

Friends of Shakamak
Meeting Minutes
January 9, 2017
Shakamak State Park office

Attendance:

All four board members are present.

Savannah Hogg, Rob Hogg, Karen Williams, Brian Rehmel, Julie Rehmel, Shana Cash, Kenna Duguay, Loren Holdaway, Derrick Cash, Wayne Pine, Diane Pine, and Brenda Rash.

The minutes from November were read by Savannah and then approved by Shana and Karen.

Treasurer's Report:

- Shana gave the Profit & Loss Statements comparing 2015 and 2016 financial data
 - The Long Fish Dash was our biggest fundraiser
- PA system donation \$150 through PayPal from OCS Controls
- Paid for the boy scouts to have pizza showing our appreciation for them doing the haunted house during the Fall Festival
- Fundraising ideas such as bake-sale, dunking booth, etc. were discussed. We are open to suggestions!
 - Including events in the Tri-county area in addition to Jasonville Homecoming was discussed
 - Suggested events:
 - Sullivan Corn Festival
 - Hymera Seafood Fest
 - Linton Freedom Festival
 - Marsh Madness
- Shana discussed a grant from WIN Energy that is due Feb. 1.

Diane and Brenda approved the Treasurer's Report.

Annual Meeting: FEBRUARY 13, 2017

BRING ALL OF YOUR FRIENDS AND FAMILY!

FRIENDS OF SHAKAMAK IS ALWAYS OPEN TO NEW MEMBERS!!

- Positions that have specific placement
 - Event Coordinator: Vacant
 - Food: **Brenda Rash**
 - Silent Auction Donations: **Karen Williams**
 - Guest Speaker Coordinator: **Kenna**
 - Foam Boards: **Derrick**

- The first of the quarterly news letters will be present at the annual meeting. Holly has constructed the first one and it is pending approval from Kenna
- Name Tags
 - These were brought up to have at the sign in/ registration table
- Dish Washers: **Savannah Hogg**, and????
- Photo Contest: Limit of three pictures per person
 - These photos need to be sent to friendsofshakamak@gmail.com and will be printed (COLOR) out for you! All photos entered will be shown on a display screen for people to see the digital outlook.
 - The photos will be voted on with a money count
 - It is simple the photo with the most money will bring home that victory!
 - With that being said you might want to bring your pocket change. You never know you may not be able to decide on just one!!
- Awards
 - We are looking for nominations for the listed awards
 - If no nomination is made Rob and Kenna will ask Derrick and he will give a nomination of his choosing for who he thinks fits the objective best.
 - Once nominations are made Rob and Kenna will make the final decision
 - Awards are as follows with the requirements listed after:
 - Lake Kickapoo Award
 - This award can be given to any group or organization (formal or informal) for their exceptional service provided for a single (or multiple) event in support of Shakamak State Park during the previous calendar year. Nominations can be made by any member of the Friends of Shakamak or a Shakamak State Park employee. Nomination should include specific information that supports the exceptional service requirement. Nominations should be submitted to friendsofshakamak@gmail.com by established date. **(January 20, 2017)**
 - Groups involved in the park during 2016
 - ROOTS running group
 - Troop #457
 - Jasonville Tri-Kappa chapter
 - Kenna Slough Laker Leaders 4H club

- Vigo County Search and Rescue
 - If there is any other group that is not listed and you think put an impact on the park with their service please don't be afraid to nominate them!
- Lake Lenape Award
 - This award can be given to an individual, couple or family for their exceptional service in support of Shakamak State Park during the previous calendar year. Nominations can be made by any member of the Friends of Shakamak or a Shakamak State Park employee. Nominations should include specific information that supports the exceptional service requirement. Nominations should be submitted to friendsofshakamak@gmail.com by the established date. **(January 20, 2017)**
- Lake Shakamak Award
 - This award can be given to any active member of the Friends of Shakamak for their outstanding contribution toward the goals of the Friends of Shakamak or a Shakamak State Park employee. Nomination should include specific information that supports the exceptional service requirement. Nominations should be submitted to friendsofshakamak@gmail.com by the established date. **(January 20, 2017)**
- BFF (Best Friend of the Friends of Shakamak Award)
 - This award is to recognize the most outstanding award recipient for their outstanding contribution in support of Shakamak State Park during the previous calendar year. Nominees include only the winners of the Lake Lenape, Lake Kickapoo, and Lake Shakamak Awards given for the same calendar year. Nomination for this award is automatic upon receipt of any of the three other awards.

Brenda and Karen made a motion to budget \$250 toward the Annual Meeting

Brenda makes a motion for Rob and Kenna to make the final call on the award recipients; Loren seconds

State Friends Meeting: Derrick and Shana enjoyed the trip. Everybody gave very good information. Many groups generally have one main focus such as a movie, breakfast, etc. Derrick said we are ROCKSTARS. Shana and Derrick are not taking money that was approved for hotel.

First Day Hike:

- We had the 3rd largest in the state out of 33 State Parks

Meeting dates for the 2017 year:

- 2/13 Annual Meeting
- 3/6
- 4/3
- 5/1
- 6/5
- 7/10
- 7/31 Member Appreciation party (in replacement for August meeting)
- 9/5
- 10/2
- 11/6

Kenna and Derrick are working to acquire a PA system. The budget includes \$150 from FOS, \$150 donation from OCS Controls, and \$300 from the IAC grant = \$600 total

Marsh Madness:

- Goose Pond on March 3-4
- Rob is seeing if we can help with the annual child blue bird box building.
 - The man who used to do it passed away recently
- We also think that we should have a booth in the main building as well.
- 6-10+ volunteers are needed
 - Please let us know via email: friendsofshakamak@gmail.com or at the annual meeting if you are willing to help. Thanks!!

Loren and Wayne made a motion for Rob to check into things and bring the information back to the annual meeting

Amp. For Campground:

- May need FOS to help with funds and work
 - Troop 457 could help - many are looking for an Eagle Scout Project soon.
- Sites for topic
 - Behind site 88; in field behind cabins
- . This topic will be discussed further at the March meeting.

National Volunteer Week:

- April 23-29, 2017
- Talked about having the press come to the park

- There is a bicentennial “monument” being placed in honor of the celebration
 - There will be a giant rock with a dedication plaque on it with mulch surround and a Leopold (not sure if that is spelled correctly)
- Legacy Centennial project

Park Update:

- Rob gave park update: playground updates; one playground is getting an accessible pathway to it. Another one is getting totally taken down and starting over (was all made out of wood). The park is getting a “small set”. The Park may need FOS assistance securing further resources, such as a swing, teeter totter, or small obstacle. Arrangements have not yet been determined.

FOS Volunteer positions:

- These positions are flexible and are open for suggestions
- They will help to organize the group so we can operate more efficiently
- The positions are as follows and were drafted by Derrick and Shana
 - **OUTREACH**
 - **Position:** Event Coordinator
 - **Member:** (Varies per event) **NEEDED**
 - **Estimated Time Commitment:** 20+ hours/year
 - **Description:** Works with Park Management and the Volunteer Coordinator to coordinate logistics of FOS events.
 - **Position:** Membership Coordinator
 - **Member:** **NEEDED**
 - **Estimated Time Commitment:** 10 hours/years
 - **Description:** Maintains membership logs, renewals, and member appreciation activities. Works with Event Coordinator to plan annual membership Appreciation party
 - **Position:** Volunteer Coordinator
 - **Member:** **NEEDED**
 - **Estimated Time Commitment:** 25+ hours/year
 - **Description:** Works with Park management and Events Coordinator to recruit volunteers for FOS events

COMMUNICATIONS

- **Position:** Media Coordinator
- **Member:** **NEEDED**
- **Estimated Time Commitment:** 15 hours/year

- **Description:** Works with Park management to interface with local public broadcast and print media to promote FOS events, membership, education, and outreach
- **Position:** Social Media Coordinator
- **Member:** **NEEDED**
- **Estimated Time Commitment:** half an hour/week
- **Description:** Works with publications editor, Media Coordinator, FOS leadership, and Park management to promote FOS events, membership, education, and outreach.
- **Position:** Publications Editor
- **Member:** Holly Kowalski
- **Estimated time Commitment:** 10 hours/year
- **Description:** Works with Media Coordinator, Social Media Coordinator, FOS leadership, and Park management to create and approve all outbound communication.
- **Position:** Website Administrator
- **Member:** Derrick Cash
- **Estimated Time Commitment:** 12 hours/year
- **Description:** Works with domain and hosting provider to assure technical logistics and renewal management. Works with Media Coordinator, Social Media Coordinator, and FOS leadership to assure appropriate content updates.

FUNDRAISING

- **Position:** Grants Manager
- **Member:** Shana Cash
- **Estimated Time Commitment:** 10+hours/year
- **Description:** Works with Park Management, Donor Relations Manager, and FOS leadership to seek and apply for appropriate grants and other funding opportunities. Responsible for maintaining relevant documentation and achievement of funding directives.
- **Position:** Donor Relations Manager
- **Member:** **NEEDED**
- **Estimated Time Commitment:** 10+ hours/year
- **Description:** Works with Park management, Grants Manger, and FOS leadership to contact relevant potential donors to support FOS events. Maintains solicitation log.

ALL HIGHLIGHTED SPOTS THAT READ "NEEDED" ARE POSITIONS THAT HAVE NOT BEEN TAKEN YET. IF ONE OF THESE POSITIONS INTERESTS YOU, PLEASE EMAIL FriendsOfShakamak@gmail.com. THANKS!

Spring Campari:

- Last weekend of April
- May need volunteers to help with the Amazing Race that is being planned
 - This also goes for a Boy Scout Triathlon
- This will take place either in the Old Campground or the pool playground field.

Brenda makes a motion to adjourn the meeting and Loren seconds

Other:

*Karen Williams Email change: williamskaren1958@gmail.com *