

MATANZAS SHORES OWNERS' ASSOCIATION, INC.

Notice of Board of Director Meeting

Agenda

Notice is given that the Board of Directors of the MSOA Owners' Association will meet on the following date, time and place.

Date: Friday, February 28, 2020

Time: 1:00 PM

Place: Beach Club Clubhouse

- Call to order
- Establish a quorum
- Proof of Notice
- Introduction of Gyneen Goodwin (MSOA CAM)

Agenda

- Approval of Board Meeting Minutes of January 24, 2020
- Financials and Manager's Report – Gynae
- Approval of additional colors for Los Lagos homes - Karen
- Reports
 - a) Security Access – Karen
 - b) Document Updates - Lynn
 - c) Amenities – Ron
 - d) WWTP – Karen
 - a. Call out of JL Power Systems Estimate for battery replacement and VAC meter on main generator
 - e) Maintenance – Karen
 - a. Thibault Electric Estimates for:
 - Relocation of irrigation pump electric - part of rec center Ins Claim
 - Pool light transformer (Beach Club)
 - Delete Wiring in Rec Center room wall – part of rec center Ins Claim
 - Guardhouse remodel wiring
 - PTAC outlet in WWTP office
 - b. Shed for Recreation Equipment – part of Ins Claim
 - c. Bladder for pressure tank on irrigation pump at BC - \$220
 - f) Office Equipment – Karen
 - a. Laptop – Up to \$1100
 - b. Copier – Call out of purchase of copier & maintenance contract for upstairs office from Geoda Systems
 - c. Phones & Phone Line - New Phone System and Phone Line from Spectrum
 - g) Landscaping – Karen
 - a. Approval of Proscapes Proposal for West Lake Littoral Zone Clean-up
 - b. Approval of Proscapes Proposal for cutting down up to 10 palm trees in the littoral zone
 - c. Approval of Proscapes Proposal for East Lake Littoral Zone Clean-up
 - d. Approval of Proscapes Proposal for Tract C part 1
 - e. Approval of Proscapes Proposal for Tract C part 2
- Old Business
 - Storm Water Drainage System
 - MSOA approval of the inspection plan and swale recommendations presented at the 1/24 meeting
- New Business
 - Construction Damage Responsibility/Actions Taken
 - Email

Adjournment