

1 **Rockford Town Council Public Hearing and Regular Meeting**
2 **May 7, 2025, 7pm**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE
5 AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN
6 ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

7
8 Mayor Roecks opened the public hearing, stating that the purpose of the hearing was to take input on the
9 town's Six-Year Transportation Improvement Plan. There was no public comment.

10 Ms. Harnois asked if items 1 (the South First Street Sidewalk) and 7 (South First Street, widening, drainage
11 and parking improvements) should be listed together. Ms. Roecks closed the public hearing at 7:05pm and
12 called the regular meeting to order with the Pledge of Allegiance.
13

14 Roll call took place. Those present were Mayor Carrie Roecks, and Councilmembers Clint Stevenson, Tim
15 Fricke, Micki Harnois and Walt Whitman. Public Works' Dave Thompson and Clerk/Treasurer Heidi Johnson
16 were also in attendance.
17

18 **Mr. Stevenson made a motion to excuse Kevin Willms from the meeting. Mr. Fricke seconded the**
19 **motion. Motion carried.**
20

21 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Whitman seconded the motion.**
22 **Motion carried.**
23

24 **Mr. Whitman made a motion to approve the minutes of the 04/16/2025 regular meeting. Mr.**
25 **Stevenson seconded the motion. Motion carried.**
26

27 JUB Planner, Alison Thompson

28 Ms. Thompson updated Council on the Comprehensive Plan requirements and changes that JUB has been
29 busy doing. She briefly discussed the SEPA Checklist, the Public Participation Plan, the recent survey
30 results and other items. Council reviewed the listed Goals and Objectives draft and said they would get back
31 to her soon with any additions.
32

33 **ANNOUNCEMENTS**

- 34 - Elected Official Candidate Filing is open now through 5pm 05/09/25.
35

36 **COUNCIL REPORTS - None**

37 **COMMITTEE REPORTS**

- 38 - Ms. Harnois reported that two trees were planted at Pioneer Corner on Friday, 05/02 for
39 Rockford's Arbor Day.
40

41 **PLANNING COMMISSION**

- 42 - Gregg Tenner, Planning Commission President, said that the May meeting was postponed until
43 05/20 in case the Commission needed to discuss any Comp Plan updates.
44 - Mr. Tenner said that he sent an email to Adrian Fritz at Spokane County regarding the County
45 conducting an Income Survey for Rockford. Mr. Fritz will soon have more information to share.
46

47 **PUBLIC COMMENT**

- 48 - Lorrie Engle said that there are people living in a travel trailer in the back of the property at 630 S
49 3rd Street. Council asked Mrs. Johnson to write them a letter.
50

51 **ORDINANCES/RESOLUTIONS**

52 **Ms. Harnois made a motion to approve resolution 25-02, the Six-Year Transportation Improvement**
53 **Plan. Mr. Whitman seconded the motion. Motion carried.**
54

55 **Mr. Whitman made a motion to approve resolution 25-03, updating the town's fee schedule. Mr.**
56 **Fricke seconded the motion. Motion carried.**
57

58 OLD BUSINESS

- 59 - Ms. Roecks asked Mrs. Johnson if the office received anything back from the O'Neal residence,
60 regarding the nuisance letter. Ms. Roecks said the letter came back since nobody picked it up at
61 the post office. Patrick Marcalus hung the letter on their front door and took a picture. There was
62 some conversation about Ms. O'Neal no longer living at the property. Ms. Roecks said she would
63 call her.
64

65 NEW BUSINESS

- 66 - Council reviewed and agreed to the agreement with Spokane County for Public Works.
67 - Council reviewed a complaint form that a resident submitted to Town Hall. The complaint was for
68 excessive speeding on west Emma Street. The complainant requested additional speed signs.
69 Mr. Thompson suggested portable speed bumps. He will look into the cost for this.
70

71 STAFF REPORTS

72 Public Works

- 73 - Mr. Thompson reported that the two Transportation Improvement Board grants will begin in July.
74 This will give time for Evergreen Excavating to complete their warranty work on Weaver Street
75 and for Public Works to complete the Lake Street utility replacement project. The Weaver Street
76 warranty work is in regard to too much settling of the new asphalt, due to ground water and/or
77 too little compaction. They are working on it now.
78 - The tarp and sandbags have been removed from Hughes field for the Youth Baseball season.
79 - Two benches for the dike and two picnic tables for the park were purchased and received. Mr.
80 Marcalus will work on getting them installed.
81 - **Mr. Fricke made a motion to accept the bid from Fly Fab for custom railing in the park for**
82 **\$1546.75 plus tax. Mr. Whitman seconded the motion. Motion carried.**
83 - **Mr. Whitman made a motion to accept the bid from We Fence It LLC for \$2715.56 plus tax**
84 **for fencing around the playground area. Mr. Fricke seconded the motion. Motion carried.**
85 Mrs. Johnson will send a check to We Fence It for half the cost.
86 - Western States is still working on getting parts for the town's grader.
87

88 Clerk/Treasurer

- 89 - The past due list was reviewed.
90 - Mr. Fricke made a motion to approve the April Utility Bill adjustments. Mr. Whitman seconded the
91 motion. Motion carried.
92 - Mrs. Johnson gave the Treasurer's Report, stating that the total amount of all funds at the end of
93 April was \$816,753.18.
94

95 PUBLIC COMMENT - None

96 APPROVE CHECKS

97 **Mr. Stevenson made a motion to approve checks 18970-18995 and 4 EFTs for a total of \$61,033.13.**
98 **Mr. Whitman seconded the motion. Motion carried.**
99

100 **Mr. Stevenson made a motion to adjourn the meeting. Mr. Whitman seconded the motion. Motion**
101 **carried.**
102

103 Meeting was adjourned at 8:41pm.
104
105
106
107

108

Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor