due to the running of the wells pulling water in. They all wanted it to be fair for both parties, but make sure the Port is protected for repairs that may occur because of the pumps. There were questions about whether they would be required to carry insurance. They wanted to take some time to think about asking, but Anna would answer the City of Arlington's attorney and let them know it's under review.

## **5.8. Other**

### **5.8.1. Conditional Use Permit Approved**

For Alpine operations on the Arlington Mesa the conditional use permit was approved.

### **5.8.2. RV Park Sewer Pumps Replacement**

Installation started today by Kerns Bros today Nov. 13, but they should be finished up tomorrow.

### **5.8.3. Staffing- Employment Ad Published**

Part-Time Administrative Assistant job has been published in the paper and put on the website.

### **5.8.4. Willow Creek Bridge Inspection**

Crowther stated Kip was good to think of the future and look into inspecting the bridge due to the amount of traffic that goes over it. He felt it would be worth it to avoid potential liability, and have it inspected, because of the number of trucks that are now hauling over it on a regular basis. Info from Brad Baird to sync with ODOT schedule.

### **5.8.5. Gilliam County Capital Grants Extension**

#### **5.8.5.1. Alkali Ridge**

\$1,122,647 award thru December 31, 2025. Bolen will likely complete project and Port will finish all payments and reimbursements by December 31. He wasn't sure if it would be finished by the end of December, but it could go into January. He was advised ask for the extension to go to the end of March in case there is an unforeseen problem.

#### **5.8.5.2. Condon Grade School**

\$487,500 awarded, however extended 3 times already. Sentry would be performing the environmental remediation; the plan was always to reserve the County award for redevelopment if possible. With a goal for Sentry to transfer the property back to City of Condon upon cleanup, it might be best to allow County to let grant expire, and have City of Condon apply upon developing more definite redevelopment plans. Greiner stated her concerns were if Maul Foster started the remediation and needed a change order that exceeded the amount of our EPA. This could be used for that if needed. Crowther stated he would ask for another year.

### **5.8.6. Condon Early Learning Center**

Crowther stated a letter was sent out for a donation that the Port just received. There are certain limitations that we can accommodate, a big one being our budget. Gibb stated he wanted to disclose he is on this board, and they are being strongly pushed to send the letters out to the local entities. President Shannon stated she is recusing herself from the discussion and any vote if there is one, because her daughter in law is on the board for the CELC. Greiner stated The Port had a lengthy discussion already when there was an ask on behalf of the Arlington Childcare, and it was already decided then the board did not budget for this kind of large ask for this budget season. Rayburn advised it was budgeted \$5,000 for the whole year in that line item. It normally allows the Port to contribute to a multitude of ask within the communities throughout the year. Greiner stated look at the donation policy, and direct staff to use discretion. Anna suggested posting the policy and request form online, so it gives the public some guidelines.

#### **5.8.7. Village Inn**

Leah stated there is an offer on the tow yard/service property just outside the City of Arlington limits and some new opportunity. So, it might be a good idea to look at the old VI property again or the old service station. She was leaning more towards the VI and separating it, but Wilkins stated purchasing the lot as it currently is and redeveloping the entire thing. Do the remediation and tear down the whole thing/redeveloping it all. Several Commissioners liked this idea and thought it was worth looking further into. It's a main part of the downtown area in the City of Arlington, and one of the first things you see coming into town.

#### **5.8.8. Lee Docken**

Asked about a fenced staging area property that would be anywhere from 3-10 acres. Crowther advised him there could be some potential property available but hasn't heard anything since.

#### **5.8.9. Holiday turkey/hams**

We always budgeted for them but wanted the agreement. There was a consensus with the Commissioner to allow it. He wanted to say James is there a lot of extra hours in the sewer lift station and recognize his diligence and commitment. Leah stated he needed a port vehicle. It was something that needed to be put into next year's budget.

### **6. Presidents Report, Leah Shannon**

President Shannon stated she attended the walk through in the new subdivision and it looked great. She has been thinking about future projects like discussed.

### **7. Commissioner Reports**

- 7.1. **Ron Wilson**-none
- 7.2. **Kip Krebs** -none
- 7.3. **Kathryn Greiner**-none
- 7.4. **Gibb Wilkins**-none

### **8. Next Meeting**

Commission Meeting- Thursday, December 11, 2025, at Gronquist Building in Arlington.

### **9. Adjourn Meeting**

**President Shannon adjourned The Regular Commissions meeting at 7:04pm.**

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President Leah Shannon

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Vice President Ron Wilson

**Regular Commission Meeting  
December 11, 2025, MINUTES  
5:00PM  
1650 Railroad Ave., Arlington, OR**

**1. The Port of Arlington Commission meeting was called to order at 5:00pm by President Shannon.**

**Present:** President Leah Shannon and Vice President Ron Wilson; Commissioners: Kathryn Greiner and, Gibb Wilkins; Port Director, Jed Crowther, Kayla Rayburn, and Attorney Anna Cavaleri (via zoom).

**Absent:** Kip Krebs

**Audience:** Angie Sulivan, Tiffani Deal, Scott Smith

**2. Changes or additions to the agenda-** Commissioners stated they did not get the minutes in their packets. Rayburn said they were finished, but must have gotten missed, so she would move November minutes to the January meeting.

**3. Public Comment**-None

**4. Consent Agenda**

**4.1. Approve October and November 2025 Accounts Payable and Financials**

The Minutes were removed because they were missed in the packet. Greiner had questions regarding some of the totals on the profit and loss. If the liabilities were being allocated, and a few 'other assets' totals. Rayburn advised some of them still needed to be allocated, and some where from incorrectly entering the dates on the AJE's that the auditors provided her with. They didn't give her a lot of directions or willingness to answer questions after the audit was completed. She did verify with Greiner today regarding the dates, and they were corrected, so they are now off this report. Due to the profit and loss Commissioners decided to hold off on approving the Consent Agenda until next month's meeting.

**5. Director Report**

**5.1. WATCO Lease Renewal Amendment No. 2**

Crowther stated two months ago the WATCO Lease renewal amendment was presented to the board but needed some legal work regarding insurance and thanked Anna for all her work on this. They also did make a lot adjustment to put the Conex on the property they are leasing.

**Motion:** Wilson moved, and Wilkins seconded to approve the Lease Amendment No. 2 with WATCO. The Motion passed unanimously.

**5.2. HVAC Repair at Former Insitu Building**

There is some HVAC work that needs to be done in the building. Primarily in Aerovel's office portion, and upon inspection the units need work. As landlords everything needs to be in working order at the start of the lease, and the heating units were not. After recent service inspections the HVAC system needs \$8,182 of repairs.

**Motion:** Greiner moved and Wilson seconded to approve HVAC work by Bruce Mechanical, Inc in the amount of \$8,182 for the Aerovel/Alpine building. Motion passed unanimously.

### **5.3. DASCO Invoice for Communication Cable**

This was for the Alkali Ridge project to put in what was needed for Fiber, and they were able to utilize open trenches.

**Motion: Wilson moved, and Greiner seconded to approve DASCO invoice in the amount of \$2,440 for communication cable installed on the Alkali Ridge project. Motion passed unanimously.**

### **5.4. Alkali Ridge Lot Pricing**

The Final Walkthrough has been done, and today the exposed areas were hydroseeded. This Project has been a long time coming from bear ground, to a paved road, and now a subdivision platt recorded. There isn't much time to pause, and move straight into the next section. With our location it's hard to compare with neighboring communities because of the location. This is not a market they can just post and wait, they are going to have to go out and find the buyers, said Tiffani Deal. She will be reaching out to other brokers to see if their buyers would be interested. Tiffani stated she had spoken with Jed about a ribbon cutting, it would be good for press release and marketing also. Scott asked if the Port would be willing to sell the whole thing if the opportunity presented, Wilson stated he thinks the Port would be willing to, so they could get out of the real estate/housing. Anna stated she attended a land use conference last week and wanted to remind the Port that if the Port owns the Property while development occurs it will trigger prevailing wages and drive the cost up 20%. Kathryn asked if it's still zoned R1, and confirmed it currently was. Crowther explained the past of the property and changes that have already occurred since the Port owned it. Shannon asked the lots we are going to ask about rezoning would be lots 1, 13, 14, 15. Crowther stated maybe 5, 6 and 7 as well. Leaving 2, 3, 4, 8, 9, 10 at R1. Keeping it positive, and reinforcing that this project was for workforce house. It's time now for the Port to submit this rezone to help with marketing of the properties. Crowther stated he plans to submit and go to planning commission in January. He thinks it would go to planning commission, and if approved sent to the Arlington City Council to be approved in February. Crowther then went over what the Port has spent vs what revenue or reimbursement it has received. There are still some amounts to spend and receive, but as of now the net cost for the Port is approx. \$500,000 out of pocket. This gives the Port a starting point discussion for what to list these properties at. Tiffani stated there aren't very many comps in Arlington to work with. Greiner stated yes, we want to make our money back, but the sooner we get houses on it, the sooner we get taxes on it. Shannon was curious what these lots would be sold for in Hermiston, boardman, Pendleton and what that would look like. Scott explained Developers would do it in phases to get the return on investment to have the funding to do the next portion. Discussion on developer's process, and what it would look like. Scott stated the struggle is getting a developer to take the risk of buying the property, and being able to flip their product. Greiner stated the Port just didn't want it to get sold, tied up, and then nothing gets done and no products. Anna is just concerned that if the Port carried the Note, it would still trigger Prevailing wages. All contracts are written differently, and detail specific for the entity. Tiffani offered some potential incentives when marketing the property, and wanted the boards approval. The Commissioners discussed the incentives, and what they thought would work. Tiffani also wanted to make the Port aware, that buyers might try to get their broker fees covered by the seller. Tiffani stated that she would say 2-2.5% would be as high as she would recommend anything higher would be generous. Greiner asked as a board would they like to give Jed and Leah leeway to negotiate sales without have to wait a month in between. Especially when some offers have 24-28-hour expiration which isn't even long enough to call a special meeting. Discussion about what kind of flexibility Jed and Leah would have without having to call a special meeting. There was a consensus that Jed and Leah could negotiate within 5% of the marketing Price, with a 48 expiration being listed and recommended by on the listing. Anna reminded the Commissioners that executive session for sales is allowed.

**Motion: Greiner moved and Wilson Seconded to raise the markets advance from \$7,500 to \$7,700 to LandWise Real Estate Advisors, LLS. Motion passed unanimously.**

**5.5. SDAO Conference- February 5-8, 2026, in Seaside**

Let Kayla know if they are interested in going, so she can get registration and room reservation completed.

**5.6. SDAO management Training**

Jed completed the training to earn a 2% discount on our SDAO property insurance.

**5.7. Administrative Assistant- Part-Time**

Do not have any turned in applications. Questions regarding if no one is interested in part-time time that's why, is there no workforce, or has anyone heard anything about why we aren't receiving interest. Rayburn stated she has had some inquiry, but nothing returned. Advised other places to post it; indeed, board around town, etc..

**5.8. Workers Bonus, \$200**

Jed asked if this is something the Board still wanted to do, it is in the budget if the board wants to. The board was in a consensus to stick to the \$200 for employee bonus.

**5.9. Alkali Ridge Marketing**

They felt it needed its own branding and logo for the area. They felt Tiffani's team could give them some options.

**5.10. Port turns a century in 8 years, December 5, 2033**

Crowther stated on 12/5/25 was the 92 anniversary of the Port, so in 8 years will be the 100-year anniversary of the Port. Over the years the Port as an entity has overcome challenges, it is Port of progress and possibilities, Leah thinks that's a good line to put under our name or logo for development.

**5.11. City of Arlington Well Easement**

This was talked about at the last meeting, and since then the Port has received an exhibit, they will utilize 7500 sq ft. The port put in input about what they desired. Crowther will do what he can to convey that to the City of Arlington, and Anna will talk to their Attorney. Anna stated the City of Arlington had provided the Port with an agreement they drafted, but the port was wanting some compensation for this. She wants to narrow down what kind of compensation and narrow down exactly what they are presenting. She would talk to Jed and Leah to narrow them down.

**6. Presidents Report, Leah Shannon**

She did the walk through with Jed, there were a couple things that they noticed. City Superintendent Gronquist was present, so the City of Arlington had representation. There were some Hydrants in areas that raised concern about if someone slid on the hill by Sallee's they may own a hydrant. Coming down the hill from the Cul de sac putting some kind of barrier, so they don't go flying into the open lot. Crowther stated the ballers would most likely be on the City of Arlington because now that 't's recorded they belong to the City of Arlington. She drove through it this morning, and it looks good and feels good going through it.

**7. Commissioner Reports**

7.1. **Ron Wilson**-nothing

7.2. **Kip Krebs**-absent

7.3. **Kathryn Greiner**-nothing

7.4. **Gibb Wilkins**-nothing

**8. Next Meeting**

Commission Meeting- Thursday, January 8, 2026, at The Gronquist Building, Lower Conference Room in Arlington.

**9. Adjourn Meeting**

**President Shannon adjourned The Regular Commissions meeting at 6:47pm.**

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President Leah Shannon

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Vice President Ron Wilson

**Balance Sheet**  
**PORT OF ARLINGTON**  
As of January 9, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1000 Beginning Cash Drawer Funds	100.00
1001 Bank of E/O - Checking	208,442.96
1003 LGIP Investment A/C	4,537,621.15
1004 Reserve Fund	139,829.35
1005 Municipal Money Market Account	104,215.09
<b>Total for Bank Accounts</b>	<b>\$4,990,208.55</b>
<b>Accounts Receivable</b>	
1200 Accounts Receivable	0.00
<b>Total for Accounts Receivable</b>	<b>\$0.00</b>
<b>Other Current Assets</b>	
1201 AR Audit	0.00
1210 Property Tax Receivable	3,120.95
1220 Grants Receivable	0.00
1230 Other Receivables	0.00
1235 POA Env Sentry Corp Receivable	0.00
1300 Prepaid Expense	0.00
1499 Undeposited Funds	0.00
QuickBooks Tax Holding Account	6,532.02
<b>Total for Other Current Assets</b>	<b>\$9,652.97</b>
<b>Total for Current Assets</b>	<b>\$4,999,861.52</b>
<b>Other Assets</b>	
1006 Cash With County	721.40
1007 Uncollectable Funds	-2,639.77
<b>Total for Other Assets</b>	<b>-\$1,918.37</b>
<b>Total for Assets</b>	<b>\$4,997,943.15</b>
<b>Liabilities and Equity</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 Accounts Payable	\$2,724.48
2001 Transient Lodging Tax Payable	0.00
<b>Total for 2000 Accounts Payable</b>	<b>\$2,724.48</b>

**Balance Sheet**  
**PORT OF ARLINGTON**  
As of January 9, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Total for Accounts Payable</b>	<b>\$2,724.48</b>
Other Current Liabilities	
2002 AP Audit	-2,724.48
2010 Other Payables	0.00
2100 Payroll Liabilities	-\$260,844.20
408k SEP Co. Match	61,438.01
Dental Insurance	12,864.32
Federal Taxes (941/943/944)	4,845.94
Federal Unemployment (940)	16.54
Health Insurance	202,453.76
OR Employment Taxes	-346.79
OR Income Tax	1,269.39
OR Paid Family and Medical Leave	217.16
OR Statewide Transit Taxes	23.23
Worker's Comp.	429.83
<b>Total for 2100 Payroll Liabilities</b>	<b>\$22,367.19</b>
2110 Deferred Rev. - Property Taxes	1,494.20
2111 Direct Deposit Liabilities	14,694.00
2120 Deferred Revenue	0.00
Direct Deposit Payable	0.00
Oregon Department of Revenue Payable	0.00
Out Of Scope Agency Payable	0.00
<b>Total for Other Current Liabilities</b>	<b>\$35,830.91</b>
<b>Total for Current Liabilities</b>	<b>\$38,555.39</b>
Long-term Liabilities	
2200 OEDD - Marina	0.00
2300 OEDD - RV Park	0.00
<b>Total for Long-term Liabilities</b>	<b>\$0.00</b>
<b>Total for Liabilities</b>	<b>\$38,555.39</b>
Equity	
3000 Opening Bal Equity	0.00
3110 Retained Earnings	4,573,455.38
Net Income	385,932.38
<b>Total for Equity</b>	<b>\$4,959,387.76</b>
<b>Total for Liabilities and Equity</b>	<b>\$4,997,943.15</b>

**PORT OF ARLINGTON**

**Transaction List with Splits**

October 2025

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
<b>1001 Bank of E/O - Checking</b>							
10/09/2025	Bill Payment (Check)	10582	Yes	Hughes Network System, LLC		1001 Bank of E/O - Checking	-94.98
						2000 Accounts Payable	-94.98
10/09/2025	Bill Payment (Check)	10583	Yes	Anderson/Perry		1001 Bank of E/O - Checking	-25,695.00
						2000 Accounts Payable	-25,695.00
10/09/2025	Bill Payment (Check)	10584	Yes	Saif Corp.		1001 Bank of E/O - Checking	-1,024.48
						2000 Accounts Payable	-1,024.48
10/09/2025	Bill Payment (Check)	10585	Yes	Bolen Construction LLC		1001 Bank of E/O - Checking	-
						2000 Accounts Payable	158,921.58
							158,921.58
10/09/2025	Bill Payment (Check)	10586	Yes	Jaques Sharp Attorneys at Law		1001 Bank of E/O - Checking	-3,300.00
						2000 Accounts Payable	-3,300.00
10/09/2025	Bill Payment (Check)	10587	Yes	Keco Pump and Equipment		1001 Bank of E/O - Checking	-265.55
						2000 Accounts Payable	-265.55
10/09/2025	Bill Payment (Check)	10588	Yes	Fidelity Brokerage Services LLC		1001 Bank of E/O - Checking	-2,098.97
						2000 Accounts Payable	-2,098.97
10/09/2025	Bill Payment (Check)	10589	Yes	SDIS		1001 Bank of E/O - Checking	-7,358.00
						2000 Accounts Payable	-7,358.00
10/14/2025	Bill Payment (Check)	10590	Yes	Gilliam County Treasurer		1001 Bank of E/O - Checking	-1,012.00
						2000 Accounts Payable	-1,012.00
10/14/2025	Bill Payment (Check)	10591	Yes	Arlington Market		1001 Bank of E/O - Checking	-214.78
						2000 Accounts Payable	-214.78
10/14/2025	Bill Payment (Check)	10592	Yes	City of Arlington-Utilities		1001 Bank of E/O - Checking	-1,561.47
						2000 Accounts Payable	-1,561.47
10/14/2025	Bill Payment (Check)	10593	Yes	Bank of Eastern Oregon - VISA		1001 Bank of E/O - Checking	-1,213.58
						2000 Accounts Payable	-1,213.58
10/14/2025	Bill Payment (Check)	10594	Yes	Arlington Hardware Guns and Ammo LLC		1001 Bank of E/O - Checking	-182.89
						2000 Accounts Payable	-182.89
10/31/2025	Tax Payment		Yes	QuickBooks Payroll	Tax withdrawal Tax withdrawal	1001 Bank of E/O - Checking QuickBooks Tax Holding Account	-6,006.61 6,006.61
<b>1003 LGIP Investment A/C</b>							
10/01/2025	Check	SVCCHRG	Yes		Service Charge	1003 LGIP Investment A/C 1003-1 LGIP-Misc.	-0.05 0.05
<b>2000 Accounts Payable</b>							
10/09/2025	Bill		Yes	Keco Pump and Equipment		2000 Accounts Payable	265.55
					Solenoid valve 3/8' 24 volt AC	6724 GENERAL FUND EXPENSES:MARINA:Materials & Services:Marina Maint. & Supplies	265.55
10/09/2025	Bill		Yes	Anderson/Perry	Invoice 81619 Invoice 81438 Alkali Ridge Subdivision (senior engineer, Prof. Land Surveyor)	2000 Accounts Payable 8432 ECON.DEVELOP.FUND EXPENSES:CAPITAL OUTLAY:Engineering & Surveying 8432 ECON.DEVELOP.FUND EXPENSES:CAPITAL OUTLAY:Engineering & Surveying	25,695.00 2,527.50 23,167.50
					senior Engineer, Prof. land surveyor, survey crew chief, senior technician, senior technician, project representative		
10/09/2025	Bill		Yes	Hughes Network System, LLC	Current pmt- subscriptions	2000 Accounts Payable 6117 GENERAL FUND EXPENSES:ADMINISTRATION	94.98 94.98

## PORT OF ARLINGTON

## Transaction List with Splits

October 2025

DATE	TRANSACTION NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					EXPENSES:Materials and Services - AD:Telephone and Internet Srv.	
10/09/2025	Bill	Yes	Saif Corp.	Proposal: 100058371 ED/admin ass  maint-IP  Maint-Marina  Maint-RV  ED-ED  Maint-Gronquist	2000 Accounts Payable 6013 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Personal Services - AD:Workmens Compensation 6612 GENERAL FUND EXPENSES:ISLAND PARK:Personal Services:Worker's Comp Insurance 6712 GENERAL FUND EXPENSES:MARINA:Personal Services:Worker's Comp Insurance 6312 GENERAL FUND EXPENSES:RV PARK EXPENSES:Personal Services - RV:Workmens Compensation - RV 8412 ECON.DEVELOP.FUND EXPENSES:PERSONNEL SERVICES:Worker's Comp Ins. 8512 Gronquist Fund Expenses:Personnel Services:Workers Comp Insurance	1,024.48 512.24 102.45 68.30 68.30 170.74 102.45
10/09/2025	Bill	Yes	SDIS	GF- ED insurance Sep ED-ED Insurance Sep Marina (.2)-Maint. Insurance Sep RV (.2)-Maint. Insurance Sep IP (.3)- Maint. Insurance Sep Gronquist (.3)- Maint. Insurance Sep B/O Insurance Sep	2000 Accounts Payable 2100 Payroll Liabilities 2100 Payroll Liabilities 2100 Payroll Liabilities 2100 Payroll Liabilities 2100 Payroll Liabilities 2100 Payroll Liabilities 2100 Payroll Liabilities	7,358.00 -1,256.50 -1,256.50 -253.40 -253.40 -380.10 -380.10 -3,578.00
10/09/2025	Bill	Yes	Jaques Sharp Attorneys at Law	Aerovel lease and Tidewater Barge lines  review emails with Aerovel  port commission meeting via zoom  easement documents/access to ports properties on the mesa  skali ridge real estate/marketing conference with Crowther  aerovel lease reviews/correspondense  conference w/crowther regarding city of arlingtons easement agreement emails/communications with port staff and Pualy Rogers regarding audit review letter to the editor  review letter to the editor/conference w/crowther and audit update with pualy rogers review/respond to emails regarding audit  correspondence regarding audit w/auditors, county, OR SOS, commissioners review county resolution calls with crowther  preporation for potential participation in 10/1 county meeting, reviewing documents for Crowther review emails regarding audit from port staff, conference with crowther regarding county meeting 10/1, review county documents for meeting	2000 Accounts Payable 8423 ECON.DEVELOP.FUND EXPENSES:MATLALS AND SERVICES:Legal Fees 8423 ECON.DEVELOP.FUND EXPENSES:MATLALS AND SERVICES:Legal Fees 6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees 8423 ECON.DEVELOP.FUND EXPENSES:MATLALS AND SERVICES:Legal Fees 8423 ECON.DEVELOP.FUND EXPENSES:MATLALS AND SERVICES:Legal Fees 8423 ECON.DEVELOP.FUND EXPENSES:MATLALS AND SERVICES:Legal Fees 6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	3,300.00 50.00 25.00 350.00 325.00 25.00 100.00 75.00 250.00 75.00 100.00 100.00 125.00 100.00 200.00 50.00 1,450.00
10/09/2025	Bill	Yes	Bolen Construction LLC	invoice period 9/1/2025-9/30/2025	2000 Accounts Payable 8431 ECON.DEVELOP.FUND EXPENSES:CAPITAL OUTLAY:Land Improvements/Development	158,921.58 158,921.58
10/09/2025	Bill	Yes	Fidelity Brokerage Services LLC	Crowther-sep Metzker-sep Rayburn-sep	2000 Accounts Payable Payroll Expenses:Company Contributions:Retirement Payroll Expenses:Company Contributions:Retirement Payroll Expenses:Company Contributions:Retirement	2,098.97 936.92 549.99 612.06
10/13/2025	Bill	Yes	Arlington Market	creamers, water, plates, gator aide	2000 Accounts Payable 6112 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Office Supplies and Equipment	214.78 214.78
10/14/2025	Bill	Yes	City of Arlington- Utilities	RV-water  RV-Sewer	2000 Accounts Payable 6321 GENERAL FUND EXPENSES:RV PARK EXPENSES:Materials & Services - RV:Water Fees - RV 6329 GENERAL FUND EXPENSES:RV PARK EXPENSES:Materials & Services - RV:Sewer	1,561.47 500.47 414.00

**PORT OF ARLINGTON**

**Transaction List with Splits**

October 2025

DATE	TRANSACTION TYPE	NUM	POSTING NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Rv-Sanitation	6322 GENERAL FUND EXPENSES:RV PARK EXPENSES:Materials & Services - RV:Sanitation - RV	153.00
				Gronquist utilities	8521 Gronquist Fund Expenses:Materials and Services:Utilities	241.00
				Admin utilities	6111 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Utilities	105.00
				Island Park utilities	6622 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Sanitation	129.00
				airport	8425 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Utilities	19.00
10/14/2025	Bill	Yes	Arlington Hardware Guns and Ammo LLC		2000 Accounts Payable	182.89
				herbicide Conc. eraser qt	6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	20.99
				painters tape	6112 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Office Supplies and Equipment	5.65
				popup brass nozzle	6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	4.78
				batteries	6112 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Office Supplies and Equipment	11.99
				toilet repair kit	6112 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Office Supplies and Equipment	35.64
				clorox cleaner	6623 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Comfort Station Supplies	6.99
				motor oil 5w30	6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	8.29
				pipe nipple/plug/extractor screw/drill bit	6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	29.24
				nozzle 180 deg	6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	3.45
				drano max	6112 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Office Supplies and Equipment	8.89
				work gloves	6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	22.99
				oscillating blade	6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	23.99
10/14/2025	Bill	Yes	Bank of Eastern Oregon - VISA		2000 Accounts Payable	1,213.58
				PVC straps-dock repair	6229 PARK & MARINA EXPENSES:Materials and Services - PM:Maintenance & Supplies - PM	5.34
				Fair booth	6123 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Miscellaneous - AD	4.77
				late	6115-1 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees:Credit Card Fees	4.02
				conference Jed attended at the coast	6128 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Staff Travel/Food/Lodging	158.63
				QB Payroll	6115 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees	258.00
				weedeater hand held	6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	269.00
				Adobe subscription	6115 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees	19.99
				OPPA conference Kayla attended	6128 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Staff Travel/Food/Lodging	280.35
				trimmer attachment for weedeater	6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	111.54
				cover/mirrors for port utility cart	6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	62.58
				rubber gloves	6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	14.50
				dinner for port meeting	6122 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Meetings and Elections	24.86
10/14/2025	Bill	Yes	Gilliam County Treasurer		2000 Accounts Payable	1,012.00
				Principle	8441 ECON.DEVELOP.FUND EXPENSES:DEBT SERVICE:Loan - Principal	844.11
				Interest	8442 ECON.DEVELOP.FUND EXPENSES:DEBT SERVICE:Loan - Interest	167.89
<hr/>						
QuickBooks Tax Holding Account						
10/27/2025	Tax Payment	Yes	Department of Family and Medical Leave	Tax Payment for Period: 07/01/2025-09/30/2025	QuickBooks Tax Holding Account	-327.59

**PORT OF ARLINGTON**

Transaction List with Splits

October 2025

DATE	TRANSACTION TYPE	NUM	POSTING NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				OR Paid Family and Medical Leave	Payroll Liabilities:OR Paid Family and Medical Leave	-327.59
10/27/2025	Tax Payment	Yes	OR Department of Revenue	Tax Payment for Period: 07/01/2025-09/30/2025	QuickBooks Tax Holding Account	-54.59
				OR Statewide Transit Taxes	Payroll Liabilities:OR Statewide Transit Taxes	-54.59
10/27/2025	Tax Payment	Yes	OR Department of Revenue	Tax Payment for Period: 07/01/2025-09/30/2025	QuickBooks Tax Holding Account	-45.16
				OR Employment Taxes	Payroll Liabilities:OR Employment Taxes	-45.16
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Not Specified						

**PORT OF ARLINGTON**

**Transaction List with Splits**

November 2025

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
1001 Bank of E/O - Checking							
11/13/2025	Bill Payment (Check)	10595	Yes	RDO Equipment Co.		1001 Bank of E/O - Checking	-599.99
						2000 Accounts Payable	-599.99
11/13/2025	Bill Payment (Check)	10596	Yes	Loop Net		1001 Bank of E/O - Checking	-83.57
						2000 Accounts Payable	-83.57
11/13/2025	Bill Payment (Check)	10597	Yes	Hughes Network System, LLC		1001 Bank of E/O - Checking	-94.98
						2000 Accounts Payable	-94.98
11/13/2025	Bill Payment (Check)	10598	Yes	Bank of Eastern Oregon - VISA		1001 Bank of E/O - Checking	-1,466.50
						2000 Accounts Payable	-1,466.50
11/13/2025	Bill Payment (Check)	10599	Yes	Arlington Hardware Guns and Ammo LLC		1001 Bank of E/O - Checking	-107.68
						2000 Accounts Payable	-107.68
11/13/2025	Bill Payment (Check)	10600	Yes	Bach West Food Equipment Group LLC		1001 Bank of E/O - Checking	-930.00
						2000 Accounts Payable	-930.00
11/13/2025	Bill Payment (Check)	10601	Yes	SDIS		1001 Bank of E/O - Checking	-14,716.00
						2000 Accounts Payable	-14,716.00
11/13/2025	Bill Payment (Check)	10602	Yes	City of Arlington		1001 Bank of E/O - Checking	-2,436.25
						2000 Accounts Payable	-2,436.25
11/13/2025	Bill Payment (Check)	10603	Yes	Gilliam County Tax Collector		1001 Bank of E/O - Checking	-15,427.59
						2000 Accounts Payable	-15,427.59
11/13/2025	Bill Payment (Check)	10604	Yes	Arlington T.V. Coop		1001 Bank of E/O - Checking	-3,025.00
						2000 Accounts Payable	-3,025.00
11/13/2025	Bill Payment (Check)	10605	Yes	City of Arlington-Utilities		1001 Bank of E/O - Checking	-1,269.63
						2000 Accounts Payable	-1,269.63
11/13/2025	Bill Payment (Check)	10606	Yes	Jaques Sharp Attorneys at Law		1001 Bank of E/O - Checking	-7,825.00
						2000 Accounts Payable	-7,825.00
11/13/2025	Bill Payment (Check)	10607	Yes	H2Oregon		1001 Bank of E/O - Checking	-78.75
						2000 Accounts Payable	-78.75
11/13/2025	Bill Payment (Check)	10608	Yes	Fidelity Brokerage Services LLC		1001 Bank of E/O - Checking	-2,153.68
						2000 Accounts Payable	-2,153.68
11/17/2025	Bill Payment (Check)	10609	Yes	Secretary of State, Oregon Audits Division		1001 Bank of E/O - Checking	-200.00
						2000 Accounts Payable	-200.00
11/18/2025	Bill Payment (Check)	10610	Yes	City of Arlington		1001 Bank of E/O - Checking	-1,124.68
						2000 Accounts Payable	-1,124.68
11/18/2025	Bill Payment (Check)	10611	Yes	PAULY, ROGERS & CO., P.C.		1001 Bank of E/O - Checking	-15,500.00
						2000 Accounts Payable	-15,500.00
11/24/2025	Bill Payment (Check)	10612	Yes	Bolen Construction LLC		1001 Bank of E/O - Checking	-
						2000 Accounts Payable	568,799.10
11/28/2025	Tax Payment		Yes	QuickBooks Payroll	Tax withdrawal	1001 Bank of E/O - Checking	-5,585.13
					Tax withdrawal	QuickBooks Tax Holding Account	5,585.13

**PORT OF ARLINGTON**

Transaction List with Splits

November 2025

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
1003 LGIP Investment A/C							
11/03/2025	Check	SVCCHRG	Yes		Service Charge	1003 LGIP Investment A/C 1003-1 LGIP-Misc.	-0.05 0.05
2000 Accounts Payable							
11/13/2025	Bill	Yes	Gilliam County Tax Collector			2000 Accounts Payable	1,012.00
				principle		8441 ECON.DEVELOP.FUND EXPENSES:DEBT SERVICE:Loan - Principal	844.11
				Interest		8442 ECON.DEVELOP.FUND EXPENSES:DEBT SERVICE:Loan - Interest	167.89
11/13/2025	Bill	Yes	Gilliam County Tax Collector			2000 Accounts Payable	14,415.59
				WATCO		8430-4 ECON.DEVELOP.FUND EXPENSES: MATERIALS AND SERVICES:Property Taxes	5,467.64
				Rivers Edge Hanger building		8536 Gronquist Fund Expenses:Materials and Services:Property Taxes	5,007.18
				Willow Creek Quarry		8430-4 ECON.DEVELOP.FUND EXPENSES: MATERIALS AND SERVICES:Property Taxes	1,537.67
				Alpine		6523 GENERAL FUND EXPENSES:WILLOW CREEK QUARRY:Materials & Services - WQ:Miscellaneous - WQ	158.09
						8430-4 ECON.DEVELOP.FUND EXPENSES: MATERIALS AND SERVICES:Property Taxes	2,245.01
11/13/2025	Bill	Yes	H2Oregon	Water cooler/refills water/cooler rentals		2000 Accounts Payable 6122 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Meetings and Elections	78.75 78.75
11/13/2025	Bill	AD428275	Yes	Bach West Food Equipment Group LLC	Oven repair, both ovens stopped working	2000 Accounts Payable Gronquist Fund Expenses:Materials and Services	930.00 930.00
11/13/2025	Bill	Yes	SDIS			2000 Accounts Payable 2100 Payroll Liabilities	14,716.00 -2,513.00
				GF- ED Insurance Nov/Dec		2100 Payroll Liabilities	-2,513.00
				ED-ED Insurance Nov/Dec		2100 Payroll Liabilities	-2,513.00
				Marina (.2)-Maint. Insurance Nov/Dec		2100 Payroll Liabilities	-506.80
				RV (.2)-Maint. Insurance Nov/Dec		2100 Payroll Liabilities	-506.80
				IP (.3)- Maint. Insurance Nov/Dec		2100 Payroll Liabilities	-760.20
				Gronquist (.3)- Maint. Insurance Nov/dec		2100 Payroll Liabilities	-760.20
				B/O Insurance Nov/Dec		2100 Payroll Liabilities	-7,156.00
11/13/2025	Bill	Yes	Jaques Sharp Attorneys at Law			2000 Accounts Payable	7,825.00
				email review leases		8423 ECON.DEVELOP.FUND EXPENSES: MATERIALS AND SERVICES:Legal Fees	50.00
				NW webster email for lease		8423 ECON.DEVELOP.FUND EXPENSES: MATERIALS AND SERVICES:Legal Fees	25.00
				Port meeting		6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	350.00
				easement access road, emails, review, communication		8423 ECON.DEVELOP.FUND EXPENSES: MATERIALS AND SERVICES:Legal Fees	325.00
				telephone conference w/Jed alkali ridge		8423 ECON.DEVELOP.FUND EXPENSES: MATERIALS AND SERVICES:Legal Fees	25.00
				lease email review Aerovel		8423 ECON.DEVELOP.FUND EXPENSES: MATERIALS AND SERVICES:Legal Fees	100.00
				Aerovel lease emails, reviews		8423 ECON.DEVELOP.FUND EXPENSES: MATERIALS AND SERVICES:Legal Fees	50.00
				review meeting material, travel(condon meeting) attend meeting		6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	800.00
				call with krayburn regarding abandoned RV		6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	50.00
				reviewed notes from oct. meeting, researched/mailed OR public meeting law made reference sheet		6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	75.00
				telephone conference w/crowther alkali ridge/sallee plat documents		8423 ECON.DEVELOP.FUND EXPENSES: MATERIALS AND SERVICES:Legal Fees	100.00
				sentry core condon grade school project		8600 Environ. Sentry Corp. Projects	265.62
				city pump station		8423 ECON.DEVELOP.FUND EXPENSES: MATERIALS AND SERVICES:Legal Fees	31.25
				audit-2022 work to get in compliance		6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	3,500.00
				remaining balance from General matters		6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	2,078.13
11/13/2025	Bill	Yes	Hughes Network System, LLC			2000 Accounts Payable	94.98
				Current pmt- subscriptions		6117 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Telephone and Internet Srv.	94.98

# PORT OF ARLINGTON

## Transaction List with Splits

November 2025

DATE	TRANSACTION TYPE	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
11/13/2025	Bill	Yes	City of Arlington-Utilities		2000 Accounts Payable	1,269.63
				RV-water	6321 GENERAL FUND EXPENSES:RV PARK EXPENSES:Materials & Services - RV:Water Fees - RV	255.84
				RV-Sewer	6329 GENERAL FUND EXPENSES:RV PARK EXPENSES:Materials & Services - RV:Sewer	314.11
				Rv-Sanitation	6322 GENERAL FUND EXPENSES:RV PARK EXPENSES:Materials & Services - RV:Sanitation - RV	102.00
				Gronquist utilities	8521 Gronquist Fund Expenses:Materials and Services:Utilities	241.00
				Admin utilities	6111 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Utilities	202.68
				Island Park utilities	6622 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Sanitation	135.00
				airport	8425 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Utilities	19.00
11/13/2025	Bill	Yes	City of Arlington	\$493.75 for invoice 257 \$500 for CUP application CUP application remaining balance (total 525-500 deposit already pd)	2000 Accounts Payable 8431 ECON.DEVELOP.FUND EXPENSES:CAPITAL OUTLAY:Land Improvements/Development	25.00 25.00
11/13/2025	Bill	Yes	City of Arlington	\$493.75 for invoice 257 \$500 for CUP application Tentative subdivision review for alkali ridge	2000 Accounts Payable 8432 ECON.DEVELOP.FUND EXPENSES:CAPITAL OUTLAY:Engineering & Surveying	2,411.25 2,411.25
11/13/2025	Bill	Yes	Arlington T.V. Coop	Gronquist Bldg Phone Services 3 lines & phones Business Internet	2000 Accounts Payable 8527 Gronquist Fund Expenses:Materials and Services:Telephone and Internet 6117 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Telephone and Internet Srv. 6324 GENERAL FUND EXPENSES:RV PARK EXPENSES:Materials & Services - RV:WIFI - RV	306.50 64.00 112.50 130.00
11/13/2025	Bill	Yes	Arlington T.V. Coop	fiber sleeves in alkali ridge subdivision	2000 Accounts Payable 8431 ECON.DEVELOP.FUND EXPENSES:CAPITAL OUTLAY:Land Improvements/Development	2,718.50 2,718.50
11/13/2025	Bill	Yes	Loop Net	advertisement	2000 Accounts Payable 8426 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Advertising & Marketing	83.57 83.57
11/13/2025	Bill	Yes	Arlington Hardware Guns and Ammo LLC	island park charges	2000 Accounts Payable 6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	107.68 107.68
11/13/2025	Bill	Yes	RDO Equipment Co.	John Deer Mower weather enclosure	2000 Accounts Payable 8424 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Office Supplies & Equipment	599.99 599.99
11/13/2025	Bill	Yes	Bank of Eastern Oregon - VISA	alkali ridge prints paper towels meeting dinner office coffee maker case of Toilet paper-public restroom zoom meeting subscription QB Payroll subscription sos business license renewal Adobe subscription ordered checks Weed trimmer mower batteries	2000 Accounts Payable 8426 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Advertising & Marketing 6112 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Office Supplies and Equipment 6119 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Commissioner Fees/Expenses 6112 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Office Supplies and Equipment 6620 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services 6115 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees 6115 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees 6115 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees 6115 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees 6112 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Office Supplies and Equipment 6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies 6112 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Office Supplies and Equipment	1,466.50 42.40 10.99 130.20 54.97 100.89 159.90 243.00 50.00 19.99 164.20 474.99 14.97
11/13/2025	Bill	Yes	Fidelity Brokerage Services LLC		2000 Accounts Payable	2,153.68

**PORT OF ARLINGTON**

Transaction List with Splits

November 2025

DATE	TRANSACTION TYPE	POSTING NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Crowther-Oct	2100 Payroll Liabilities	-936.93
				Metzker-Oct	2100 Payroll Liabilities	-575.13
				Rayburn-oct	2100 Payroll Liabilities	-641.62
11/17/2025	Bill	Yes	Secretary of State, Oregon Audits Division		2000 Accounts Payable	200.00
				Filing Fee 2022 audit	6116 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Audit, Budget, Legal Notices	200.00
11/18/2025	Bill	Yes	PAULY, ROGERS & CO., P.C.		2000 Accounts Payable	15,500.00
				2022 Audit	6116 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Audit, Budget, Legal Notices	9,500.00
				Change order for 2022 audit (approved 11/13/2025 meeting)	6116 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Audit, Budget, Legal Notices	6,000.00
11/18/2025	Bill	Yes	City of Arlington	\$493.75 for invoice 257 \$500 for CUP application Transient Tax	2000 Accounts Payable 6115 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees 6115 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees 6115 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees 6115 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees	1,124.68 85.97 201.50 333.14 504.07
11/24/2025	Bill	Yes	Bolen Construction LLC	Transient Tax Transient Tax Transient Tax Transient Tax Invoice period 10/1/2025-10/31/2025	2000 Accounts Payable 8431 ECON.DEVELOP.FUND EXPENSES:CAPITAL OUTLAY:Land Improvements/Development	568,799.10 568,799.10
<b>QuickBooks Tax Holding Account</b>						
11/17/2025	Tax Payment	Yes	IRS	Tax Payment for Period: 10/01/2025-10/31/2025 Federal Taxes (941/943/944)	QuickBooks Tax Holding Account Payroll Liabilities:Federal Taxes (941/943/944)	-4,647.56 -4,647.56
11/17/2025	Tax Payment	Yes	OR Department of Revenue	Tax Payment for Period: 10/01/2025-10/31/2025 OR Income Tax	QuickBooks Tax Holding Account Payroll Liabilities:OR Income Tax	-1,223.83 -1,223.83

**PORT OF ARLINGTON**

Transaction List with Splits

December 2025

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
1001 Bank of E/O - Checking							
12/05/2025	Bill Payment (Check)	10613	Yes	LandWise Real Estate Advisors, LLC		1001 Bank of E/O - Checking	-
						2000 Accounts Payable	7,700.00
							7,700.00
12/11/2025	Bill Payment (Check)	10614	Yes	Gilliam County Treasurer		1001 Bank of E/O - Checking	-
						2000 Accounts Payable	1,012.00
							1,012.00
12/11/2025	Bill Payment (Check)	10615	Yes	Arlington Market		1001 Bank of E/O - Checking	-75.68
						2000 Accounts Payable	-75.68
12/11/2025	Bill Payment (Check)	10616	Yes	Loop Net		1001 Bank of E/O - Checking	-83.57
						2000 Accounts Payable	-83.57
12/11/2025	Bill Payment (Check)	10617	Yes	Hughes Network System, LLC		1001 Bank of E/O - Checking	-94.98
						2000 Accounts Payable	-94.98
12/11/2025	Bill Payment (Check)	10618	Yes	Bank of Eastern Oregon - VISA		1001 Bank of E/O - Checking	-
						2000 Accounts Payable	3,242.91
							3,242.91
12/11/2025	Bill Payment (Check)	10619	Yes	AmeriTitle		1001 Bank of E/O - Checking	-300.00
						2000 Accounts Payable	-300.00
12/11/2025	Bill Payment (Check)	10620	Yes	Darryl Potter		1001 Bank of E/O - Checking	-50.00
						2000 Accounts Payable	-50.00
12/11/2025	Bill Payment (Check)	10621	Yes	SDAO		1001 Bank of E/O - Checking	-
						2000 Accounts Payable	1,934.00
							1,934.00
12/11/2025	Bill Payment (Check)	10622	Yes	VanKoten & Cleaveland LLC		1001 Bank of E/O - Checking	-84.00
						2000 Accounts Payable	-84.00
12/11/2025	Bill Payment (Check)	10623	Yes	Arlington Hardware Guns and Ammo LLC		1001 Bank of E/O - Checking	-136.91
						2000 Accounts Payable	-136.91
							-136.91
12/11/2025	Bill Payment (Check)	10624	Yes	SDIS		1001 Bank of E/O - Checking	-
						2000 Accounts Payable	7,358.00
							7,358.00
12/11/2025	Bill Payment (Check)	10625	Yes	Arlington T.V. Coop		1001 Bank of E/O - Checking	-306.50
						2000 Accounts Payable	-306.50
12/11/2025	Bill Payment (Check)	10626	Yes	Gordon's Electric		1001 Bank of E/O - Checking	-412.84
						2000 Accounts Payable	-412.84
12/11/2025	Bill Payment (Check)	10627	Yes	Jaques Sharp Attorneys at Law		1001 Bank of E/O - Checking	-
						2000 Accounts Payable	3,475.00
							3,475.00
12/11/2025	Bill Payment (Check)	10628	Yes	H2Oregon		1001 Bank of E/O - Checking	-32.90
						2000 Accounts Payable	-32.90

**PORT OF ARLINGTON**

Transaction List with Splits

December 2025

DATE	TRANSACTION TYPE	NUM	POSTING NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
12/18/2025	Check	Yes	Gilliam County Treasurer	Insitu Loan Payment  reprint for November payment on check 10603. QB Combined the property tax bill with the Loan payment. They can't accept it that way because they deposit in 2 separate accounts. Issued refund check 03655, reissuing payment. see letter attached-KR Loan Principal  Loan Interest	1001 Bank of E/O - Checking  8441 ECON.DEVELOP.FUND EXPENSES:DEBT SERVICE:Loan - Principal 8442 ECON.DEVELOP.FUND EXPENSES:DEBT SERVICE:Loan - Interest	-1,012.00 816.46 195.54
12/31/2025	Tax Payment	Yes	QuickBooks Payroll	Tax withdrawal  Tax withdrawal	1001 Bank of E/O - Checking  QuickBooks Tax Holding Account	-6,254.77 6,254.77
<b>2000 Accounts Payable</b>						
12/05/2025	Bill	Yes	LandWise Real Estate Advisors, LLC	Proctor parcel real estate	2000 Accounts Payable	7,700.00
12/11/2025	Bill	Yes	Gordon's Electric	checked left station controls, when they were hosed down for left station swap out	2000 Accounts Payable  6320 GENERAL FUND EXPENSES:RV PARK EXPENSES:Materials & Services - RV	412.84 412.84
12/11/2025	Bill	Yes	SDIS	GF- ED Insurance Nov/Dec  ED-ED Insurance Nov/Dec  Marina (.2)-Maint. Insurance Nov/Dec RV (.2)-Maint. Insurance Nov/Dec IP (.3)- Maint. Insurance Nov/Dec Gronquist (.3)- Maint. Insurance Nov/dec B/O Insurance Nov/Dec	2000 Accounts Payable  2100 Payroll Liabilities  2100 Payroll Liabilities 2100 Payroll Liabilities	- 1,256.50 - 1,256.50 -253.40 -253.40 -380.10 -380.10 - 3,578.00
12/11/2025	Bill	Yes	Loop Net	advertisement	2000 Accounts Payable  8426 ECON.DEVELOP.FUND EXPENSES:MATERTIALS AND SERVICES:Advertising & Marketing	83.57 83.57
12/11/2025	Bill	Yes	Arlington T.V. Coop	office Phone  Office Internet  Gronquist Internet	2000 Accounts Payable  6111 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Utilities 6110 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Internet Service 8527 Gronquist Fund Expenses:Materials and Services:Telephone and Internet	306.50 112.50 130.00 64.00
12/11/2025	Bill	Yes	Gilliam County Treasurer	Principle  Interest	2000 Accounts Payable  8441 ECON.DEVELOP.FUND EXPENSES:DEBT SERVICE:Loan - Principal 8442 ECON.DEVELOP.FUND EXPENSES:DEBT SERVICE:Loan - Interest	1,012.00 844.11 167.89
12/11/2025	Bill	Yes	SDAO	OPPA/SDAO-SDIS membership dues 2026	2000 Accounts Payable  6115 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees	1,934.00 1,934.00
12/11/2025	Bill	Yes	H2Oregon	Water cooler/refills water/cooler rentals	2000 Accounts Payable  6122 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Meetings and Elections	32.90 32.90
12/11/2025	Bill	Yes	AmeriTitle	Parcel 2 and 3 of the Proctor Property	2000 Accounts Payable  8431 ECON.DEVELOP.FUND EXPENSES:CAPITAL OUTLAY:Land	300.00 300.00

**PORT OF ARLINGTON**

Transaction List with Splits

December 2025

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Improvements/Development							
12/11/2025	Bill		Yes	VanKoten & Cleaveland LLC		2000 Accounts Payable	84.00
					Audit letter from CPA (2022 audit) call from anna regarding Ports 2022 audit	6116 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Audit, Budget, Legal Notices	84.00
12/11/2025	Bill		Yes	Darryl Potter	uncovered water line w/backhoe for the port to do repairs	2000 Accounts Payable 6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	50.00 50.00
12/11/2025	Bill		Yes	Hughes Network System, LLC	Current pmt- subscriptions	2000 Accounts Payable 6117 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Telephone and Internet Srv.	94.98 94.98
12/11/2025	Bill		Yes	Jaques Sharp Attorneys at Law	director report/rates increase/city of arlington pump station easement	2000 Accounts Payable 6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	3,475.00 575.00
					WATCO lease insurance issue	8423 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Legal Fees	325.00
					port commission meeting review and advisement	6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	537.50
					WATCO lease	8423 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Legal Fees	537.50
					WATCO lease	8423 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Legal Fees	50.00
					WATCO lease	8423 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Legal Fees	100.00
					WATCO lease	8423 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Legal Fees	250.00
					WASCO lease	8423 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Legal Fees	50.00
					Landwise contract	8423 ECON.DEVELOP.FUND EXPENSES:MATERIALS AND SERVICES:Legal Fees	50.00
					preparation for commissions meeting	6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	25.00
					audit discussion with R. Cleaveland	6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	25.00
					email with jcrowther regarding Plateau CRM	6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	50.00
					2022 audit work with Jcrowther	6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	300.00
					Pauley Rogers 2022 audit	6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	150.00
					audit work, review legal notice of hearing published in paper without motion for hearing	6113 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Legal Fees	50.00
					termination of Pauley Rogers	6113 GENERAL FUND EXPENSES:ADMINISTRATION	100.00

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Transaction List with Splits

December 2025

DATE	TRANSACTION TYPE	NUM	POSTING NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				contract with Acuity	EXPENSES:Materials and Services - AD:Legal Fees	
					6113 GENERAL FUND	50.00
				letter to G. county/SOS 2022 audit	EXPENSES:ADMINISTRATION	
					EXPENSES:Materials and Services - AD:Legal Fees	
				update to G. county/SOS new auditor	6113 GENERAL FUND	225.00
					EXPENSES:ADMINISTRATION	
					EXPENSES:Materials and Services - AD:Legal Fees	
					6113 GENERAL FUND	25.00
					EXPENSES:ADMINISTRATION	
					EXPENSES:Materials and Services - AD:Legal Fees	
12/11/2025	Bill	Yes	Bank of Eastern Oregon - VISA	Payroll QB fees	2000 Accounts Payable	3,242.91
					6115 GENERAL FUND	233.00
				Fuel Program with Gilbarco, annual payment	EXPENSES:ADMINISTRATION	
					EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees	
				Duct tape, Faucet covers for RV spaces	6727 GENERAL FUND	2,027.00
					EXPENSES:MARINA:Materials & Services:Marina Fuel	
				insulation for winterizing the RV park	6326 GENERAL FUND EXPENSES:RV PARK	29.98
					EXPENSES:Materials & Services - RV:Maintenance & Supplies - RV	
				case of printer paper	6326 GENERAL FUND EXPENSES:RV PARK	102.29
					EXPENSES:Materials & Services - RV:Maintenance & Supplies - RV	
				fuel for maintenance, pumps still down at port	6112 GENERAL FUND	39.48
					EXPENSES:ADMINISTRATION	
				faucet covers to winterize RV park	EXPENSES:Materials and Services - AD:Office Supplies and Equipment	
					6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	39.00
				adobe subscription	6326 GENERAL FUND EXPENSES:RV PARK	78.87
					EXPENSES:Materials & Services - RV:Maintenance & Supplies - RV	
				pencils/sharpener	6115 GENERAL FUND	19.99
					EXPENSES:ADMINISTRATION	
				alkali info business cards	EXPENSES:Materials and Services - AD:Dues, Subscriptions, Fees	
					6112 GENERAL FUND	31.42
				cardstock	EXPENSES:ADMINISTRATION	
					EXPENSES:Materials and Services - AD:Office Supplies and Equipment	
				cardstock	8426 ECON.DEVELOP.FUND	55.20
					EXPENSES:MATRIALS AND SERVICES:Advertising & Marketing	
				returned cardstock	6112 GENERAL FUND	26.65
					EXPENSES:ADMINISTRATION	
				food for meeting	EXPENSES:Materials and Services - AD:Office Supplies and Equipment	
					6112 GENERAL FUND	34.70
				holiday hams	EXPENSES:ADMINISTRATION	
					EXPENSES:Materials and Services - AD:Office Supplies and Equipment	
				printer toner	6112 GENERAL FUND	-34.70
					EXPENSES:ADMINISTRATION	
				fuel for maint of alkali ridge (port pumps still down)	EXPENSES:Materials and Services - AD:Office Supplies and Equipment	
					6122 GENERAL FUND	45.56
				roll of stamps	EXPENSES:ADMINISTRATION	
					EXPENSES:Materials and Services - AD:Meetings and Elections	
					6122 GENERAL FUND	49.96
					EXPENSES:ADMINISTRATION	
					EXPENSES:Materials and Services - AD:Miscellaneous - AD	
					6112 GENERAL FUND	399.00
					EXPENSES:ADMINISTRATION	
					EXPENSES:Materials and Services - AD:Office Supplies and Equipment	
					8424 ECON.DEVELOP.FUND	37.01
					EXPENSES:MATRIALS AND SERVICES:Office Supplies & Equipment	
					6129 GENERAL FUND	78.00
					EXPENSES:ADMINISTRATION	

**PORT OF ARLINGTON**

Transaction List with Splits

December 2025

DATE	TRANSACTION TYPE	NUM	POSTING NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				certified letter sent to Pualy Rogers (termination of services)	EXPENSES:Materials and Services - AD:Postage 6116 GENERAL FUND	6.08
				certified mail to SOS regarding audit	EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Audit, Budget, Legal Notices 6116 GENERAL FUND	10.77
				returned incorrect insulation for winterization of RV park	EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Audit, Budget, Legal Notices 6326 GENERAL FUND EXPENSES:RV PARK	-66.35
12/11/2025	Bill	Yes	Arlington Market		EXPENSES:Materials & Services - RV:Maintenance & Supplies - RV 2000 Accounts Payable	75.68
12/11/2025	Bill	Yes	Arlington Hardware Guns and Ammo LLC		6112 GENERAL FUND EXPENSES:ADMINISTRATION EXPENSES:Materials and Services - AD:Office Supplies and Equipment 2000 Accounts Payable	75.68
					6627 GENERAL FUND EXPENSES:ISLAND PARK:Materials & Services:Park Maintenance & Supplies	136.91
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QuickBooks Tax Holding Account						
12/15/2025	Tax Payment	Yes	IRS	Tax Payment for Period: 11/01/2025-11/30/2025 Federal Taxes (941/943/944)	QuickBooks Tax Holding Account Payroll Liabilities:Federal Taxes (941/943/944)	4,324.75 4,324.75
12/15/2025	Tax Payment	Yes	OR Department of Revenue	Tax Payment for Period: 11/01/2025-11/30/2025 OR Income Tax	QuickBooks Tax Holding Account Payroll Liabilities:OR Income Tax	1,134.89 1,134.89
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Not Specified						