

Sydenham Parish Council

Minutes of Parish Council meeting held on 1st July at 6.30pm
After assessment of the current covid situation this meeting was held virtually

Present: Michael May (MM) - Chair
 Alison Isherwood (AI) - Vice Chair
 David Wilkins (DW)
 Hayley Smith (HS)
 Heather Mullins (HM) – Clerk

Apologies: Cheryl Belson (CB)

065	Members' declaration of interests (for items on the agenda)	None.	
066	Minutes of June meeting	The minutes of the previous meeting were approved and will be signed in due course.	
067	Planning	P21/S1881/FUL 1 The Cottage Brookstones Sydenham OX39 4LZ Change of use of land from agriculture to residential garden <i>SODC decision – planning permission granted</i>	
068	Finance	The following items were approved for payment, including forecasted payments during the summer break as there is no scheduled meeting in August: £3.18 SSE Telephone box supply, account for May £7.96 Buzz Networks virtual landline, reimburse clerk £418.75 Clerk's salary for July £62.24 Clerk's expenses – Microsoft 365 renewal and postage £100.00 Turftronics – grass seed (tbc) £360.00 CPA Horticulture Ltd – play bark £31.20 Pet Waste Solutions – dog bin emptying in June £200.00 Lest We Forget silhouette, reimburse clerk £300.00 Grafham Construction Limited – playground repairs £3.18 SSE Telephone box supply, account for June £3.18 SSE Telephone box supply, account for July £7.96 Buzz Networks virtual landline, reimburse clerk £418.75 Clerk's salary for August £31.20 Pet Waste Solutions – dog bin emptying in July	
	NatWest Current a/c: b/f £1,250.63	Payments: £418.75 Clerk's salary for May £15.60 Pet Waste Solutions – dog bin emptying £360.00 CPA Horticulture Ltd – play bark £54.27 DW expenses – mower fuel and weedkiller £81.99 Clerk's expenses – laptop repair and printer cartridges £3.18 SSE – electricity supply for defibrillator in the phone box	Closing balance at 30/06/21

Signed Date

	NatWest Reserve a/c: b/f £28,120.77	£7.96 Buzz Networks virtual landline, repay clerk Receipt: £200.00 transfer from reserve account Receipt: £0.25 interest Payment: £200.00 transfer to current account	£508.88 £27,921.02
069	Matters carried forward	Feltham Construction The trench dug by SSE was reinstated in wet condition and there are concerns that the tarmac will settle, with more work likely. SSE have been contacted. During the development of The Grove traffic has been channelled onto one side of the road for 18 months which has contributed to damage of the carriageway. OCC have been asked about repairs to this stretch.	MM MM
070		Playing field Repairs are complete, the bark levels topped up and weeding has been done. Hedges to be trimmed.	DW
071		Speeding on B4445 and through the village Quotes for the pinch point are being obtained from Drayton and ODS, with a third to be obtained. Chinnor PC to be contacted regarding involvement in the project. The new VAS sign provides very detailed information and is helpful for monitoring the location. Swarco have repositioned the sign board to give better visibility.	MM AI
072		Wildflower meadow Seeding presently in abeyance, possibly delayed until August.	
073		Village repairs and maintenance The seeding on the roadway banks at the Stert end of the village has been very successful. A quote of £100 for painting the village gates and posts has been accepted. Materials to be purchased by the parish council, and expenditure approved.	DW
074		Footpaths and bridleways A meeting was held with OCC Countryside to look at clearance of the Sewells Lane bridleway which would widen the route and allow the tractor to keep to one side whilst leaving the remainder for other users. OCC have included the heavy vegetation clearance in their schedule for this summer/autumn. OCC are responsible for surface maintenance, but if they are unable to undertake this in conjunction with the route widening the parish council could plan for the surface ruts to be flattened during suitable weather conditions.	MM

Signed Date

		This surface will always be wet due to lack of drainage although cutting back the vegetation will improve the situation.	
075		Faster broadband The final proposal has been received and is to be submitted to DCMS for the funding appraisal. As Openreach have caused delays during the application process, they may be asked to help with funding if required. An update on the situation to be circulated via Sydenham Mail.	MM MM/AI
076		Lest We Forget silhouette The order has been placed.	
077		Dog bins The new arrangement is in place and the bins are being emptied each fortnight.	
078	Matters arising	Queens Canopy – trees from the Woodland Trust As part of the Platinum Jubilee scheme the suggestion of an area of woodland planting or fruit trees in the allotment field has been raised with Munday’s Charity, and given initial approval. Village opinion to be sought via a survey. A group of volunteers to take responsibility for the trees would be required.	HS
079		Parish Council filing cabinets in the OSR One of the filing cabinets needs to be replaced. At the recent AGM for the Old School Room a scheme to either box in or replace all the existing filing and archive cabinets was discussed. Options are being researched. A review of records stored is underway and the local Records Office has been contacted regarding archiving certain items.	AI/HM HM
080	Correspondence	OCC – Proposed update to Local List of Information Requirements for validation of planning and related applications OALC June update Community Heartbeat – CAS register for defibrillator.	HM
081	Any Other Business	Sydenham Mails to be sent regarding newsletter contributions, Parish Council news and the latest Openreach update.	AI/MM
<p>There being no other business the meeting closed at 8pm. The next meeting date will be Thursday 2nd September at 7.00pm – location to be agreed prior to the publication of the agenda.</p>			

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