

Taken from *Becoming a Sustainable Organization: A Project and Portfolio Management Approach*, by Kristina Kohl, MBA, PMP. © 2016 CRC Press.

**Table 7.4 Portfolio Component Proposal Questionnaire**

<b>Title (Project, Program)</b>	<b>Clarifications and Considerations</b>
Project Type	<i>Maintenance, Compliance, Enhancement, Transformation</i>
Benefits Delivered	<i>Opportunities, Risks Mitigated, Productivity, Cost Savings, Engagement</i>
Challenges Addressed	
Sustainability Drivers	
Stakeholders	
Stakeholder Requirements	
Sponsor(s)	
Sustainability Goals/Targets	<i>Identify Areas of Impact</i>
Business Goals	<i>Identify Areas of Impact</i>
Project Impact on Sustainability Mission	<i>Low to High</i>
Project Impact on Business Mission	<i>Low to High</i>
Business Unit(s) Involved	
Priority Ranking by Business Unit	<i>Low to High</i>
Priority Ranking to Sustainability Office	<i>Low to High</i>
Budget	
Timeline	
Strengths/Capabilities	<i>Technical/Subject Matter Expert</i>
	<i>External Resources</i>
	<i>Management Resources</i>
	<i>Internal Resources</i>
Governance/Compliance	<i>Policies, Guidelines, Codes</i>
Employee Impact	<i>Training, Development, Incentives</i>
Financial Impact	<i>Return on Investment (ROI)</i>
	<i>Net Present Value (NPV)</i>
	<i>Payback Period</i>