



## Dates for your diary

Spring term 2 ends – Thursday  
1<sup>st</sup> April (break up for Easter)

Summer term 1 starts - Monday  
19<sup>th</sup> April (ends Friday 28<sup>th</sup> May)

Summer term 2 starts – Monday  
7<sup>th</sup> June (ends Friday 23<sup>rd</sup> July)

Inset Days-

**Tuesday 4<sup>th</sup> May 2021 PM (staff  
COVID vaccine, AM session until  
12:00 will still run as normal)**

**Thursday 6<sup>th</sup> May 2021  
(Poling day – forced closure due  
to hall use)**

# Spring Term 2 newsletter

## The Team

### Michelle Traviss –

Early Years Manager  
Bumblebee Group Lead  
Lead in Behavior Management  
Health and Safety Officer  
Paediatric First Aider  
Early Years Practitioner (Level 4)/ Key Person  
[wlpmanager@hotmail.com](mailto:wlpmanager@hotmail.com)

### Cath Cartwright –

Early Years Deputy Manager  
Caterpillar Group Lead  
Lead Child Protection Officer  
Fire Marshall  
Paediatric First Aider  
Early Years Practitioner (Level 4) / Key  
Person  
[caterpillarswlp@gmail.com](mailto:caterpillarswlp@gmail.com)

### Katy Knight –

Snails Group Lead  
SENDCo (Special Educational Needs and  
Disability Coordinator)  
Paediatric First Aider  
Early Years Practitioner (Qualified Teacher  
Status)/ Key Person  
[snailwlp@gmail.com](mailto:snailwlp@gmail.com)

### Ren Rosenfeld –

Ladybird Group Lead  
2 Year old lead  
Early Years Practitioner (Level 3)/ Key Person  
[ladybirdswlp@gmail.com](mailto:ladybirdswlp@gmail.com)

### Toni Ponting –

Early Years Practitioner (Level 3)  
Caterpillar Support  
Parent Partnership Lead  
Paediatric First Aider  
[toniwlpgmail.com](mailto:toniwlpgmail.com)

### Amy Gardner –

On Maternity Leave – due to return in May

### Laura Pink –

Business Manager  
[westbrooklittlepeople@yahoo.co.uk](mailto:westbrooklittlepeople@yahoo.co.uk)

## Committee Members

We are currently looking for new  
Committee members. If you are interested  
in joining our Committee please speak to  
us.

### Lisa English – Chair-Person

[lisaenglish1702@yahoo.com](mailto:lisaenglish1702@yahoo.com)

### Hayley Lay – Treasurer

**Leonie Faulkner-Wood – Member**

**Sarah Jetten - Member**

**Loren Slack – Member**

## Welcome!

Welcome back everyone! I think it is safe to say that we are all over the moon to be back open again as normal. This past year has certainly been a rollercoaster for us all but we are so pleased to be back open. We would like to say a huge thank you to everyone for your cooperation with all the constant changes and routine adaptations that we have had to make during this past year. We are all so grateful that you have been very supportive. We would also like to say a HUGE well done to the children. They have all returned back to WLP really well and we are so proud of them all.

## Covid-19 Routine

We are really pleased with how the new routine for drop off and pick up is going and thank you for wearing masks as we had previously requested. We have been monitoring this situation and because you all do a great job at social distancing from each other, we no longer expect you to wear a mask / face covering unless you want to. Sometimes it is hard to recognise parents with these on, and we feel that seeing your faces would make us feel more comfortable during these times. Recently with the beautiful sunshine we have seen parents wearing face masks with sunglasses, this has made things very tricky for us especially during pick up. We do understand if some of you feel more comfortable to wear a face covering, just please make us aware of who

you are when it is your turn to collect your child.

## Covid-19 Testing

### Testing guidelines has not changed!

If your child displays any Covid-19 symptoms then we will have to ask you to come and collect your child ASAP. We then require you to follow these symptoms up with a test. We do ask to see all test results before your child returns to WLP. If your child does test positive, we need to be notified of this ASAP as we have procedures that we then have to follow. Thank you for your understanding.

To book a test call 119 and follow the instructions or go on [NHS.UK/CORONAVIRUS](https://www.nhs.uk/coronavirus)

**NUTS ARE NOT PERMITTED DUE TO SEVERE ALLERGIES. This includes nut-based chocolate spread in sandwiches.**

## Healthy Lunches and Snacks

We have recently noticed many 'Lunchable' packs coming in packed lunches. We are aware of how expensive these can be, giving your child normal crackers, cheese and ham would be just the same and so much cheaper! A lot of the time the children only eat the crackers in these packs and put the rest in the bin. We are only helping you save money 😊

For further information on healthy lunchboxes, please take a look at the following website [www.nhs.uk/change4life/food-facts/sugar/sugar-swaps-for-kids](https://www.nhs.uk/change4life/food-facts/sugar/sugar-swaps-for-kids)

As a charity, we are signed up to the FareShare scheme. This allows us to receive donations of surplus food from Tesco to share with the children and families and to use for our snack table, however we do not receive these donations daily. We ask that parents/carers contribute £5 each term to go towards snack and cooking activities. Many of you have already paid this, thank you!

## Change of Details

Please ensure you keep us up to date with any address or telephone number changes, updated emergency contacts and ensure we have a password for collection. This password will be required should someone collect your child on your behalf.

## Working together

If you would like to come in and speak to your child's keyperson, please call, message or email us to arrange this (all contact details are at the beginning of this letter). We do not want our parent partnership communication to stop because of the new pick up and drop off routine. Our doors are still open and we are still here to support you as much as we can. If you would like to get a message to your child's keyperson but have not got time to send an email, you can write it down onto some paper and pass it to Michelle at the door.

Please can we ask that you do not stop and talk to a member of staff at the door while there are other parents / carers waiting to collect or drop off their child. Please wait to one side and you will be seen as soon as we know that everyone is safe. Sometimes it is hard to give you our full attention as we also have our eyes everywhere else, this could also be a confidential matter so it would not be professional of us to discuss things with you in front of other parents / carers.

## Toileting

If your child is in nappies or pull ups, we ask that you replenish their bag each session with wipes and nappy bags.

Potty training is part of child development and we promote, encourage talk and curiosity about the potty and toilet. We are happy to support toilet training but only when your child shows an interest and is ready, do not feel you have to rush them. If you have any questions about this, please talk to your child's key person.

## Our Golden Rules

At Westbrook Little People we encourage the children to follow our golden rules. Many parents / carers mention that their child talks about these at home. In case you wanted to be aware of these, they are: Good Listening, Good Sitting, Good Looking, Take Turns and Sharing, Kind Hands and Kind Feet, Using Indoor Voices, Walking Feet Indoors and Using Kind Words.

Also, we have weekly letter sounds and Makaton signs. The children pick these up quickly and have learned so much. Why not ask them about these 😊

## Appropriate Clothing (We let the children get wet and dirty if they want to!)

Can we please request that your child comes to pre-school wearing appropriate clothing, such as jumpers, cardigans and tights if they choose to wear a skirt on a cold day. Warm water-proof coats and welly boots on those wet and rainy days is essential as we let the children explore the garden in all weathers. The children have recently requested for the water play equipment to come out more often, it makes things tricky for us when a child does not have a spare change of clothes. All children should come to school with a spare change of clothes including spare shoes! We have used many of our spare clothes up already, can we also please request that all spares are returned including our wellies!

Suncream (all day suncream where possible) and Sun hats are also essentials on those hot days, unfortunately these are not here yet!

## School readiness

School is fast approaching for our school leavers. To ensure that they are school ready we try to promote independence. For example, taking themselves to the toilet (including wiping their own bottoms!) getting themselves changed, opening their own lunch packets and also solving problems such as compromising with a peer during a disagreement. These are all key skills that will help their transition to school go smoothly for them. Other key skills such as mark making and social skills are also important, but independency skills are super crucial.

## Medication

Can we please remind you that we are unable to administer medication that has not been prescribed. Also, if your child has needed Calpol before coming in to preschool this means that they are not well enough to attend. Nappy creams can be applied, please ensure that if cream does need to be used that you inform your child's keyperson.

## Fee Increase and Bill Queries

Unfortunately, we need to increase our hourly fees. This is never something that we feel comfortable doing, we have kept the rise as low as possible.

For 2 year-olds - £5.50 per hour  
3 and 4 year-olds - £5.25 per hour

If you have any queries regarding your bills, please come and speak to our Business Manager Laura who will now be available to talk to on a Wednesday morning from 8:50, or you can also email Laura direct. Contact details are at the beginning of this letter.

## Facebook

We now have a public Facebook page. Please like, review and share our page. We would really appreciate your support.

Please join our Facebook page for parents and carers to check for news, reminders and useful information:

[facebook.com/groups/westbrooklittlepeople](https://www.facebook.com/groups/westbrooklittlepeople)

Our website address is:

[wlp-preschool.co.uk](http://wlp-preschool.co.uk)

## Useful Links:

To see if you can get help with your childcare costs, look on -

[www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

You can now order your children's uniform via [www.myclothing.com](http://www.myclothing.com)

## Our contact numbers:

023 92265173

07754 469797 (This is used if we need to contact you in case of a fire. We also use this phone as our contact number when we are on an outing)