## How to Access Your Driving Record When Applying for Employment with Monroe Fire Protection District

- 1. Visit <u>http://www.in.gov/bmv/</u>
- 2. Click on the "Create a myBMV account" video for instructions
- 3. Be sure to have ready your driver's license number, the last four digits of your social security number, and zip code as listed on your driver's license
- 4. Click on link to "Create an account"
- 5. Fill in information blanks and choose a username and password
- 6. Once your account is created, click "View your driver record"
- Use the Right Click button on your mouse or mouse pad to bring up a menu including a "Print preview" and "Print" option
- 8. Print all pages of your driver record
- 9. Submit all pages of your driver record with your complete application