

**KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL  
MEETING NOTIFICATION**

11/28/2018

The Kittitas County EMS & Trauma Care Council's meeting is schedule:

**Thursday, December 6, 7:00 p.m. at Kittitas Valley Fire & Rescue – Station #29**

Contact: Cheryl (509-929-3247) if needed.

**Agenda Items:**

**Introductions & Membership Update**

**Action Items:**

- Approve Minutes (Oct. – Council and Nov. – Exec. Comm.)
- Treasurer's Report
  - Program Financial Reports
  - Vouchers
  - 2018 Office Budget Amendments / Year-end purchases
  - Life Support Grant (approve items to purchase)
  - 2019 Proposed Budget Plan - KCCOG (Comm. agenda session)
- Ratify Exec. Comm – 2018-2020 SEI Personal Service Agreements
- 2019 Personal Services Agreement Renewal / EMS Assistant Status
- By-law Amendment / Membership List
- CWU Training Course Applications (2<sup>nd</sup> Cohort Proposal)-Doug Presta
- 2019 Fee Schedules (draft) & Upcoming Course Fees (ASHI Instr.)
- FY19 Training Workplan Amendment
- Banking Changes (Close Savings & Add Dede Signature on account)
- KCEMS EMS Training Program Renewal Application
- Coordinator Performance Evaluation (Dr. Horsley)

**New & Ongoing Business/Discussion:**

- OTEP Plan Update – DOH Application (Draft)
- KVH Transfer Criteria (Rich & Dede)
- Strategic Plan/Stakeholder Update (Partnership with Chief's Assoc.)
  - EMS Agency Updates
  - MCI Plan/MCI Cards/LZ's (DONE!)
  - Data –ERS/NEMESIS/WEMESIS/WACARES (2017) – KPI required fields
- Training Report (EMS & Public)

**State/Meeting Reports:**

- 11/29-Regional EMS Council/Workplan update
- State Meetings/Reports/WAC Workshops
- Legislation Updates

**Other:**

- Agency updates (around the table)
- **Next Meeting:** Thursday, February 7, 1900 at Cle Elum Fire Department

**Reminder:** If you cannot attend the Council meeting but wish to comment, please call or e-mail. If you have any questions or additions to the agenda, please let me know.

Cheryl Burrows, EMS Coordinator

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