

**MINUTES OF THE JANUARY 21, 2026 SPECIAL MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	January 21, 2026
Place:	Mill Creek Water Reclamation District & Treatment Facility 39W889 Wellington Way, Genva, IL
Time:	5:30 p.m.
Attendance Trustees:	Ben D'Andrea (via telephone), Mark Hammond, and James Dougherty were present
Others:	Attorney William Thomas, James Hare, Jason Fowler, Attorney Dan Whiston, and Mike Tyrrell were present.

**AGENDA ITEM NUMBER:**

1 and 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:30 p.m. at the Mill Creek Water Reclamation District & Treatment Facility 39W889 Wellington Way, Genva, Illinois, Kane County, Illinois on Wednesday, January 21, 2026, by Trustee Hammond. Mark Hammond and James Dougherty were present and Ben D'Andrea was present via telephone.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** Jason Fowler advised that there were no emails with public comments. Mike Tyrrell of the general public was in attendance.

3. **LONG RANGE PLANNING.** None.

4. **OLD BUSINESS.**

- a. Approval of minutes of the December 16, 2025 Board of Trustees meeting. Motion by Trustee Hammond to approve the minutes of the December 16, 2025 Board of Trustees meeting; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0 Abstain: 0

Motion Approved.

5. **NEW BUSINESS.**

- a. Financial reports, including discussion and approval or disapproval of accounts payable list, Treasurer's report, financial statements, past due account payment plans and outstanding invoices.

Jim Hare presented the financial reports including accounts payable in the amount of \$126,197.16 plus additional accounts payable in the amount of \$48,860.71 which included escrow account disbursements to Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. and Sheaffer & Roland. Motion by Trustee Hammond to approve the financial reports; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- b. Operation Report from Sheaffer & Roland and discussion regarding the same.

Jason Fowler provided an update to the Board as to issues that arose in the District that day. His report also included an update as to the MetroNet service to the Wells and Water Supply building. Advanced Automation & Controls ("AAC") has completed the switchover for the MetroNet fiber for Wells 1 and 2 and waiting on a second PLC for well 3 to complete the switchover. The additional PLC will act as a backup communication controller and well control in the event of a failure of the primary. Also

as to Lift Station No. 2, a proposal was received from AAC to furnish and install the new control panel at a proposed cost for the new control panel at \$89,775.00, well below the 2026 budget amount for the project. Motion by Trustee Hammond to approve the reports as submitted; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- c. Discussion and approval of quote from Advanced Automation & Controls, Inc. (AAC) to provide new control panel for Lift Station No. 2 in the amount not to exceed \$89,775.00. Jason Fowler provided an update as to the timeframe associated for the installation and operation of the control panel. Motion by Trustee Hammond to approve the quote as submitted; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- d. Discussion of status of LaFox at Campton Hills/Shodeen Development

Attorney Thomas advised that there was no activity at the Village of Campton Hills as to this project. Jason Fowler had advised of a meeting with Dave Patzelt of Shodeen and CEMCOM to further discuss the proposed engineering and received an updated report from them not yet reviewed. Attorney Whiston advised he had received the same report.

- e. Discussion of potential Groundwater Protection ordinance, and its details.

The Board discussed potential terms and having a draft ordinance to discuss further at the District's March meeting.

Mike Tyrell of the general public left the meeting.

Motion by Trustee Hammond to go into closed session; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

District goes into closed session at 6:01 p.m.

**6. CLOSED SESSION.**

- a. To consider any subject identified as an exception in the Open Meeting Act pursuant to 5 ILCS 120/2(c).
- b. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting 5 ILCS 120/2 (c)(11).

Motion by Trustee Hammond to leave closed session; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

District returns to open session at 6:13 p.m.

No action taken.

## 7. ADJOURNMENT

Motion by Trustee Hammond to adjourn the meeting until the future Board of Trustees meeting on February 17, 2026; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and the hearing is adjourned at 6:14 p.m.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', is written over a horizontal line. The signature is fluid and cursive.

Mark Hammond, District Clerk