



Vegas Valley Vettes Club Bylaws

ARTICLE I

NAME

The name of the organization shall be Vegas Valley Vettes (V V V) of Las Vegas, Nevada, organized October 2011 and incorporated January 11, 2016. The official logo is displayed above.

ARTICLE II

PURPOSE

The purpose of Vegas Valley Vettes is to conduct the activities of a social club for persons having a common interest in the appreciation and use of Corvettes. The Club is intended to promote Friends, Corvettes, and Fun.

ARTICLE III

EXECUTIVE BOARD (V-BOARD)

The V-Board is the Executive Board of VVV and includes the President, Vice President, Secretary, Treasurer and three (3) Trustees.

MEMBERS

Regular membership shall be open to any person who owns or leases a Corvette, and their spouse or partner. Associate membership is available for current or previous members of Vegas Valley Vettes, and their spouse or partner, who no longer own or lease a Corvette. Membership is without regard to race, gender, religion, or ethnicity. The membership term is for a period of one (1) calendar year, after which membership must be renewed.

Regular Members are entitled to attend all Club events, vote on any Club business, nominate and vote for Club officers, and may hold Club office, both elected and appointed, after six (6) months of membership.

Associate Members are entitled to attend all Club events, vote on any Club business, nominate and vote for Club officers, but may not hold an elected office.

Prospective Members must attend 2 regular meetings and shall submit an application for membership to the Membership Committee Chairperson that shall be reviewed and acted upon by the V-Board within sixty (60) days of submission. If the application for membership is approved by the V-Board, the new member must pay to the Club the current assessment for the New Member Package, as shown in the Standing Rules.

GUESTS

No person shall participate in any meetings or Club events for more than 2 regular meetings without applying for membership. Guests do not hold voting rights. Guests may apply for membership by submitting an application to the Membership Committee Chairperson.

ARTICLE IV

MEETINGS

A regular meeting of the Club shall be held monthly unless cancelled or rescheduled by the Club President on an emergency basis.

A regular meeting of the V-Board shall be held monthly unless cancelled or rescheduled by the Club President on an emergency basis. A majority of the voting members of the V-Board will constitute a quorum.

Special meetings may be called at the discretion of the President, the V-Board, or as voted on by a majority of the Club members present at a regular monthly meeting.

ARTICLE V

ELECTIONS

The general election for Club Officers will be held at the November Club meeting, and shall be conducted in accordance with the Standing Rules. Voting is by secret ballot. There are no absentee ballots.

ARTICLE VI

ELECTED OFFICERS

Elected Officers of the Club shall consist of the President, Vice President, Secretary, Treasurer, and three (3) Trustees. All candidates for elected office must be regular members in good standing for at least six (6) months prior to taking office. All Elected Officers may vote at the Executive Board (V-Board) meetings.

One of the Trustees shall be the immediate past President and is considered as an Elected Officer by virtue of having been elected President the previous year. If at the time elections are held, the past President is not able to serve as a Trustee for the following year, three (3) Trustees will be elected. Otherwise, only two (2) Trustees are elected at the annual November elections.

In the event that any office other than that of President becomes vacant, the V-Board shall fill the same for the unexpired term. In the event of a vacancy in the office of President, the Vice-President shall succeed to the office of President and the V-Board shall appoint a Vice-President.

The term of all Elected Officers shall be one (1) year, beginning January 1. Elected Officers may serve more than one (1) term.

Any Elected Officer who misses three (3) consecutive V-Board meetings or three (3) consecutive Club meetings without good cause, shall automatically forfeit office, but can retain Club membership. In addition, an Elected Officer may be removed by the V-Board for malfeasance.

The duties and responsibilities of the elected officers are shown below:

PRESIDENT:

1. Serve as principal executive officer of the Club.
2. Manage all of the business affairs of the Club.
3. Serve as liaison to Club sponsor or sponsors.
4. Serve as Chairperson of the V-Board.
5. Recruit members for the committee chairs, and special projects, except if otherwise stated in these By-Laws.
6. Serve a one (1) year term as Trustee following his/her term as President.
7. Locate, evaluate, and make recommendations to the V-Board for new meeting places, if required.
8. Be informed of all activities and approve all communications for the Club.

VICE PRESIDENT:

1. Assume the duties of the President in the absence of the President and/or when called upon to do so by the President or the V-Board.
2. Supervise all Club elections.
3. Responsible for Club raffles.
4. Maintain an inventory of Club property.

SECRETARY:

1. Prepare the minutes of the general meetings, special meetings, and V-Board meetings.
2. Ensure that minutes for all meetings are available for review by the V-Board within seven (7) days.
3. Ensure that minutes of the previous regular Club meeting are available at the next Club meeting.
4. See that all notices are duly given in accordance with the provisions of these By-Laws or as required by law, and maintain custody of the Club records.

5. Send copy of Meeting Minutes to Communications Chairperson who will email to all members.

TREASURER:

1. Receive all fees and keep an accounting of all monies received and expended.
2. Remit all accounts payable as they are authorized by the membership or by the V-Board.
3. Maintain a checking account in the name of Vegas Valley Vettes. Such checking account will require two signatures (Treasurer and/or President and/or Vice President).
4. Prepare a monthly written itemized treasury report detailing receipts and expenditures and to be emailed to Elected Officers at least two (2) days before the scheduled V-Board meeting.
5. Once approved by V-Board, Treasurer's Report to be sent to Communications Chairperson to email to all members five (5) days before regular meeting.
6. Maintain an escrow accounting for excess membership assessments to be used in subsequent years for insurance payments, website expenses, business license fees, or other expenses necessary to the efficient running of the Club.
7. Participate in an audit of the financial records and accounts for each year he/she is Treasurer.

TRUSTEES:

1. Perform an annual audit of all financial accounts. Review all legal documents, V V V documents, changes and proposals, and make recommendations as necessary to the V-Board or the general membership.
2. Other duties as requested by the President, Vice President, or the V-Board.

APPOINTED CHAIRPERSONS AND POSITIONS:

All Appointed positions must be members of VVV and serve a term of one (1) year, starting January 1 and may serve more than one (1) term.

Appointed Chairperson and VVV positions of the Club and their duties are as follows:

Sergeant-at-Arms:

1. Ensures that the By-Laws and Standing Rules of the Club are not violated.
2. Ensures that the orders of the V-Board are carried out in an expeditious manner.
3. Responsible for policing and keeping order at all Club meetings.
4. Responsible for all sign-in sheets.
5. Ensures elections are in accordance with By-Laws and Standing Rules and only members are voting.
6. Serves as Chairperson of the (Election) Nominating Committee.

Events Coordinator:

1. The liaison between the Club membership and the V-Board for coordinating and scheduling of events.
2. Works with the Event Leader to ensure that information regarding the event is communicated to members and that the event is conducted as detailed in the Standing Rules.

Membership Committee Chairperson:

1. Coordinate the new member application process as detailed in the Standing Rules.
2. Collect all fees.
3. Recommend candidates for the positions of *Communications Chairperson* and *Rainbow Chairperson* to the V-Board, to assist in carrying out Membership duties, which shall also include the following:

a. Communications Chairperson:

Keep an updated email list and distribute all emails to the membership with the President's approval. **At no time shall any member have the right to use the V V V email or email list for non-Club purposes.**

b. Rainbow Chairperson:

Keep track of and announce at Club meetings and/or by email, if appropriate, any birthdays, anniversaries, or illnesses of Club members.

Webmaster:

1. Shall be responsible for keeping the VVV website up-to-date, including:
 - a. Events, meetings and other information;
 - b. Post pictures of events as submitted by the membership;
 - c. Modifies the website as requested by the V-Board.
2. Shall create and maintain a manual of procedures for updating and maintaining the website.

National Corvette Museum Ambassador:

1. Must be a member of the National Corvette Museum (NCM).
2. Shall serve as a two-way communications link between VVV and the NCM.
3. Duties include:
 - a. Receive and disseminate information from NCM to VVV members at the monthly Club meetings.
 - b. Provide NCM with Club members' concerns, ideas, and suggestions.
4. Act as a Museum representative to promote and solicit support for the Museum and encourage VVV members to join the Museum.

Each Elected Officer and Chairperson and all VVV positions shall, at the end of his or her term, or upon removal or resignation from office, surrender all Club papers and property to the newly elected Officer or to the V-Board.

EXECUTIVE BOARD (V-Board) of VVV:

The V-Board consists of the Elected Officers. Elected Officers have voting privileges in the V- Board. The V-Board has the power to:

1. Supervise the general business affairs and the property of the Club.
2. Appoint chairpersons of Club committees, where not otherwise stated in the By-Laws.
3. Make decisions on all Club matters, where expediency is deemed necessary. These decisions shall be communicated to the Club membership at the next regular Club meeting.
4. Appoint qualified members to fill any vacancies of the Appointed Positions within the V-Board, as deemed necessary by the V-Board.
5. Responsible for the approval or rejection of prospective Club members.
6. Approve disbursement of Club funds up to \$100 per instance without prior approval of the general membership. Any disbursement over \$100 must be submitted to the Club at a regular meeting for approval.
7. The V-Board may terminate, by majority vote of all voting members of the V-Board, any Elected or Appointed Officer who fails to maintain his or her duties and/or commits an act detrimental to the office and/or to the Club.

ARTICLE VII

COMMITTEES AND POSITIONS

Committees shall be appointed by the V-Board or the President on an as-needed basis, and may be dissolved by the V-Board or the President when the committee is deemed unnecessary.

ARTICLE VIII

FISCAL YEAR

The Fiscal Year of the Club shall be from January 1 through December 31 of each year.

ARTICLE IX

EVENT FEES

Admission fees, parking fees, food and lodging costs and other charges while participating in Club events are the responsibility of the attendees.

ARTICLE X

AMENDMENTS TO BY-LAWS

These By-Laws may be amended by a two-thirds (2/3) majority of the membership present at any regular meeting or at any special meeting, if at least seven (7) days written notice is given to each member via email of the intention to amend the By-Laws at such a meeting. Proposed changes to the By-Laws may be submitted by any member in writing to the V- Board. The V-Board will, in turn, present the proposed changes and the V-Board's recommendations to the Club membership for a vote.

ARTICLE XI

STANDING RULES

The V-Board may create additional rules, regulations, or limitations of rights for the fair and efficient operation of the Club that are consistent with the By-Laws. Any such additional rules, regulations, rights or limitations of rights shall be in writing and identified as "Standing Rules." A copy of the Standing Rules shall be kept by the Secretary.

Proposed amendments to Standing Rules may be submitted in writing to the V-Board by any member. The V-Board will consider all proposed amendments and present all proposed amendments and the V-Board's recommendations at the next regular meeting, or at any special meeting, if at least seven (7) days written notice is given to each member via email of the intention to alter the Standing Rules at such meeting. Any proposed amendments will be adopted if approved by a majority of the voting membership present at the general membership meeting.

ARTICLE XII

MEMBERS' PERSONAL INFORMATION

In order to efficiently operate the Club and to ensure all members are made aware of Club activities, the Club will maintain a complete, confidential member list of all members and their addresses, phone numbers, email addresses, and other personal information. This information is to be used for Club purposes. Under no circumstances shall any member have the right to use this information, the VVV email account or email list for non-Club purposes. The personal information of our members will be released to third parties only if the third party requires this information in order to provide goods and services to the Club. In those cases, the third party will be prohibited from releasing this information to any other parties without the express written consent of the Club President.

A Club Directory may be compiled and distributed to all members. This Directory may include names, addresses, phone numbers and email addresses of current members. Inclusion of this list must be authorized in writing by the member, specifying which specific information is to be published in the Directory. This authorization is generally obtained each year when the member renews membership in the Club.

ARTICLE XIII

PARLIAMENTARY PROCEDURES

The current edition of Roberts Rules of Order will be final authority in all questions of parliamentary procedures, provided they are consistent with these By-Laws.

ARTICLE XIV

DISSOLUTION

The Club may be dissolved upon a vote of two-thirds (2/3) of the total attending membership of the Club.

A seven (7) day notice will be sent to all active members to announce meeting date to dissolve the Club.

If the Club dissolves, all property belonging to the Club will be sold, and after all debts have been paid, the monies left in the Treasury shall be donated to U.S. Vets, Las Vegas Nevada Chapter.