

PLEDGE OF ALLEGIANCE LED BY MAYOR PRO TEM PETTY

OPEN MEETING

Roll Call taken by Mayor Pro Tem Petty

Mark Stewart PRESENT, Ben McMains PRESENT, Kelly Petty PRESENT, Tim Cooke PRESENT, Franklin Hodges PRESENT, Ben Lord ABSENT

Call to order at: 6:30 p.m.

Approve Agenda. Motion by Stewart to amend the agenda to include discussing building inspector and maybe getting him an assistant. Seconded by McMains

Stewart – I think this is going to fall under an emergency situation because we've had a few over the past couple of weeks that haven't been able to get an inspector in time because we only have one so I think it would be important for us to start reaching out and getting a second one lined up.

Stewart AYE, McMains AYE, Petty AYE, Cooke AYE, Hodges AYE

Motion by Stewart to approve amended agenda. Seconded by McMains
Stewart AYE, McMains AYE, Petty AYE, Cooke AYE, Hodges AYE

Public Forum

Jeff McConnell – Couple things. I always forget, is that light in the parking lot still out? You don't see it now but in the winter time it was always out at one of the parking lots over here. I bring that up for maintenance. The other thing is I don't know if anyone here knows, but, he was quite the well man, Mr. Butch Morris passed away Saturday night.

McMains – Good man.

McConnell – A good man. I had breakfast with him every morning up at D Diamond so we will all miss him. And last and final thing. I have noticed, as I always try to bring things here from my past experiences, I noticed that you don't have a gavel. It's inscribed 'City of Fair Grove, Missouri'. You can open the meeting, you can close the meeting, you can bring order to the meeting or I'll have you escorted out of the room...

Hodges – Let's try that real quick.

McConnell - ...and a sounding block. If you would like to come up and accept this. If you want a picture for your social media.

Stewart – Absolutely.

Petty – Thank you!

McConnell – I'll get you guys in order eventually.

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Petty – Well, now be warned, now that I have this.

McConnell – Don't break it.

Petty – I won't. I won't. It feels very sturdy though.

McConnell – It's walnut.

Petty – Can you put this on some pretty display?

Davis – Yes, ma'am.

Closed Session

The tentative agenda of this meeting includes a vote to close part of the meeting pursuant to RSMo 610.021 (3) Hiring, firing, disciplining or promoting particular employees and RSMo 610.021 (13) Individually identifiable personnel records.

Motion by Stewart to go into closed session pursuant to RSMo 610.021 (3) and RSMo 610.021 (13) at 6:36 p.m. Seconded by Hodges

McMains – I was going to but I wanted someone else to get that.

Hodges – I know.

McMains – I don't want to be involved in that.

Stewart AYE, McMains AYE, Petty AYE, Cooke AYE, Hodges AYE

Motion by Stewart to return to open session at 7:36 p.m. Seconded by Hodges
Stewart AYE, McMains AYE, Petty AYE, Cooke AYE, Hodges AYE

Old Business

BOARD OF ADJUSTMENT APPOINTMENTS

Stewart – Can I mix in old business with new business?

McMains – We jumping all the way down to number 5?

Stewart – Yeah, that's kind of what I was thinking. We just got done discussing a lot of this stuff with the attorney about the Board of Adjustments. So there's been a lot of push and a lot of people putting in for the Board of Adjustments and I have, WE have been doing a lot of research into the Board of Adjustment and what it does because we don't know who to hire for it. Like how do you know who to pick for that position if you don't know what it is. So in doing all of our research, I have learned that our Ordinances don't match the RSMos. Our Ordinances are much more wide open to what the Board of Adjustment does and the RSMo is a lot tighter. So in order for us to know what we're actually asking for somebody to do on the Board of Adjustments, we need to shore up our Ordinances so that it reads similar to what we want it to

and what the spirit of the bill should say, which is what is in the RSMo. So I think it is important for us, and I know this is in new business, but I would like for us to shore up our Board of Adjustment Ordinance before we appoint a Board of Adjustment so we know what we're appointing them to and not just blindly appointing somebody. So, it is my recommendation that at this time that we postpone appointing anybody to the Board of Adjustments until we get our Ordinance shored up on our Board of Adjustments because it is outdated and it needs to be shored up.

Hodges – I'll second that.

Davis – That was a motion?

Petty – So, Motion by Stewart to postpone Board of Adjustment appointments to the next meeting...

Stewart – Until we get our Ordinances...

Petty – So postpone until we have...

Stewart – Our Board of Adjustments Ordinance has been revamped to match RSMo.

Petty – Until the Board reviews and improves?

Davis – How about reviews and passes?

Petty – Reviews and passes Ordinance Change to match the RSMo?

Motion by Stewart to postpone Board of Adjustments appointments until Board of Aldermen reviews and passes ordinance change to match State Statutes. Seconded by Hodges.

Public Comment Open

Stewart – I partially say all of that because I want you guys to know. We're trying to be open and transparent and let you guys know everything going on and that's exactly why we keep pushing this down the road. It's not been known what the heck this Board of Adjustment is. I never heard of it until 2 weeks ago or I guess it was a month. But that's the first time I knew anything about it and that's kind of why we keep pushing it so I'm just being open and honest with you. That's what's going on.

Petty – It's not to delay but to make sure that we do it right.

Stewart – I want to appoint the correct people to it and I don't know what it is.

Pam Smith – I would just like to say thank you. You know I love this podium.

Hokanson – He's the one that runs the whole show it looks to me like. He's running the whole show. Is that what you do, you run the show when you're here?

McConnell – I'm just trying to bring everyone up to date.

Pam Smith – I would like to commend you all for doing that. Because without the transparency, well you know how that goes. It's like, gosh, everywhere right. It's like no, let's just get all of the ducks in a row so thank you very much.

Petty – Anything else for public comment?

Public Comment Closed

Stewart AYE, McMains AYE, Petty AYE, Cooke AYE, Hodges AYE

DISCUSS AND/OR APPROVE VACATION POLICY (Chief Riggins)

Chief Riggins – I gave this to you guys some time ago. Really the issue was, you had brought up the idea of making sure this was fiscally sound so I don't really have anything new to add other than the one thing I did, and I think I may have talked to a couple of you individually. One thing that our current handbook, that I keep bringing back, has in it is that if an employee after two years of service saves up their vacation for that year, the City, per the handbook, would have to buy it back. In some cases, that's multiple weeks. With the proposed vacation schedule that I wanted for the Police Officers, Mrs. Petty, you agreed would be good for all city employees. That would cap that so that you have less of a fiscal holding that you would have to worry about then compared to what your current handbook states. Your current handbook's a little confusing. So the current proposal, the one I gave to you before, I was trying to at least clear it up, make it a little more solid for everybody, initially just the policy but it really looks a lot like what other cities our size are doing. It looks very comparable and I don't think you're going to have any further financial holdings from my side, from the police side, when I look at vacation usage and accrual, most officers are burning and using pretty regularly at this point. Sgt. Deckard was an exception because that was during the interim time and she felt like she couldn't take off at all. That's why that came up and you guys had that discussion about buying back her time which she so graciously burnt off. So really, from this perspective, I'm just bringing this back because we would like to start moving forward. You already voted to allow us to get rid of that six hours of comp time before they earn time and a half, which your own handbook, current version of it, conflicts with it because it says all non-exempt are at the 1.5 rate so the previous chief, when he conjectured that, was violating your handbook anyway. But you guys fixed that anyway. I didn't know if you had anymore questions for clarification. I tried to simplify one spot that I feel like, it looks a lot like Stratford and other places anyway. Questions? Thoughts?

Petty – So it's not that they will lose it at the end of the year, it's that they will continue to accrue to the cap and then they will no longer accrue once they hit that cap?

Riggins – Correct. That's pretty normal from what I've seen in smaller cities. Springfield PD did that for multiple academies. We used to have to make guys take time off where they would just stop accruing. One of the concerns I had was QuickBooks, and I've really wrestled with

QuickBooks to try and make it do what I want it to do, and the vendor who sold it to us said it probably won't occur. I created an excel sheet that will do it all for us. Sgt. Deckard is already playing with that and making it work very easily. I sent a copy to Mrs. Davis today. I use it for my comp time and it will do everything we want it to do. I put in all of the formulas and you can change the formulas for different accrual rates and everything. There's very few full time employees. A vendor has reached back out and wanted us to buy a different program but I feel like right now, with what we have, I know Larry is happy with it, so I don't see the need to change when I've created something free that works for us. In other words, what I've presented to you, I can encapsulate on an excel sheet and we can keep track of my employees very easily and I know for the other employees it's a piece of cake.

Stewart – Kenny, have you had a chance to look at this vacation policy that he's presented? We're thinking about putting it in for all employees.

Hokanson – No, I haven't.

Stewart – It's something that I would like to see Sara, Kenny and Chan have a chance to look at and see what they think before we implement it for everybody just to get their input but I personally love this. I think it's great.

McMains – I wouldn't have a problem implementing this for the police department right now.

Stewart – Yeah, I'm good with that.

McMains – Then we talk about doing it for the city employees later.

Petty – That would, I just wouldn't want to have to, cause this would go in the handbook or would this just be an administrative policy for the City of Fair Grove?

Riggin – So at this point the handbook's going to have to get updated with multiple things because it already conflicts with the Fair Labor Act and all of that stuff. There are already conflicts in it and that's why I did this to start with my people.

Petty – Okay.

Riggin – If you wanted to do it for us so we can start getting going, we've got officers hitting their year marks so now they're looking at 'hey Chief, do I accrue different vacation, how does that look'. They're already asking that question. I don't think it's going to be a hard lever to pull for the rest of them, assuming they want it. Originally I was tasked with developing the idea for us because this was a mess. I'm happy to help. We've already been working and talking about how that looks for them. I just don't want to spend more money on another program that may or may not do what I want. I created an excel sheet and it's easy for 9 people. If you would do that for us, whatever you guys want to do, we can, I don't care.

Cooke – We can button this up with the department tonight and then...

Stewart – Maybe a little trial period and spin it after Chan, Kenny and Sara have the chance to look at it and see if they like it. I'm good with that.

Riggin – Any other questions for me?

Hodges – You can make adjustments later if you ain't happy with what you put in, can't you?

Riggin – I like what I have now. If the city side, if the city employees want to make adjustments on their side, it's whatever. I've made lots of adjustments.

Motion by Cooke to accept and approve vacation policy as presented for all police officers in the department. Seconded by Stewart

Public Comment Open

Stewart – They all love it.

Public Comment Closed

Stewart AYE, McMains AYE, Petty AYE, Cooke AYE, Hodges AYE

DISCUSS AND/OR APPROVE LAGERS BENEFITS FOR EMPLOYEES (Stewart, Petty)

Stewart – We just need to keep this in mind and especially probably tomorrow more. We need to discuss this and decide if we are going to be able to stick this in our budget that we're going to be discussing tomorrow. I had Sara give you guys the 2 that I think are the most likely options to go with and that's the L6 and L7. The L6, if you remember, is the 2% multiplier and the L7 is the 1.5% so it's the halfway. Currently we're at a 1% multiplier. You can see the cost differences there. This is just something, basically if you guys have any questions we can talk about it tonight but I think it's something that Larry will tell us what we can afford. I would like to see us to go all the way up to 2% multiplier.

Cooke – And the 2% is pretty standard across other departments?

Stewart – I don't know if that's true or not. At Springfield, we're at 2.5% but we can't do a higher percent here because we pay into social security. Springfield does not.

Hodges – Is this what Randall uses at the fire department?

Stewart – Yes.

Hodges – I remember him talking something about it.

Stewart – I don't know what his is at though.

Hodges – I can't remember if his is 1.5 or 2. *inaudible* It was giving better benefits for the people retiring.

Stewart – Yes. Basically if you went with the 2% multiplier, it would be, you worked here for 10 years times the 2%. So then 20% of whatever you were making when you retired will be paid to you for the rest of your life. We are now at a 1% so you could get 1 times 10% for the rest of your life. And that's done. The state pays us.

Hodges – Right.

Stewart – The state is the one who pays out that benefit. We pay into the state while the employee is here but once the employee retires, the state then picks it up.

Hodges – Something we were talking about and everything, he said if an employee don't get in right now and later on they do or something, you got to pay back all them years.

Stewart – And that's the expense you see here...

Hodges – You could pay back \$50,000.

Stewart – The increased to actual accrued liability at the bottom, that's what that's talking about. That's how much we would owe for the current employees getting them all up to date. Even though Sara has worked here for 3 years at the 1% rate, we're going to backpay that so it will be as if she had worked here for 3 years at the 2% rate. So just making it right basically.

Hodges – So the same thing as the fire department then.

Stewart – Yep.

Petty – And Larry has this and he is, will he be able to work this into the budget meeting tomorrow?

Davis – Yes.

Hodges – Seems like something else he said, if an employee quit in two or three years, they get that money that's in there. Is that right?

Stewart – So you have to be here 5 years to get vested...

Hodges – Invested then.

Stewart - Anytime after that you can retire. You can start pulling from Missouri, not from us, we're not paying out on how much your retirement was. But currently if you look, the police department, the amount that we owe for the police department on that accrued liability is truly low because of so much turnover that we've had, we've overpaid over the years.

Riggin – I don't mean to speak out of turn but in recruiting for this new officer, I've had at least one officer ask what our multiplier was and I told him that it was pretty low and his response was mmmm.

Stewart – It's a big deal.

Riggin – Because he's coming from one that's a little bit higher and coming to one that's lower, it was just a part of the conversation. So I know it's a conversation as I'm recruiting right now.

Petty – Good.

Hodges – And it cost the person working for us, it cost them more too, doesn't it?

Stewart – Their 4% contribution, I would like to leave them, I recommend to leave them at that same 4% contribution. We could lower that rate so that they are putting in less but again, that's going to cost us more.

Hodges – Right.

Stewart – I think right now our biggest tackle is getting the percentage up there and then in the future if we have excess funds and we're like hey, let's do more for our employees, then we can start lowering that rate as a secondary thing.

Hodges – And this will move with them if they quit here and go somewhere else? That can keep building for them?

Stewart – So if I quit from Springfield and came here, then the LAGERS here would be my multiplier for the time that I have here and Springfield would be my multiplier for Springfield. So if I have 15 years in Springfield, I get 2.5% and then 10 years here I would get the 2% and then all of that combines together.

Hodges – Interesting.

Stewart – Yes.

[Public Comment Open](#)

[Public Comment Closed](#)

New Business

PARK BOARD TO PRESENT ANNUAL REPORT TO ALDERMEN

Kimberly Storey, Treasurer for Park Board – Our current balance \$337,000 as opposed to last year where we were at \$237,000 so that's pretty good. As of April, we netted \$72,000, last year we only netted \$47,000 so we've definitely increased probably due to the fact that Brittany Counterman, she's our sports director. She's been really amazing. Baseball went from under 200 registered last year to 334 registered this year. Basketball was a success. We keep growing it and we're afraid of losing our space at the high school. Of course, right now we can't think about any type of indoor basketball facilities because we don't have the funding. Soccer continues to grow and flag football. I don't have any numbers for them but they're pretty steady right now. Brittany is also working on an adult softball league so hopefully in the next few weeks you'll hear

something about getting a softball league together to bring some income into the Park Board. Chelsea, she's our concession director, she's grossed around \$20,000 in concessions. Basically she made \$10,000 because minus the cost of food. We're still trying to keep that food cost down for the parents that bring their kids to all of this. We're also doing grants. We received one grant for a natural trails for \$1,600. We bid it out and it's going to cost \$5,500 to get the trail basically along the tree line on the other side by the parking lot so we're going to start that and get that done this month here in a couple of weeks. I applied for a \$133,000 grant for concrete walking trails which we're still waiting on that. Probably won't be until the fall. I'm not sure when I'm supposed to hear on that. I've applied for \$33,000 grant for a new soccer field that's going to be right next to the skate park in that big field so hopefully I hear something in July or August. I'm currently working on a grant, since parking has been an issue for baseball season, I'm working on a grant to maybe increase some of our parking areas. I've got to get some bids on that to see how much that's going to cost. We've also started doing some movies in the park, having some vendors pay a fee to setup. Kind of make it a few hour event with the vendors and bounce houses, stuff like that, where kids pay to play in the bounce houses then we have the free movie in the park and with concessions so our first one that we just did, we made \$300,000 plus whatever we made from concessions, I don't have the numbers on that.

McMains – You made \$300,000?

Storey - \$300, sorry not thousand.

McMains – I was gonna say, we don't need any grants.

Storey – Yes, \$300 on our first one. We've got 3 more planned so hopefully we make a few hundred each time and see that grow over the next few years. Any questions?

Petty – Just from a community member standpoint, we went to the last park benefit fundraiser. My kids had a lot of fun, we watched the movie and I know that you guys are already upgrading your audio visual equipment for that so that's fantastic. Overall, just park sports stuff in general, I've seen the growth and the activity. It's always packed anytime you guys have games and it's not just one sport, it's all of them. I can tell that they've grown and I see Brittany's post all over social media so I know that you guys are working hard. Just overall, really, really impressed with the level of dedication that you guys have put into the Board and I'm really thankful, as a community member, that you guys are serving and sacrificing your time to better this park for Fair Grove so thank you!

Stewart – Thank you.

Public Comment Open

Public Comment Closed

DISCUSS AND/OR APPROVE SEALED BIDS FOR AUDIO AND VISUAL EQUIPMENT

Petty – Do I open these?

Davis – Yes, you will open them and read them. You don't have to read them word for word, just basically the amount.

Petty – Do I say who it's from?

Davis – Yes.

Petty – This first sealed bid is from Southwest Audio Visual. This is for Council in room audio system. So we've got multiples here. This is for just audio only, total comes out to, it's not totaled at the bottom. I need a calculator. Well, I can just read it off. So, we've got microphones times 8 for a total of \$2,920, desk station that has push to talk wireless handheld microphone system \$699, adjustable height microphone with weighted base \$83, fixed audio DSP \$3,423, 4-channel audio amplifier \$1,307, ceiling anchor times 5 \$690, some wiring \$121, \$55, \$40, equipment rack \$462, power, other cable \$160, \$267, labor \$1,760. Mobile TV Cart with video conference bar, this one has a total \$6,584 and it's got several things listed. Just a mobile tv cart \$3,082, installed projector and screen option \$3,364. Several different options if you would like to read the line items.

McMains – That's an expensive TV cart.

Stewart – Yeah.

McMains – I feel like we can get one from the school for way cheaper.

Petty – Like in elementary school.

Stewart – I've got one in my shop I can bring over.

Petty – Alright. Next is from Audio Acoustics. For their audio system which has rack, power, mixer, amplifier, speakers for the audience, 7 lapel microphones, a gooseneck microphone to be installed in owner furnished lectern?

Davis – That's the podium.

Petty – And a wireless microphone to be used at the lectern, system includes equipment, labor, programming and one year warranty \$5,890. There is also a desktop microphone option, so replace the lapels with the wired desktop gooseneck microphones, add \$733 to the \$5,890. Then we have hearing assist which would be an additional option to add for \$1,441, a projector and projector screen option \$3,117. All quotes include equipment, labor, programming, one-year warranty and training. So when it comes down to price, it sounds like the second bid is substantially lower.

Cooke – This is the original one we had, right?

Petty – It's the one when we were trying to feel out how much it would cost, we realized it was over the allowable limit so we put out for some sealed bids and we got two.

Cooke – On the desktop microphone options, what were we thinking on that? Was that something that we were wanting to approve because these are optional purchases for Audio Acoustics.

Petty – I think that they should be mounted or at least desktop, not lapels.

McMains – Yeah, I could see me walking out with one.

Petty – Yeah.

Stewart – I like the idea of having them on the desk.

Petty – And they're wired in. It wouldn't require batteries.

Hodges – What we got at the racetrack out there, don't quote me on that, but it was under \$1,200. We've got two portable mics *inaudible* we've got two speakers as big as to here maybe and it has a bunch of features on it, fancy stuff, more than what I can do. You can take your phone or stuff like that, you can play music into it, you know wireless and stuff but I don't know how to work it all. None of this stuff is to where we can use it on Facebook, is it?

Cooke – Not really.

Hodges – I mean, just for a speaker system you know.

Cooke – So the Audio Acoustic bid, that is labor, installation all included in that number?

Petty – Yep and I found the total for this in-room audio system. So that one was \$5,000 and some change plus the \$700 to upgrade it to the desk ones, the number total for the Southwest Audio Visual just for in-room audio system came out \$12,394.

Cooke – That's just for...

Petty – Just for the audio option.

McMains – So it's half.

Cooke – And the Audio Acoustics \$6,623.

Petty – \$6,623 so half the price. So I do know that the budget tomorrow, when we talk to Larry, we had asked him to include the audio system for capital for this next fiscal year as far as this is the budget that will be brought before council tomorrow to be decided on.

Stewart – Yep. So I don't think we need to vote on the audio system tonight. We can talk to Larry and see what's in the budget.

Petty – Yep.

Stewart – Do we need a vote to postpone this to the next meeting?

Motion by Stewart to postpone this to the next meeting. Seconded by Cooke

Public Comment Open

Pam Smith – I do have a question.

Petty – Yes ma'am?

Smith – Did someone come out and look at what we're actually talking about before they put these bids in or is this something they are just guessing what we need? Because I read something in the minutes about eventually, maybe, livestreaming so I'm just curious if anyone actually came out and looked at it, seen what was happening, what was in the future before they put a bid on it?

Petty – Sara did, whenever she reached out to solicit bids, they were invited to come and look at the space and provide their recommended equipment so these companies did come out. So yes, eventually, which is why we requested a broader quote for expanding our audio visual capabilities to include livestreaming to include cameras. That's why we wanted to get a projector and screen because I think right now they, you said Larry displays it on the wall, correct?

Davis – Yes. Tomorrow night it will be on that wall. We are borrowing a projector from the library.

Petty – So there's definitely a need but it's more than just functionality. It's also to enhance and improve the overall engagement and connectedness with the community in general. Can we get your name and address for the record? I forgot to ask.

Smith – It's Pam Smith or Pamela. Pam is what I answer to and then it's 1311 Old Mill Circle, Apartment D.

Petty – Thank you. I forgot to mention that if you do come up and speak during public comment section, please give your name and address.

Smith – Oh yes and I never did that, did I.

McMains – I will say that Audio Acoustics could be a little bit more expensive. It says right here on the quote that the screen wall location and everything has to be prepped or it will be added.

Petty – It does say it will be an additional cost?

McMains – Yep.

Petty – So let's, would we be able to...

McMains – Which still isn't bad. It probably won't be \$12,000 or whatever.

Petty – Can we get copies of each of these and have these for the Board meeting tomorrow?

Davis – Yes, absolutely.

Petty – So we can read all of the fine print.

Davis – Yep.

Public Comment Closed

Stewart AYE, McMains AYE, Petty AYE, Cooke AYE, Hodges AYE

DISCUSS AND/OR APPROVE SOCIAL MEDIA POLICY (Cooke, Petty)

Petty – At our last meeting, we left with the request to have a formal administrative policy for the City of Fair Grove for social media use with details on approval levels, authorized content, authorized access for the actual accounts so hopefully you guys have had a chance to read through this before this meeting.

McMains – I may have overlooked it. Does it say anything about facetimeing our meetings on social media?

Petty – There's nothing in here at this time for livestreaming on Facebook. It does have within the authorized content, city meeting notices, agendas and additional actions. If in the future we move towards livestreaming and/or some way for the public to access our meetings virtually, I think that this policy leaves plenty of room to be updated by this council but since it's not a function that we can perform at this time, it is not included in here.

Cooke – This is based off of what we have the capabilities right now to do.

McMains – I get it, I just like looking into the future so we don't have to amend stuff and take two more months to amend it, then we have to talk about it, then we have to amend it then we've got to vote on it rather than just sticking it in there right now and being like, we have this ability, let's pop it on Facebook. So, I would like for that to be in there. It's not going to change my vote if we don't put it in there today. I'm in favor of this but I'm just one of those looks into the future kind of guys instead of a let's deal with what we have now kind of guys. We might have a better sewer system.

Hodges – What is the whole purpose? So we can do it on Facebook?

McMains – Have a live meeting.

Cooke – That is one of the goals of doing this. It is not the primary source or reason...

Hodges – I thought it was.

Cooke – But it is one of the things we are building towards being able to do with it. I have no problem adding that. Could we still vote on it tonight and amend it to include what Ben is suggesting?

Petty – Yep. Where would you put that at? Authorized content?

Cooke - Authorized content.

Petty – City meetings, notices, agendas, official actions, virtual city...

Cooke – Virtual access.

Petty – Virtual access to city meetings under authorized content.

Stewart – So it's not saying that we have to have it, in the future, it's there. The Park Board can stream their stuff if they want.

Petty – To city, umm, sorry, I'm thinking of the wording.

Hodges – Seems like the last meeting we just had, we talked about having comments turned off.

Cooke – That's in there.

McMains – It's for informational purposes.

Petty – So virtual access to official city meetings. Just leave it open like that?

Stewart – For now.

Cooke – Kelly, thank you for putting this together.

Petty – So this does still have that it's for information purposes only, the Public Relations Committee are the only parties that have access to post. Posts that would come from, like if we have a job posting, those would come from the City Clerk to the Public Relations Committee to post on Facebook. If our Chief of Police would like us to share or post something, emergency status alert, he would then submit to the Public Relations Committee and we would then approve, or we would post it. It requires both of us to approve at this time and same thing with Office of Emergency Management. Like I said, just information only. There is no ability for the public to comment. It is not for engaging in discussion. If there are questions, of course, everybody will be recommended or at least directed to contact City Hall for further direction and then of course they can contact their Alderman if they have questions but it's just a way for us to

try and be transparent and provide information for the city community members to be engaged and what's going on and know how we're working for you.

Cooke – And for those of you that do not have this in front of you, this policy does exclude the police department and OEM. They're held separate.

Petty – They're official Facebook accounts are their own to run how they want.

Chief Riggin – We don't have one.

Davis – Yeah you do.

Cooke – Yeah you do.

Riggin – Well the former Chief has control of it then.

Davis – I think Tommy has control of it actually.

Stewart – We can fix that.

Riggin – I was not aware of that.

Petty – So we can work that on the side but it's not included in this policy and it says in here excluding Fair Grove Missouri Police Department and Office of Emergency Management Fair Grove Facebook pages, which is the full title of each of those pages.

Stewart – For my Facebook ignorance, would you be able to share? Like if OEM posts something, will you be able to share it on this page?

Petty – I...

Cooke – Should be able to.

Petty – I think that we'll be able to share OEMs on the page.

Stewart – So he can post it on his and just ask you guys, hey will you share this on your page.

Cooke – Right.

Petty – And if not then we could take the content and just copy it and put it in there and say it's from them.

Stewart – Gotcha.

Pam Smith – I think it's a great idea not to be able to have everybody comment on it. When you're talking about sharing, I do have one question. Are you talking about whoever is allowed to post on there, then somebody else can share it?

Petty – No.

Smith – Thank you.

Petty – So you can turn off the share function and the comment function, you can still have reactions. He was asking if the Office of Emergency Management posted a weather alert, could we, the Public Relations Committee, share that post on the city Facebook page and I think the answer is yes but I'm not 100% sure. But I would like to be able to do that.

Smith – Thank you.

Petty – It will not prevent people from screenshotting and posting in their own Facebook groups which at that point it's no longer within scope of the city's responsibility to manage.

Cooke – I will add, because it was brought up as a public concern when we discussed at this last meeting, we have included in this a measure where Kelly and I would work as a co-op on postings. I wouldn't post without Kelly's approval and vice versa. That was brought up as a concern at our last meeting and it is included in this policy.

Public Comment Closed

Motion by Stewart to approve this policy and include virtual access to official city meetings under the allowable content. Seconded by McMains

Petty – And to sign this into effect?

Stewart – Right now.

Petty – June 10th?

Stewart – Okay.

Stewart AYE, McMains AYE, Petty AYE, Cooke AYE, Hodges AYE

PARK BOARD APPOINTMENTS

Stewart – I've discussed this with the Park Board. At this time they would like to get to know the applicant a little more. Maybe get to spend some time with her and maybe have her interact with them at the Park Board because none of them knew her so at this time they are not recommending to appoint her. That's not saying we never will, it's just for now they would like to spend some time getting know her and make sure her ideas are on par with everybody else's.

Davis – Are they going to contact her and ask her to attend meetings?

Stewart – If they haven't already, I will make sure that happens.

Davis – Okay. I didn't know if it was something I needed to do.

Cooke – I'm conflicted on that. You're not going to know everyone that applies for the Park Board and they have struggled to have a full board for how many years, I don't know, but it's been a constant struggle for them. So I would, if that is their recommendation, that's up to them but I would highly recommend they contact this person and get her involved and find what they're looking for to potentially bring her as a recommendation. Because the Park Board does struggle with membership and I would hate to see them lose a potentially good member because she's not friends with anyone on the Board or they don't know who she is. That would be my only comment on that.

Kimberly Storey – I did bring that to the Board's attention and we thought maybe she could start out as Friends of the Park and you know, get to know her. She might have kids in the program. We don't know anything about her but we'd like to get to know her. So I think Kailey was going to reach out to her but I will make sure that somebody does.

Stewart – We'll be in contact. One of us to make sure this happens.

Davis – Okay.

Petty – And that's something that, I think this Board has started doing recently is anytime somebody applies to be on something is inviting them to introduce themselves and share a little bit.

Cooke – That's pretty standard but, yeah. Anyways, sounds great. Real quick, how many members does the Park Board currently have?

Storey – We have 7.

Cooke – And what is your membership goal?

Storey – I'm not sure, I think we can have up to 9 if I'm correct.

Stewart – Sounds like a really good guess.

Cooke – Thank you.

[Public Comment Open](#)

[Public Comment Closed](#)

DISCUSS BOARD OF ADJUSTMENT ORDINANCE (Petty)

Stewart – We've already discussed that.

Public Comment Open

Public Comment Closed

DISCUSS FISCAL YEAR 2025 – 2026 BUDGET MEETING (Petty)

Petty – This will be scheduled for tomorrow at 6:30 p.m.

Stewart – It's open to the public.

Petty – Open to the public.

Public Comment Open

Public Comment Closed

DISCUSS AND/OR APPROVE NO PARKING SIGNS INSTALLATION (Petty)

Petty – I added this to see what the next steps need to be. Now that it's summer time, can we get those no parking signs installed on that turn lane in front of the school? I guess after summer school would be out. Would we be able to get that done in the month of July?

Hokanson – Probably. I can get the signs. 2?

Stewart – Originally that's what it was.

Petty – Yeah.

Hodges – Is that enough for that big long strip?

Cooke – It's not a terribly long strip.

Hokanson – No, it ain't that long.

Cooke – Two signs in there I think would be sufficient.

Petty – Do you need anything from us to be able to do that?

Hokanson – No. I will just call my sign man and get them ordered.

Petty – Okay. Do we need a motion to have him install no parking signs?

Davis – Not necessarily. It was already passed in an Ordinance.

Petty – Okay. Thank you, Kenny.

Public Comment Open

Public Comment Closed

DISCUSS AND/OR APPROVE VENDOR ORDINANCE CHANGES FOR FARMERS MARKET (Petty)

Petty – A couple of meetings ago, Mark and Ben, you guys had both volunteered exuberantly..

McMains – Volun-told.

Petty - ...to review this Ordinance and shore it up so that way our vendors at our Farmer's Market aren't having to pay every single time. Really not wanting to make it a financial burden. We want to support our Farmer's Market for the town. Have you guys had a chance to take a look at it and come with any recommendations?

McMains – There's a few places that I've looked at that they just charge the Farmer's Market itself one set fee. Not each individual vendor and then of course food trucks would be separate, which I know is what we're running into down there is the food trucks coming down. I don't have a problem with that. Set it for \$25 for a 6-month period and then all of the vendors will fall underneath the Farmer's Market. I think that's not outrageous.

Stewart – I think once we get an attorney appointed, we will, that's kind of what we will present to them and have them write up that change to the Ordinance.

Petty – Do you want to make that in a motion?

McMains – To wait until we get an attorney?

Petty – When we sign an engagement contract with the attorney, to send them an Ordinance recommendation for this to include...

McMains – I think we should narrow down what we want to send up there first.

Stewart – Yeah, discuss it a little bit more.

McMains – Narrow it down and send it to her that way she can look through the fine print. Her or him.

Public Comment Open

Chari Burrell – Can you make it 7 months?

McMains – How long is the Farmer's Market there now? How long does it run to? Do we know?

Burrell – The middle of May through October.

McMains – Maybe we could make it all the way, for that period.

Burrell – You just had said 6-months.

Stewart – That's the goal. Whatever that period is.

Burrell – So it's 7.

McMains – Okay. So our Ordinance right now states that for those special things it's 6-months so that's why I just threw out the 6-months. We can change it to whatever we need for the Farmer's Market to work out.

Burrell – What are you thoughts on food trucks because you mentioned it was separate?

McMains – The food trucks would just follow the same Ordinance that we have for getting the permits and stuff which I don't know what they are off the top of my head.

Davis – It's \$25 for a 6-month or \$25 for a year.

Burrell – For the food trucks?

Davis – Yes.

Burrell – Okay, thank you. \$25 for 6-months?

Davis – Yes, or \$25 for a year.

Stewart – That don't...

McMains – That's weird.

Davis – I know. It is very weird. It's always been weird to me, but.

McMains – Oh, I just don't want that extra 6 months.

Davis – Right.

Stewart – We will address that one too.

Petty – Can the Farmers Market, food truck, Farmers Market \$25 for a year, can it just be that language kind of cleaned up a little bit?

McMains – Sure.

Petty – So that way we're not looking at, okay, you got this on March, April 25th and it is now 6 or 7 months from now, I don't know, just make it...

Stewart – Have a little leeway with this is what you're saying?

Petty – Yeah. So they just have to apply for it once, and we have plenty of time to deal with this so she's not waiting until the last day to make sure that she's able to squeeze it in within the 7 months?

Cooke – Why not an annual permit? April to April?

Petty – Right. Maybe, I don't know.

Davis – How about a special event?

Petty – Special event, something.

Davis – Kind of like the fall festival where they get a permit and it just lasts until they are done with the project or the event?

Stewart – Yes.

McMains – That'd also work.

Hodges - *inaudible*

Petty – What was the question?

Hodges – Instead of them buying a permit right now for a year, it aint' gonna roll over into 26 is it? It will stop at the end of the year this year. I think we should...

Inaudible

Cooke – Waive this year.

McMains – That's what I was thinking. We could do it for the next Farmers Market.

Cooke – That would be my recommendation. To waive this year and begin with calendar year 2026.

Petty – So when you come with your recommendation to send it to the lawyer to have her draft then draft it we will approve it prior to sending it to the lawyer and we will have discussion but I think in general that's the sentiment that we're looking for. Just one fee for the whole except for food vendors.

Burrell – So if Martha had a half of dozen food trucks coming over the course of the Farmer's Market, you want to see, Sara, each of the food trucks to come and see you?

Davis – Yes.

Burrell – That are not already purchased a year long...

Davis – Yes, ma'am.

Stewart – That's correct.

Burrell – Cause we'll have to go back and tell Martha what we're hearing tonight.

Petty – Got it. Yeah, just them and I think the goal is to have everything else under the...

Burrell – Under the tent of the Farmer's Market.

Petty – Special Event license.

McMains – Correct.

Hodges – But people's already got permits for the year, they wouldn't have to buy another one?

Davis – No.

Hodges – So it would be good for a year for them here in the city limits of Fair Grove?

Petty – Under the Farmer's Market?

Davis – The food trucks?

Hodges – The food trucks park here in Fair Grove and they buy permits and stuff.

Davis – Yes.

Hodges – They shouldn't have to pay again just to go to the Farmers Market.

Davis – No, they wouldn't. Once they get their permit, they're good for the time period.

Petty – For the city.

Davis – For the whole city.

Petty – That's not making them specific to the Farmers Market. Which that makes sense why we would have them have a whole...

Davis – Right. Because they can come to town at different times.

Petty – Alright. We will bring that up again when we're ready.

Public Comment Closed

DISCUSS ADDING BUILDING INSPECTOR BACKUP

Stewart – I would like to authorize Sara to send out something accepting applicants for backup building inspector so that we have somebody to help. Just a secondary person. I'm not sure what you need that to say.

Davis – I'm working on it in my head.

Hodges – Who is our inspector right now?

Davis – Carey Breshears.

Hodges – Carey Breshears?

McMains – I know this probably falls under closed session but would we think about just hiring another building inspector and replacing the current one? One that might come down here and do his job?

Petty – So I think at this time we're just looking at seeking a backup inspector.

McMains – When does this building inspector, do we do his yearly?

Davis – He doesn't get appointed, he's just contract labor.

McMains – Okay.

Hodges – Phil Kent used to be it here, wasn't he?

Davis – Yes. He retired.

Hodges – Could we get him to come back part time?

Davis – No. He said he was out. He's retired completely.

Motion by Petty to authorize City clerk to seek secondary building inspector for backup coverage. Seconded by Stewart
Stewart AYE, McMains AYE, Petty AYE, Cooke AYE, Hodges AYE

Mayor Report

Adjournment

Motion by Stewart to adjourn at 8:41 p.m. Seconded by Cooke

Stewart – Did you talk about the flood maps?

Petty – It's not on the agenda.

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Davis – It was in the packets. I believe he wanted it mentioned for informational purposes.

Petty – In the Mayors report we received from the Federal Emergency Management agency new maps. (Letter attached)

Stewart – It goes into effect September 19th. If you want to see the new maps, Sara has them in the office.

Petty – It should help lower flood insurance.

Stewart AYE, McMains AYE, Petty AYE, Cooke AYE, Hodges AYE

Adjourned at 8:41 p.m.



Sara Davis, City Clerk