

1 **Rockford Town Regular Council Meeting**
2 **September 16, 2020 7:00pm Teleconference**

3 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
4 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
5 SUMMARY OF THE DISCUSSION AND VOTING.

6
7 Mayor Carrie Roecks called the regular meeting to order at 7:00pm. Because of the COVID19, and the
8 social distancing guidelines, the meeting was conducted via Zoom conference.
9

10 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke
11 and William Benson. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were also in
12 attendance. Ms. Roecks stated that Councilmember Brian Laude was absent because he was on
13 vacation.
14

15 **Ms. Harnois made a motion to excuse Councilmember Laude from the meeting. Mr. Fricke seconded**
16 **the motion. Motion was carried.**
17

18 **Mr. Benson made a motion to approve the amended agenda. Mr. Fricke seconded the motion. Motion**
19 **was carried.**
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21 **Mr. Stevenson made a motion to approve the minutes from the 09/02/2020 regular meeting. Mr.**
22 **Fricke seconded the motion. Motion was carried.**
23

24 ANNOUNCEMENTS

- 25 - Rockford's Arbor Day will be 09/26/2020 at 10am.
- 26 - There will be a silent auction to benefit the Mike Crewse family on 09/26/2020 at the Golden Gem
27 Mercantile starting at 1pm. The auction will be outside to satisfy social distancing requirements.
28

29 COUNCIL REPORTS - None

30 COMMISSION REPORTS – None
31

32 COMMITTEE REPORTS

33 CARES Act Grant

34 The Department of Commerce has sent an amendment to the grant contract, increasing the amount to
35 \$30,000 and extending the deadline to 11/30/2020.

36 **Mr. Benson made a motion to approve the contract amendment. Mr. Fricke seconded the motion.**
37 **Motion was carried.**
38

39 Mrs. Johnson presented Council with the small business and service club grant applications, and the
40 amounts that the CARES Act Grant committee recommends awarding each applicant.

41 **Ms. Harnois made a motion to accept the recommendations as presented by the committee. Mr.**
42 **Benson seconded the motion. Motion was carried.**
43

44 PUBLIC COMMENT

- 45 - Jennie Hagen asked if anyone knew when we would start receiving our election ballots. Nobody
46 knew for sure. Ms. Harnois said probably around the First of October.
47

48 ORDINANCES/RESOLUTIONS - None
49

50 OLD BUSINESS

51 Ms. Harnois said that we should expect to start seeing door-to-door census takers soon, as the deadline for
52 completing the 2020 Census is October 31st.

53 NEW BUSINESS

- 54 - Ms. Harnois reported that the Department of Ecology is offering a grant to update the Shoreline
- 55 Master Plan. Rockford's is not due until 2022, but she would like us to get on the same cycle as the
- 56 rest of the town's required to update. Mrs. Johnson will apply for the DOE grant and Ms. Harnois will
- 57 work as a consultant with the town to do the updating.
- 58 - Ms. Harnois reported that that starting in 2022 the county will have five County Commissioners.

59
60 STAFF REPORTS

61 Public Works

- 62 - Mr. Thompson explained that, during last Monday's power outage, and considering Malden fires, the
- 63 town needs to get serious about purchasing an emergency generator for the wells. If there is an
- 64 extended power outage and the fire department needs to pull water, we currently have nothing to run
- 65 the pumps and restore the reservoir levels. Mr. Benson said he will start doing research on the
- 66 government surplus page to see if a good used one can be found. Mr. Thompson will communicate
- 67 with Mr. Benson regarding the required specifications.
- 68 - Mr. Thompson reported that they are furthering the Lake Street sewer mainline and area working on
- 69 getting an easement from one of the landowners to complete this project.
- 70 - Ms. Roecks asked Mr. Thompson to explain to everyone what is going on in the town park. Mr.
- 71 Thompson said that the SE Spokane County Fair secured a grant to upgrade the electrical by
- 72 transferring underground. The electrician is also upgrading the office, installing pedestals in the park
- 73 and running electricity to the new digital reader board.
- 74 - Mr. Stevenson said that the large pine tree at the intersection of Pacific and Pine Streets is dying
- 75 and needs to come down. He spoke with a representative of the adjacent property, HRC Ministries,
- 76 who agrees. The town can do the removal unless a fence is installed before the tree comes down. If
- 77 a fence is installed, they will need to hire a contractor.

78
79 Clerk/Treasurer

- 80 - Mrs. Johnson said that during the Labor Day power outage, the Fire Department had to manually
- 81 open the big doors at the station when responding to a call. The manual lever was inadvertently hit
- 82 by one of the trucks and the door fell onto one of the trucks, bending the door and breaking off two
- 83 antennae. She asked if Council would consider updating the electric garage door openers to allow
- 84 for DC power. Council suggested getting quotes and reporting back.
- 85 - **Mr. Fricke made a motion to approve the August Utility Bill Adjustments. Mr. Benson**
- 86 **seconded the motion. Motion was carried.**

87
88 PUBLIC COMMENT

- 89 - Mr. Stevenson asked if we could contact the Fire Department and Spokane Regional Clean Air
- 90 Agency to see if we could schedule a controlled burn on some of the areas with higher fire danger.
- 91 Ms. Roecks said that Mr. Stevenson should call SRCAA to see what can be done.

92
93 APPROVE CHECKS

94 **Ms. Stevenson made a motion to approve checks 16705-16721, and two EFTs, for a total of**

95 **\$25,160.36. Mr. Benson seconded the motion. Motion was carried.**

96
97 **Mr. Benson made a motion to adjourn the meeting at 7:38pm. Mr. Stevenson seconded the motion.**

98 **Motion was carried.**

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105 _____
Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor