

Richwood Village Council Regular Meeting – Agenda 12/08/2025

1. Pledge of Allegiance

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y Brad Plotner A

3. Meeting Minutes from regular meeting on 11/24/2025

Motion to approve Minutes:

Motion PM Second DR Vote: RB Y PM Y VB Y DR Y JH Y BP A

4. Warrants and electronic payments

Motion to approve Warrants

Motion PM Second RB Vote: RB Y PM Y VB Y DR Y JH Y BP A

5. Introduction of Visitors

6. Legislation:

Ordinance 25-11102025 to approve and adopt the Union County Comprehensive Plan 2025 update. Third/Final Reading

Motion VB Second PM RB Y PM Y VB Y DR Y JH Y BP A

Resolution 25-12082025 Adopting the temporary appropriations and temporary budget for the Village of Richwood, Ohio for the Fiscal year beginning January 1, 2026.

Motion VB Second DR RB Y PM Y VB Y DR Y JH Y BP A

Resolution 25-12092025 to amend section 951.02 Park Rules of the Village of Richwood to change camping fees and rules

Motion VB Second PM RB Y PM Y VB Y DR Y JH Y BP A

Resolution 25-12102025 adding various fees to Village Fee Schedule

Motion VB Second DR RB Y PM Y VB Y DR Y JH Y BP A

7. Mayor

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn

Motion VB Second PM

Vote: RB Y PM Y VB Y DR Y JH Y BP X Time: 7:29

Next Council meeting Monday, December 22nd at 7pm

November 24, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on November 24, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were Jackie Hamilton, Von Beal, Donald Ridgeway, Brad Plotner, Pat Morse, and Reddy Brown. Zoning Officer Jason Brown, Village Administrator Monte Asher, Police Chief Jim Hill, Solicitor Julie Spain (virtual) and Fiscal Officer Sarah Sellers.

Von Beal moved and Reddy Brown seconded the motion to approve meeting minutes for the regular meeting on 11/10/2025. Motion passed with Jackie Hamilton abstaining.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

- **Gail DeGood-Guy** – Christmas lights at the park are fabulous. Kudos to the committee and village.

Legislation:

- Von Beal moved and Reddy Brown seconded the motion to enter into executive session to discuss compensation/benefits of public employees. Motion passed at 7:07 pm.
- Von Beal moved and Pat Morse seconded the motion to return to regular session at 7:26 pm. Motion passed unanimously.
- Von Beal moved and Reddy Brown seconded the motion to approve Ordinance 25-11102025 to approve and adopt the Union County Comprehensive Plan 2025 update, motion passed unanimously, second reading.
- Von Beal moved and Reddy Brown seconded them motion for Resolution 25-11252025 authorizing the Village of Richwood to change its employee health insurance carrier from United Health Care to Medical Mutual of Ohio and authorizing related actions. Effective January 1, 2026. Motion approved unanimously.

Mayor's report:

Street / Utility report: Administrator, Monte Asher - report attached

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers - report attached

Zoning report: Zoning Officer, Jason Brown – report attached

- Brad Plotner asked if we could look at cost of speed signs coming into town. Asher stated the police usually have them and they are pricey. Possibly look into a grant for it. They used to have an old one on a Traylor that is not in use.
- Plotner question the street light issues, Asher stated they should be switching them out as they do go out and if/when they are fixed. Pat Morse suggested to invite Josh Cross to a meeting. Visitor Craig Moran also stated Cory Lawson is a contact for Ohio Edison as well.
- Gail DeGood Guy asked council how park benches are ordered. Mayor stated they go through the Trail Blazer Committee, once they have enough, usually around 6 orders to save on freight, they will get ordered then he is at the mercy of the engraver to get them back.
- Plotner asked Chief Hill if and when an event happened like it did during the big police bust and it's around bus stop time for kids, is there something in place to handle that, Hill responded that there are people in place to make sure the surrounding area is safe at all times.

Old Business:

- Reddy Brown moved and Brad Plotner seconded the motion to amend section 951.02 Park Rules of the Village of Richwood to change camping fees and rules. Motion passed unanimously. (**Resolution 25-12092025**)
- Plonter stated that all easements are back for the village signs.

New Business:

- Von Beal asked how they can change trash cans being left out on the street all day long. It was discussed and determined that it is difficult to determine which house has what trash day.
- Von Beal made a motion and Pat Morse seconded the motion to increase 3% for all village employees. Effective January 1, 2026. Motion passed 6-0 **Resolution 25-11272025**.

Pat Morse moved and Reddy Brown seconded a motion to adjourn. The motion passed unanimously at 7:51 pm.

Next council meeting is December 8th at 7:00 pm

Mayor



Fiscal Officer

Payment Listing

December 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27977	12/08/2025	12/08/2025	AW	JULIE SPAIN LAW	\$2,434.74	O
27978	12/08/2025	12/08/2025	AW	KEVIN L BLANKENSHIP	\$95.00	O
27979	12/08/2025	12/08/2025	AW	Pat's Print Shop	\$32.00	O
27980	12/08/2025	12/08/2025	AW	MASI Environmental Services	\$1,047.77	O
27981	12/08/2025	12/08/2025	AW	PLOTNER HARDWARE	\$43.88	O
27982	12/08/2025	12/08/2025	AW	J&J OHIO TRADING POST LLC	\$352.50	O
27983	12/08/2025	12/08/2025	AW	HERITAGE COOPERATIVE	\$1,137.32	O
27984	12/08/2025	12/08/2025	AW	PICKENS UNDERGROUND UTILITY SERVIC	\$330.00	O
27985	12/08/2025	12/08/2025	AW	VERIZON WIRELESS	\$200.57	O
27986	12/08/2025	12/08/2025	AW	CLEMANS NELSON	\$250.00	O
27987	12/08/2025	12/08/2025	AW	Brown Supply Co.	\$180.50	O
27988	12/08/2025	12/08/2025	AW	USA BLUE BOOK	\$302.29	O
27989	12/08/2025	12/08/2025	AW	AUNALYTICS, INC	\$15.00	O
27990	12/08/2025	12/08/2025	AW	TRACI PAVER	\$500.00	O
	Purpose:	FARMERS MARKET				
27991	12/08/2025	12/08/2025	AW	IWORQ	\$5,130.00	O
	Purpose:	WATER/SEWER SOFTWARE 2026				
27992	12/08/2025	12/08/2025	AW	RICHWOOD AUTO AND TRUCK, LLC	\$211.83	O
27993	12/08/2025	12/08/2025	AW	DWA RECREATION	\$3,357.34	O
	Purpose:	SPLASH PAD REPLACEMENT VALVES				
27994	12/08/2025	12/08/2025	AW	Marysville Journal Tribune	\$21.00	O
	Purpose:	PUBLIC MEETING NOTICE				
27995	12/08/2025	12/08/2025	AW	LOGAN-UNION-CHAMPAIGN	\$2,446.25	O
	Purpose:	LUC ANNUAL ASSESSMENT				
27996	12/08/2025	12/08/2025	AW	PUBLIC UTILITIES COMMISSION OF OHIO	\$35.00	O
	Purpose:	DAMAGE PREVENTION				
27997	12/08/2025	12/08/2025	AW	OHIO MUNICIPAL ATTORNEYS ASSOC.	\$450.00	O
	Purpose:	2026 MEMBERSHIP DUES				
27998	12/08/2025	12/08/2025	AW	ARTESIAN OF PIONEER INC	\$3,932.80	O
	Purpose:	SALT				
				Total Payments:	\$22,505.79	
				Total Conversion Vouchers:	\$0.00	
				Total Less Conversion Vouchers:	\$22,505.79	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. Working on pot holes and alleys.
- 2) Window are on order waiting to come in. **came in waiting on good weather**
- 3) Electric outlets with camera box along with 30 amp hookup will be installed at the splash pad sometime later. **Waiting on better weather**
- 4) **Put together 3 more Picnic tables for shelter house.**
- 5) **Looking for lighted crosswalk at high school. Around \$3250.00**
- 6) **Cleaned out Gill St. lift station**
- 7) **Prepping Black truck to switch plow over to the Dodge Ram**
- 8) **Completed Heal Grant survey for Tamish Matus**

- 9) See updated project report attached



JAMES HILL
Chief of Police

RICHWOOD POLICE DEPARTMENT

153 North Franklin Street
Richwood, Ohio 43344
Office: (740) 943-2422 / (740) 943-5212
Fax: (740) 943-2145
<https://www.richwoodohio.org/public-safety>

Richwood Police Department Council Report 12/08/2025

- RPD lead and controlled the traffic for the annual Christmas Parade. Thanks to the Union County EMA, and James Wadell for assisting. Thanks to Councilman Pat Morse for help giving out candy.
- Off. Crees and Off. Brandenburg participated in Shop with a Hero in Marysville.
- Just a reminder that Stuff a Cruiser is this upcoming Saturday from 10A-2P and donations can be left at the municipal building if unable to make it on Saturday.
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- 1 part time officer in background process.

"The Richwood Police Department is dedicated to the protection and security of all citizens, and in partnership with the community, to provide quality public safety services while affording dignity and respect to every individual."

Village of Richwood
Finance Report: 12/08/2025

- Payroll: biweekly 12/05; biweekly and monthly 12/19
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current, bank reconciliations
- Received notice from Ohio Department of Development and working with external auditor to determine if we need to have a single audit prepared due to the amount of funds we received in federal grants for Water/Wastewater Infrastructure Grant in 2024. If we do, there will be audit fees. I will keep everyone updated.
- Working on submitting updates for Ordinances to Walter Drane – **Sent and also put this on hold for more updates.**
- **working on final budget for 2026**
- **year-end work**

REPORTS:

- **emailed spreadsheets for revenue and appropriations. Let me know if you have any questions. Permanent appropriations are due by the end of March. I will email copies once that is completed and present to council for reading.**

Star Ohio: November interest: \$8,505.33 YTD interest: \$94,998.60 Rate: 4.14%
Bulk Water: YTD revenue: \$7,411.00