

**Bexar County**  
**Emergency Services District No. 10**  
**Meeting Minutes**  
**March 6, 2020**  
**7:00 P.M.**

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station # 1 Fire Station located at 6658 E. Houston on March 6, 2020 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 7:01 P.M. and established a quorum. Commissioners Yates and Lazar were present.
2. **Citizens to be heard. (3 minute time limit per person)** None to be heard.
3. **Updates from Chris Herrera, BCOEM.** Radio Project Updates will be coming soon.
4. **Approval of the meeting minutes from the February 7, 2019 meeting.** Commissioner Yates made a motion to accept the meeting minutes but noted it was 2020, second by Commissioner Lazar. Motion carried 3/0.
5. **Executive Session regarding agenda item 6.** President Kelley entered executive session with the District Lawyer at 7:03 P.M. The session ended at 7:10 P.M.
6. **Discussion, consideration and possible action regarding annexation by the City of San Antonio of any real property within the District's boundaries including but not limited to filing suit in a court of competent jurisdiction and any other matter related thereto.** Commissioner Lazar made a motion to join the lawsuit with Bexar County ESD 5, second by Commissioner Yates. Motion Carried 3/0. Commissioner Yates made a motion to authorize President Kelly to sign the contract and waiver with the law firm, second by Commissioner Lazar. Motion carried 3/0. Commissioner Lazar made a motion to Authorize Chief Hogan to represent the District. Second by Commissioner Yates. Motion carried 3/0.
7. **Discussion and appropriate action regarding ordering a ladder truck.** Commissioner Lazar made a motion to approve the purchase of a new ladder truck from KME in the amount of \$1,266,789.00, second by Commissioner Yates. Motion carried 3/0.
8. **Discussion and appropriate action on posting the Captain's position.** Commissioner Yates made a motion to proceed with the process to hire 3 Captains, second by Commissioner Lazar. Motion carried 3/0.
9. **Discussion and appropriate action on station coordinator duties and incentive pay.** Commissioner Lazar made a motion to approve the job description and incentive pay of \$0.50 for the station coordinator position, second by Commissioner Yates. Motion carried 3/0.
10. **Discussion and appropriate action to replace the AC/Heater unit at station 2.** Commissioner Lazar made a motion to approve the purchase of a split ductless unit up to \$3000 for station 2, second by Commissioner Yates. Motion carried 3/0.
11. **Discussion and appropriate action on repair of E164 & replacement of 800 radio.** Commissioner Lazar made a motion to repair E164 thru an insurance claim and pay for the replacement of the damaged radio, second by Commissioner Yates. Motion carried 3/0.
12. **Discussion, updates and/or action on the following items;**
  - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
    - **Run report.** No questions
    - **Update on the Elmendorf station** Chief Hogan advised the station permits have been approved and utility construction has started.

- 13. Financial Report.**
- a. Review of Tax Revenues received to date.** No questions were asked.
  - b. Review and appropriate action to pay the bills for the District.** Commissioner Yates made a motion to pay the bills for the district, second by Commissioner Lazar. Motion carried 3/0.
  - c. Appropriate action on transferring funds as required between accounts.** Commissioner Lazar made a motion to move \$100,700 from the T&E MMA to the T&E checking, motion carried 3/0.
  - d. Action to approve the payroll for the district** Commissioner Lazar made a motion to approve the payroll for the district, second by Commissioner Yates. Motion carried 3/0.
- 14. Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on April 10, 2020.** The commissioners agreed to the tentative date.
- 15. Adjourn** Commissioner Lazar made a motion to adjourn, second by Commissioner Yates. Motion carried 3/0.

**Attest**