

**Regular Council Meeting Minutes
December 6, 2023**

The regular meeting of the Arlington City Council was held on December 6, 2023, in the Council Chambers of the Municipal Building and via telephone conference.

Presiding: Mayor Jeffery Bufton.

Council Present: Denise Ball, Matthew Irby, Kayla Rayburn and Mark Davidson.

Council Absent: Marshall Swope and Jerry Hanan.

Staff Present: Recorder Kari Hayter, Attorney Ruben Cleaveland, City Engineer Brad Baird and PWS Shanna Gronquist.

Guests: Jed Crowther, Chris Jackson, Debra Copher, Madilyn Hayter and Bobbi-Jo Vaughn.

Call to Order: Mayor Bufton called the regular meeting to order at 6:30 p.m. Pledge of Allegiance recited.

1. PUBLIC COMMENT

Jed Crowther stated the Port presented a tentative plan of the Proctor property to the Planning Commission and received tentative approval. We passed the subdivision review; there were quite a few items to consider. We feel what has been developed is a good extension of existing homes and gives good buffering. There are some mutual items that would benefit the development and the City. Mayor Bufton asked did you work through the easement issues? Jed stated we are still working on them.

Chris Jackson stated I am confused and need clarification. I have attempted to get help from Community Services and Gilliam County Health District. I only received one response. I have tried to go to meetings. I am confused about the services offered. Mayor Bufton asked does North Gilliam County Health District not answer their phone. Chris stated I went down there and it was less than desirable. I asked to come there for care but not primary care. They were adamant I must cut care with my primary to be seen at the clinic. I am an at-risk person, I asked about COVID shots and haven't been able to get one. I have been trying to get reasonable and economic care and unable to do so. People can die from a cold within 24 hours. Councilor Ball stated vaccines are given in Condon. Chris stated I've attempted to go to Health District meetings on the mall. Recorder Hayter stated Health District meetings are held here in this Chamber the third Tuesday of each month. Chris stated I've had my credit card info queried and the Bank of Eastern Oregon said I am the third or fourth person to call about fraud. It looks to be attached to online orders.

2. CONSENT AGENDA - Consent agenda consisted of the following items:

- a. Approval of Minutes - Regular Meeting November 8, 2023
- b. Approval of bills as listed.

Councilor Rayburn motioned to approve the consent agenda and the bills as listed, motion seconded by Councilor Ball. Motion passed unanimously.

3. BRAD BAIRD, ANDERSON, PERRY & ASSOCIATES

Engineer Baird stated I would like to talk about the Port's subdivision. Part of the Port's goal is to include the existing home and get it sold to fund phase one improvements. The nice thing about their plan is it will connect Columbia View Estates to Main Street. There hasn't been a subdivision in Arlington in quite some time. The road standards are tied back to a transportation plan. Engineer Baird went over the City's road requirements per the transportation plan. Engineer Baird stated we would like to ask the City to consider placing sidewalks on only one side of the road.

The road standards plan requires sidewalks on each side. One sidewalk on each side makes sense to keep with other City standards. A sidewalk on each side would be a variance from the standard. Mayor Bufton stated I would think you would want to curb the roads on both sides. Engineer Baird stated yes, only one sidewalk on each side. Councilor Ball stated will the school need to do sidewalks. Councilor Davidson stated access is on the school property, we might add two houses. Recorder Hayter stated the school's additional homes need to come before the Planning Commission. Engineer Baird stated there is concern about the water line on Columbia View, the City might want to consider an upgrade. Mayor Bufton stated if the road is being extended it makes sense to increase the waterline size. Councilor Davidson asked do you know of any power easements through the lots that boarder the school? Jed Crowther stated I can look at the plat. Councilor Davidson stated if one isn't filed on our property, it might not be on your property either. Councilor Ball asked will any of this effect life flight. Councilor Davidson stated no, the line is underground; it's been there for 20 years. If it's overhead the line can remain, if it's buried the power company needs to bury it.

4. COUNCIL ACTION

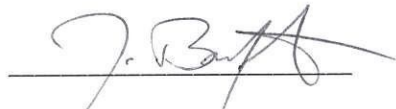
- a. **Consider Planning Commission Vacancy Appointment:** Mayor Bufton stated we received a letter of interest from Seth Danze. **Councilor Davidson motioned to appoint Seth Danze to the Planning Commission, motion seconded by Councilor Rayburn. Motion passed unanimously.**

5. COUNCILOR REPORTS

- Councilor Davidson – none.
- Councilor Rayburn – I recommend everyone attend County Court meetings. They approved moving Probate and Juvenile to Circuit Court. They talked about changing the County Court structure. The new sanitation truck is operating. The Marina had a diesel spill, we have booms out; it's being cleaned up. This is from the bridge wreck.
- Councilor Hanan – absent.
- Councilor Irby – none.
- Councilor Swope – absent.
- Councilor Ball – none.
- PWS Gronquist – New Sanitation truck is in service, the pickups are winter ready, the dump truck is still in the shop and we don't have an ETA.
- Attorney Cleaveland – none.
- Recorder Hayter – Should have the final audit soon for your review. The Christmas party is this Sunday.
- Mayor Bufton – Thanked the City crew for putting up the Christmas lights.

Executive Session opened at 7:06 p.m. pursuant to ORS 192.660(2)(e): To conduct deliberations with persons designated by the Governing body to negotiate real property transactions.

Executive Session closed 7:42 p.m. Mayor Bufton stated no decisions. Regular meeting closed at 7:43 p.m.



Jeffery Bufton, Mayor



Kari Hayter, City Recorder