

## OPNNA BOARD MEETING MINUTES

DATE: Tuesday, June 18, 2019

PRESENT: Bart Vincent, Patty Wallis, Steve Rutledge, John Brenneman, Jack Guerra, Teena Larson, Susan Bowman

ABSENT: Jonathan Delmer, James Mysliwicz, Manuel Villa

1. CALL TO ORDER/OPENING REMARKS

Meeting called to order by President Bart Vincent – 6:32 pm

Recited the Pledge of Allegiance

Confirmed a Quorum was present

Welcomed Susan Bowman, a new member of the board and the secretary

2. APPROVAL OF THE MINUTES FROM MAY 21, 2019

Patty read the minutes and a motion was made to approve by Teena and Steve second the motion. Minutes were approved.

Jack mentioned that he would also like the minutes included with the agenda before each meeting.

3. REPORT OF OFFICERS

President – Bart said the main objective for the meeting tonight is to talk about the July 4<sup>th</sup> Parade.

4. PARADE ORGANIZATION PLAN

Bart discussed the problem of negative communications. The Board needs to do a better job of communicating and to put more information on the OPNNA website. Bart is having his IT person come and work on the website and Facebook. Patty and Bart have been trying to find the correct passwords to use in order to get into the existing website, Facebook account but so far nothing works.

Jack & Patty talked about using the Next Door site to send out communications and keep members informed as to what the board is doing as well as information about the July 4<sup>th</sup> Parade.

Bart has 20, July 4<sup>th</sup> parade signs that need to be posted in the neighborhood. All those present volunteered to take 3 each and place them at various locations. Jack also remembered that there was a large banner carried in the parade and will either have one made or find the existing one.

Steve has contacted HEB, and they'll be supplying ice for our 4<sup>th</sup> of July Parade. OPNNA board voted to spend up to \$500 to Kona Ice so attendees can enjoy free snow cones up to that amount. Guests will pay as you go after \$500 is reached. Teena made a motion to pay up to \$500 for ice and then charge folks after that. It was second by Patty and approved by all.

Jane Wright with Northwood Presbyterian Church is supplying the hot dogs and asked if we would pay half for the bouncy house which will be on the church grounds. We all agreed to pay \$215 towards the bouncy house. The church is also considering a cup cake walk and various other activities. They are looking for volunteers to help set it up. Volunteers will need to arrive by 7:30 am. A question was asked if there will also be facing painting?

Bart volunteered to contact the police and apply for the Parade Permit which costs \$75. Jack made the motion to approve the permit and Patty seconded the motion. The motion was approved. Bart will also discuss with the police about the barricades needed for the parade. Also \$500 was needed to pay for TULIP insurance. Jack made the motion to approve the expense and Teena second it. Motion was approved. We also need to pass out flyers for people that will be affected by the parade. Steve volunteered to put 50 flyers together. Patty, Steve, Teena and John volunteered to meet at NW Presbyterian Church at 9:30 am on Saturday, June 22<sup>nd</sup> to deliver parade information flyers door to door along the parade route.

Also Patty, Steve, Bart & John volunteered to be at the church on July 4<sup>th</sup> at 7:00-7:30am to help set up for the Parade.

Northwood Presbyterian Church will have a flag at the parade. The event will start with the Pledge of Allegiance then the band will be playing the National Anthem. At 9:30 Congressman Clayton Perry will open the ceremony with a speech.

GATHERING TIME FOR THE FESTIVITES WILL START AT 9:00, AND THE PARADE WILL BEGIN AT 9:45.

The band will consist of Bagpipes and they play for 20 mns. The cost is \$500. They will play before the parade and will play to start off the parade. There will be a DJ after the parade.

Teena also volunteered to setup a membership table for OPNNA and collect member dues. She will need a sign with our logo for her table. Jack suggested having a photographer take photos of the event. It was decided that we would take the photos ourselves and post them on our website.

Patty volunteered to post all the parade information on Next Door website.

Teena has the neighborhood roster and plans to send out an email blast informing everyone of the parade event.

With no further business to discuss, Bart adjourned the meeting at 8:05pm.

Next meeting will be on Tuesday, September 17<sup>th</sup> at 6:30 pm.

Respectively submitted,

Susan Bowman  
Secretary

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