

# SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Regular Meeting  
Saturday January 7, 2023  
Held via ZOOM electronic meeting  
11:00 a.m.

**IN ATTENDANCE:** Mayor: Gary Burns  
Deputy Mayor: Dave Amyotte  
Councilor: Marg Laberge  
  
CAO: Norman Briscoe  
Recording Secretary: Diane Briscoe

1. **CALL TO ORDER** Mayor Gary Burns called the meeting to order at 10:58 a.m.
  
2. **ACCEPTANCE OF AGENDA**  
*Res. No. 23-01-07-001* MOVED BY Deputy Mayor Dave Amyotte that the agenda be adopted with the following additions: 8.b) STEP Request for Decision & 12.b) Alberta Emergency Alert.  

**-Carried-**
  
3. **APPROVAL OF MINUTES**  
*Res. No. 23-01-07-002* MOVED BY Marg Laberge that the minutes of the October 15, 2022 regular meeting be approved as presented.  

**-Carried-**
  
4. **PUBLIC HEARING** None
  
5. **DELEGATIONS** Darcy Paulichuk was not able to attend the meeting.
  
6. **BYLAWS**
  - a) **Temporary Borrowing Bylaw 138-2023**  
*Res. No. 23-01-07-103a* MOVED BY Mayor Gary Burns that Bylaw No. 138-2023, Authorizing the Temporary Borrowing of Funds, be given first reading.  

**-Carried-**
  
  - Res. No. 23-01-07-103b* MOVED BY Deputy Mayor Dave Amyotte that Bylaw No. 138-2023, be given second reading.  

**-Carried-**
  
  - Res. No. 23-01-07-103c* MOVED BY Councilor Marg Laberge that Bylaw No. 138-2023, be presented at this meeting for third and final reading.  

**-Carried Unanimously-**

*Res. No. 23-01-07-103d* MOVED BY Deputy Mayor Dave Amyotte that Bylaw No. 138-2023, to Authorize the Temporary Borrowing of Funds, be given third and final reading.

**-Carried-**

**7. OLD BUSINESS**

**a) ACP Grants Request for Decision**

*Res. No. 23-01-07-004* MOVED BY Mayor Gary Burns that the Summer Village of Horseshoe Bay approve an application under ACP for the Regional Trail Master Plan project, partnering with the Town of St. Paul, Town of Elk Point and County of St. Paul, with the County of St. Paul being the managing partner.

**-Carried-**

**b) Road Contract Cost Over-run**

*Res. No. 23-01-07-005a* MOVED BY Mayor Gary Burns that council approve the cost over-run of \$22,000 to Elevated Surface Works Ltd. on the Road Contracts, due to additional asphalt needed.

**-Carried-**

*Res. No. 23-01-07-005b* MOVED BY Mayor Gary Burns that council approve an additional payment of \$22,305 to Sierra Equipment Rentals Ltd. on the Culvert Replacement Contract for additional granular backfill and additional equipment for backfilling.

**-Carried-**

**c) 2023 Draft Budgets Update**

*Res. No. 23-01-07-006* MOVED BY Mayor Gary Burns that council accept the draft 2023 operating and capital budget worksheets, as presented by the CAO, for information and discussion

**-Carried-**

**8. NEW BUSINESS**

**a) Fire Services training Grant Program**

*Res. No. 23-01-07-007* MOVED BY Deputy Mayor Dave Amyotte that the Summer Village of Horseshoe Bay support an application by the Town of St. Paul for a Fire Services Training Program Grant, in collaboration with the County of St. Paul and the Town of Elk Point.

**-Carried-**

**b) STEP Request for Decision**

*Res. No. 23-01-07-008* MOVED BY Councilor Marg Laberge that the Summer Village of Horseshoe Bay approves an application be submitted by STEP to the Northern & Regional Economic Development Program on behalf of the STEP partner municipalities including the Town of St. Paul, Town of Elk Point, County of St. Paul. Further that the County of St. Paul be the managing partner.

**-Carried-**

**9. COUNCIL REPORTS**

*Res. No. 23-01-07-009*

MOVED BY Deputy Mayor Dave Amyotte that council accept the Council reports as presented.

**-Carried-**

**10. CAO REPORT AND ACTION LIST**

*Res. No. 23-01-07-010*

MOVED BY Mayor Gary Burns to accept the CAO Report and Action List as presented.

**-Carried-**

**11. FINANCIAL REPORTS**

*Res. No. 23-01-07-011*

MOVED BY Mayor Gary Burns that the December 31, 2022 financial reports, be accepted as presented, including cheque numbers 2684 to 2721 in the amount of \$385,451.91.

**-Carried-**

**12. CORRESPONDENCE**

a) **STEP Meeting Notes**

*Res. No. 23-01-07-012*

MOVED BY Deputy Mayor Dave Amyotte to accept the November 1, 2022 STEP Meeting Notes for information.

**-Carried-**

*Res. No. 23-01-07-013*

MOVED BY Mayor Gary Burns to accept the CAO report on the status of the Summer Village involvement in the Alberta Emergency Alert (AEA).

**-Carried-**

**13. CONFIDENTIAL ITEM**

a) **To discuss an Intergovernmental matter**

*Res. No. 23-01-07-014*

MOVED BY Mayor Gary Burns that council move to closed session at 12:28 pm to discuss an Intergovernmental Relations matter, as per FOIP section 21, 22, 23 and 24.

**-Carried-**

*Res. No. 23-01-07-015*

MOVED BY Mayor Gary Burns that council return to open meeting at 12:33 pm.

**-Carried-**

*Res. No. 23-01-07-016*

MOVED BY Mayor Gary Burns that council rejects the “Local Government Fiscal Framework: Allocation Formulas Proposal”, submitted by Alberta Municipalities to Alberta Municipal Affairs.

**-Carried-**

**b) To discuss a Personnel matter**

*Res. No. 23-01-07-017*      MOVED BY Mayor Gary Burns that council move to closed session at 12:37 pm to discuss a Personnel matter, as per FOIP section 17.  
**-Carried-**

*Res. No. 23-01-07-018*      MOVED BY Mayor Gary Burns that council return to open meeting at 1:06 pm.  
**-Carried-**

*Res. No. 23-01-07-019*      MOVED BY Mayor Gary Burns that the Summer Village of Horseshoe Bay hire Debbie Tyson as Assistant Municipal Administrator at a contract price of \$1,511.78 per month starting January 1, 2023  
**-Carried-**

**14. NEXT MEETING**

*Res. No. 23-01-07-020*      MOVED BY Mayor Gary Burns to set the next regular Council meeting to be held in-person at Martin Recreation Center, on April 15, 2023 at 11:00 a.m.  
**-Carried-**

**15. ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 1:23 p.m.

Original signed by Gary Burns  
Mayor

April 15, 2023  
Date

Original signed by Norman Briscoe  
Chief Administrative Officer