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| **Date** | **August 17, 2017** | **Time** | **9:00 am** |
| **Facilitator** | Dan Armagost | **Scribe** | Tiffany Lewison |
| **Subject** | SMEC Board meeting |
| **Attendees** | Paul B, Brian S, Tiffany L, Denise K, Bryan B, Jeff S, Dan A, Jerry via Bluejeans |

| Key Points Discussed |
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| No. | Topic | **Highlights** |
| 1 | Approve minutes | **1st Brian S 2nd Paul B.** |
| 2 | **Approve bills** | **1st Jeff S 2nd Brian S** |
| 3 | **Review Bank Rec Statements** | **1st Brian S 2nd Jeff S** |
| 4 | **Review Next Step Bank Statement** |  |
| 5 | **Approve SERVs printout** | **1st Jeff S 2nd Brian S** |
| 6 | **Business manager update** | **Audit in October; all bills from SMEC have been sent out to the districts; SMEC has not made level III payments to districts yet; FY18 status update** |
| 7 | Admin Council update | **Admin Council Retreat: Jerry R shared flow chart to share with school boards; Oct 4 is next long range planning meeting at Southland from 7-9pm; principals met Aug 16th in Adams, will get mindset speaker for October meeting; district liability insurance: 6 out of 7 districts premiums would go up if combining under one policy** |
| 8 | Approve Fillmore Psych contract | **Updated contract for 0.1****1st Bryan B 2nd Brian S** |
| 9 | Amy Wylde | **Approve official resignation of Aug 23, 2017****1st Paul B 2nd Jeff S****Approve Consulting Contract (Cash in lou prorated for 2 months then remaining to be divided out into hourly time to be provided to SMEC, not to exceed 15 days)****1st Paul B 2nd Brian S** |
| 10 | Approve contracts | **Devona Felten (3rd Party Billing)****Janet Sparrow (0.4 OT)****Haley Kirkpatrick (CARDS Teacher)****1st Bryan B 2nd  Jeff S** |
| 11 | ESY Final Numbers & Rates of Pay | **164 kids in all programs; rates of pay were preapproved by SMEC board** |
| 12 | IA Tuition Agreements | **Will bill based on IA formula** |
| 13 | State Aide Calculations | **Will review and bring to each district** |
| 14 | ALC Update | **44 students for summer session** |
| 15 | Indoor Air Quality Report for Next Step  | **Approval to test:****1st Brian S 2nd Bryan B** |
| 16 | Adjourn | **1st Jeff S 2nd Brian S** |