

Summer Village of Silver Sands  
Organizational Meeting  
Friday, August 10, 2018 at Fallis Hall at 9:00 a.m.

	<b>PRESENT</b>	<p>Councillors: Graeme Horne, Bernie Poulin, Liz Turnbull</p> <p>Administration: Chief Administrative Officer, Wendy Wildman Assistant CAO, Heather Luhtala</p> <p>Public Works: Dan Golka</p> <p>Public at Large: 7</p>
1.	<b>CALL TO ORDER</b>	Wendy Wildman called the meeting to order at 9:00 a.m.
2.	<b>OATH OF OFFICE</b>	Wendy Wildman administered the Oaths of Office for Councillor to Graeme Horne and Liz Turnbull.
3.	<b>NOMINATIONS</b>	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Turnbull nominated Bernie Poulin.</p> <p>Wendy Wildman called for nominations a second time.</p> <p>Wendy Wildman called for nominations a third time.</p> <p><b>MOVED</b> by Councillor Horne that nominations cease. <span style="float: right;"><b>CARRIED</b></span></p> <p>Bernie Poulin was declared Mayor and was administered the Oath of Office for Mayor.</p> <p>Bernie Poulin assumed the Chair.</p> <p>Mayor Poulin called for nominations for Deputy Mayor.</p> <p>Councillor Horne nominated Liz Turnbull</p> <p>Mayor Poulin called for nominations a second time.</p> <p>Mayor Poulin called for nominations a third time.</p> <p><b>MOVED</b> by Councillor Horne that nominations cease. <span style="float: right;"><b>CARRIED</b></span></p> <p>Liz Turnbull was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.</p>

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<b>4.</b>	<p><b>COMMITTEE APPOINTMENTS</b> 103-18</p>	<p><b>MOVED</b> by Deputy Mayor Turnbull that the committee appointments be approved as follows:</p> <ul style="list-style-type: none"> <li>a) Emergency Management/Disaster Services (Bernie Poulin – Representative) (Liz Turnbull – Alternate)</li> <li>b) Darwell Wastewater Lagoon Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate)</li> <li>c) Highway 43 East Waste Commission (Liz Turnbull – Representative) (Graeme Horne – Alternate)</li> <li>d) Assessment Review Board (as per Capital Region Assessment Services Commission approved motion for panelists)</li> <li>e) Lake Isle Aquatic Management Society (LIAMS) (volunteer group including resident, Larry McGillis) (Bernie Poulin – Representative) (Graeme Horne - Alternate)</li> <li>f) Summer Villages of Lac Ste. Anne County East (all of Council to attend) (Bernie Poulin – Representative) (Liz Turnbull – Alternate)</li> <li>g) Capital Region Assessment Services Commission (Graeme Horne – Representative) (Liz Turnbull – Alternate)</li> <li>h) Family &amp; Community Support Services/Recreation Board (Liz Turnbull – Representative) (Graeme Horne – Alternate)</li> <li>i) Yellowhead Regional Library (Liz Turnbull – Representative)</li> <li>j) Local Library (Darwell) (Liz Turnbull – Representative) (Bernie Poulin – Alternate)</li> </ul>
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		<p>k) Joint Subdivision and Development Appeal Board (Liz Turnbull – Representative) (Graeme Horne - Alternate)</p> <p>l) Fallis Community Association (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>m) Lake Isle Lac Ste. Anne (LILSA) (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>n) Regional Emergency Services (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>o) Darwell Regional Waste Water Line (Graeme Horne – Representative) (Bernie Poulin – Alternate)</p> <p style="text-align: right;"><b>CARRIED</b></p>
5.	<p><b>FINANCIAL CONFIRMATION</b> 104-18</p> <p>105-18</p> <p>106-18</p>	<p><b>MOVED</b> by Mayor Poulin that Council Remuneration Policy I-00I #1 be amended to a minimum of 4 hours for full day meetings (was 6 hours).</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Horne that Expense Reimbursement Policy II-00I #3 be amended to \$15.00 for breakfast reimbursement, \$20.00 for lunch reimbursement and \$30.00 for supper reimbursement. (was reimbursement per receipts).</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Turnbull that the following financial information be confirmed:</p> <p>a) Signing Authority to be all of the Council and the Chief Administrative Officer and Assistant Chief Administrative Officer</p> <ul style="list-style-type: none"> <li>• Two signatures are required</li> <li>• One signature to be any member of Council (Graeme Horne, Bernie Poulin, Liz Turnbull)</li> <li>• One signature to be the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala</li> </ul> <p>b) Banking Authority – CIBC and ATB Financial</p>

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		<p>c) Council Remuneration Policy – Policy I-001 (as amended)</p> <p>d) Expense Reimbursement Policy – Policy II-001 (as amended)</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>6.</b>	<b>CONFIRMATION OF APPOINTMENTS</b>	
	107-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that the Chief Administrative Officer appointment be confirmed as Wildwillow Enterprises Inc., Wendy Wildman.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	108-18	<p><b>MOVED</b> by Councillor Horne that the Auditor Appointment be confirmed as Seniuk &amp; Company.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	109-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that the Solicitor appointment be confirmed as Patriot Law Group.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	110-18	<p><b>MOVED</b> by Councillor Horne that the Assessor Appointment be confirmed as Capital Region Assessment Services Commission, Tanmar Consulting, Mike Krim.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	111-18	<p><b>MOVED</b> by Councillor Horne that the Development Authority Appointment be confirmed as Tony Sonnleitner.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	112-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that the Planning Authority appointment be confirmed as Municipal Planning Services Ltd., Jane Dauphinee.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	113-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that the Subdivision and Development Appeal Board be confirmed as per agreement.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	114-18	<p><b>MOVED</b> by Councillor Horne that the Municipal Planning Commission be confirmed as all of Council.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	115-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that the FOIPP Coordinator be confirmed as the Chief Administrative Officer.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	116-18	<p><b>MOVED</b> by Councillor Horne that the Community Peace Officer appointment be confirmed as Town of Mayerthorpe Community Peace Officer Agreement, Cst. Dwight Dawn.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	117-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that regular Council meetings be held on the last Friday of each month at the Fallis Hall commencing at 9:00 a.m., that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted on the Summer Village website.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	118-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that the municipal office location be confirmed as 4808-51 Street, Onoway, Alberta.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>7.</b>	<b>ADJOURNMENT</b>	Mayor Poulin declared the meeting adjourned at 9:36 a.m.

\_\_\_\_\_  
Mayor

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Chief Administrative Officer