

Minutes of the March 16, 2021 meeting of the Board of Trustees of the Village of Newark held in the 2nd floor courtroom of the Municipal Building at 6:00 PM.

PRESENT

Mayor Jonathan Taylor (8); Trustees: Robert Bendix (7), Stuart Blodgett (8), Chris Burgess (8), and Emily Howard (8).

Police Chief Mark Thoms, Superintendent of DPW Bob Hutteman, Village Clerk/Treasurer Steve Murawski (Excused), Temporary Village Clerk/Treasurer Valerie Quade, Code Enforcement Officer Mark Peake, Fire Chief Kevin Velte, and Attorney Art Williams.
General Public: 26

WELCOME BY
MAYOR

At 6:00 P.M., Mayor Taylor led the gathering in the Pledge of Allegiance to open the meeting.

APPROVAL OF
MINUTES

Motion Trustee Howard, seconded Trustee Burgess and carried unanimously to approve the following minutes:

- Regular Board Meeting February 16, 2021.
- Special Board Meeting March 1, 2021.
- Special Board Meeting March 9, 2021.

CONSENT
AGENDA

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve the March vouchers and invoices Trustee Bendix reviewed for reasonableness and which were submitted for payment approval. Payments totaling \$536,856.32 were authorized for all funds.

The Mayor recognized the Newark Bowling team.

The Board thanked the department heads for their monthly reports.

CHIEF
KEVIN VELTE

Chief Velte updated the Board with:

- 88 calls for service YTD.
- They were called into Lyons to help.
- The Fire Departments banquet is scheduled for March 27th.

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to approve the Newark Fire Department's Cash Raffle of 500 tickets at \$25 per ticket. The drawing will be held on September 14, 2021 at the Newark Firemen's Field on Barker Parkway.

Motion Trustee Burgess, seconded Trustee Howard and carried unanimously to approve the Newark Volunteer Firemen's Association, Inc. to hold a Chicken BBQ on Sunday May 16, 2021 & Sunday September

19, 2021 at their buildings on North Main Street.

Motion Trustee Bendix, seconded Trustee Burgess and carried unanimously to approve the new membership, Chad Morrison, to the Newark Volunteer Fireman's Association, Inc. Chad Morrison has joined the New York Central Hose Company #5 and has had his arson check done and was investigated by his company.

A brief discussion was had about General Municipal Law 209-I [1-b] regarding insurance coverage to volunteer Firefighters that help in emergency situations outside their district. This topic was tabled to a later date in order to do more research on the matter.

CODE
ENFORCEMENT/
ECONOMIC
DEVELOPMENT

Motion Trustee Blodget, seconded Trustee Bendix and carried unanimously to approve Newark Chamber of Commerce to hold Music on the Erie Friday nights starting June 25, 2021-August 27, 2021 held at T Spencer Knight Park. Music on the Erie will only occur if the Newark Chamber of Commerce is able to get a sponsor for that night.

Mark Peake provided an update on the Civic.gov software Code Enforcement is implementing.

Motion Trustee Blodget, seconded Trustee Burgess and carried unanimously to approve Newark Chamber of Commerce to hold the Annual Wine & Artisans Festival on Friday August 27, 2021 at the T Spencer Knight Park. VanBueren Street is closed down for this festival.

Trustee Bendix asked if there were vest available for the Rotary to use while doing trash pickup on the Erie Canal. Bob Hutteman responded that the DPW has some for the Rotary's use.

CLERK
TREASURER

Motion Trustee Bendix, seconded Trustee Howard and carried unanimously to schedule a public hearing regarding the Fiscal Year End 2022 Budget on April 6, 2021 at 6:00 P.M.

Valerie Quade reviewed the water and sewer credit card company, Paymentus, 2020 transactions. There was a 40% increase in total payment amount and 36% increase in the number of transactions from 2019.

MAYOR

Motion Trustee Howard, seconded Trustee Blodget and carried unanimously to approve spring brush pick up dated starting April 12th and ending May 31st, 2021

Tabled any action on accepting dedication of Garfield St. and Adams Street. The required paperwork from the property owner still has not been provided.

Motion Trustee Bendix, seconded Trustee Blodget and carried unanimously to approve the Land for Jobs application for Marshall Exteriors, LLC. Mark Peake gave a brief update that they are going to create up to 13 new jobs and have plans to build 4 new buildings while keeping the store front at its current location.

Motion Trustee Blodget, seconded Trustee Burgess and carried unanimously to entertain a motion to impose penalties for outstanding water and sewer payments starting April 1, 2021 pending no changes in the state regulations.

Motion Trustee Howard, seconded Trustee Burgess and carried unanimously to approve movies in the park on Saturday nights starting in June. The Village will work with the School District to coordinate the movies. The times and dates are to be determined at a later date. COVID rules and regulations will be posted based on state guidelines at the time.

Motion Trustee Bendix, seconded Trustee Blodget and carried unanimously to accept the NYSID proposal to provide Document Conversion Services for the Village of Newark Court Scanning project. This has a total estimated cost of \$7,790.00. This cost has been covered by a grant for \$7,880.00.

Motion Trustee Blodget, seconded Trustee Burgess and carried unanimously to approve with regrets Robert Dwello's retirement as of March 14, 2021 from the Newark Police Department.

Motion Trustee Blodget, seconded Trustee Bendix and carried unanimously to change the Village of Newark's COVID travel policy to align with NYS guidelines. Guidelines will be posted in all departments.

Motion Trustee Blodget, seconded Trustee Burgess and carried unanimously to approve participating with Wayne Finger Lakes BOCES in the Cooperative Natural Gas Bid for the period of October 1, 2021 through September 30, 2022.

Motion Trustee Bendix, seconded Trustee Blodget and carried unanimously to approve the United States Department of Agriculture (USDA) permission to access Village property to check for European Cherry Fruit Flies. The USDA will notify the Village when and where they will be accessing Village property.

Motion Trustee Blodget, seconded Trustee Burgess and carried unanimously to approve with regrets Zach Klaver's resignation as of March

12, 2021 from the Newark Department of Public Works.

Tabled discussion regarding the Village of Newark Pandemic Plan to a later date.

Discussion occurred regarding the work done on the Police Reform Plan. A public meeting will be held on Thursday March 18, 2021 at 5:30.

LEGAL

Attorney Williams had no updates.

POLICE CHIEF
MARK THOMS

Chief Thoms gave an update on the following:

- TASER training will be in Bath on May 18, 2021. The training approved at the February 16, 2021 Village Board Meeting in Rochester was full.

Chief Thoms requested to go into executive session regarding the Sr. Clerk Typist position.

SUPERINTEN-
DENT DPW BOB
HUTTEMAN

Superintendent Hutteman gave an update on the following:

- DPW staff has been doing water valve replacements throughout the Village. They will be doing the area by the schools when the school is on Spring Break.
- Continuing to remove dead Ash trees.
- NYSEG is trimming trees. They are leaving the trimmings by the road so they can pick them up at a later date. DPW is picking up anything that they notice.
- Accepting applicants for summer help.
- Accepting applicants for vacant position at the DPW.
- Plow trucks, approved at the March 1, 2021 Special Board meeting are ordered.
- DPW crew is clearing the transmission lines between Manchester and Phelps.
- The municipal building will have the windows cleaned in April. DPW employees will do the inside of the windows. The outside of the windows will be hired out.
- In the process of getting parks and playgrounds ready to be opened.
- Getting a list of proposed roads ready for the CHIPS funding.
- There will be additional flowers hung throughout the Village this summer. There has been businesses interest in having flowers outside their shops. Future discussion needed to determine how this should be handled.

TRUSTEES

Trustees had no update.

TIME FOR THE PUBLIC No one from the public expressed a desire to address the Board.

EXECUTIVE SESSION Motion Trustee Bendix, seconded Trustee Blodget and carried unanimously to go into Executive Session at 6:59P.M. to discuss specific positions in the Village Office, DPW and Police Department along with a pending litigation.

OEPN SESSION Spelling Motion Trustee Blodget, seconded Trustee Bendix and carried unanimously to come back into Open Session at 7:58P.M.

MAYOR Motion Trustee Bendix, seconded Trustee Blodget and carried unanimously to appoint Alice Sharp to the Sr. Clerk Typist position.

ADJOURNMENT Motion Trustee Blodget, seconded Trustee Bendix and carried unanimously to adjourn the meeting.

The meeting adjourned at 7:58P.M.

Valerie Quade
Temporary Village Clerk-Treasurer