

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL

Executive Committee

September 13, 2018 - Committee Minutes

Submitted by: Cheryl Burrows, EMS Coordinator

MEMBERS: Lee Hadden, Chairman (SCEFD), Ray Risdon, Appointed Secretary/Treasurer, Cheryl Burrows, Acting Secretary/Treasurer (EMS Coordinator)

ACTION ITEMS:

- **Treasurer’s Report / Vouchers:** Coordinator

Account Balances:

- Checking 2018 = \$ 66,641.24
- Savings = \$ 3,090.12
- Total Balance = \$ 69,731.36**

Program Balances:

- 2018 Office = \$ 54,355.76
- FY19 Training = \$ 15,375.60
- Total Balance = \$ 69,731.36**

The Executive Committee reviewed payroll & benefits for August and vouchers in the amount of:

Checks issued for 2018: #5702-5712 (11) = \$ 14, 223.60

Voided checks: none

TOTAL PAYMENTS = \$ 14,223.60

Vouchers were approved. All account activities were available for review.

- **Other – Committee/Chair action (Council approved):**
 - 8/28 – Chairman signed new three-year lease with M2 Mainstreet, LLC, upon finalized requested changes to agreement as preapproved by EMS Council.
 - 9/13 – Chairman signed FY19 (7/1/18-6/30/19) SCR Training Agreement for grant dollars in the amount of \$11,282.54 as preapproved by EMS Council and based on the EMS Training Needs Assessment submitted 5/30/18.
 - As a training enhancement opportunity and due to short notice, Cheryl requested the Executive Committee’s approval for training funds to pay for the registration fee only (\$35/each) for instructors or evaluators interested in attending the *4th Annual King County EMS Health & Education Symposium* on 10/5/18. The Council approved this expenditure last year and four instructors attended. There are available funds. Approved.

Approved by:

Prepared by:

Lee Hadden, Chairman
 Joshua DeHerrera, Vice Chair
 Ray Risdon, Secretary/Treasurer

Cheryl Burrows
 EMS Coordinator
 Acting Secretary/Treasurer

Date: _____