

**Stilwell Utility Department**  
**925 West Hickory, Stilwell, Oklahoma**  
**Tuesday, October 10, 2023**  
**5:00 P.M.**

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**I. Call Meeting to Order**

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: September 12, 2023
- c. Approval of Payment of Purchase Order Invoices-\$795,636.62
- d. Financial Reports

**III. Regular Agenda**

1. Update on new Water Treatment Plant project.
2. Discussion, consideration, and possible action to elect a vice secretary for the Stilwell Utility Board and the Stilwell Area Development Authority for FY 2023-2024.
3. Discussion, consideration, and possible action to provide electric service to Drew Carson's residential development.
4. Discussion, consideration, and possible action to award bid to construct barn for additional truck parking. A copy of the bids are attached.
5. Discussion, consideration, and possible action to approve Hickory Street sewer and water line extension plans. A copy of which is attached.
6. Discussion, consideration, and possible action to approve DEQ Construction Permit in an amount not to exceed \$1,526.36. Copy of which is attached.
7. Discussion, consideration, and possible action regarding agenda format and requirements to meet open meeting requirements.
8. Discussion, consideration, and possible action to approve New Officials Institute training from the Oklahoma Municipal League for all board members. A copy of the schedule is attached.
9. Discussion, consideration, and possible action to approve changes to the Solar Agreement/Policy.

10. Discussion, consideration, and possible action to approve recommendations for the addition of a electric utility buy back rate for solar customers for consideration by the Stilwell City Council.
  11. Discussion, consideration, and possible action to advertise for bids to upgrade feeder circuit for Redbird and Wilma P. Mankiller Health Center.
  12. Discussion, consideration, and possible action to have Hawk Line Construction replace 15 more electric poles in amount not to exceed \$74,821.50. A copy of which is attached.
  13. Discussion, consideration, and possible action to amend the Electric/Water/Sewer Construction budget by \$40,000.00 for new position created at last month's board meeting.
  14. Discussion, consideration, possible action regarding Appreciation Lunch for Employees.
  15. Discussion, consideration, possible action regarding the hiring of future employees, attachments to the agenda confirming open staff vacancies, proper protocol followed for advertising, confirmation that application from proposed hire was completed/submitted by stated deadline.
  16. Status report by Larry Eagleton. This report shall cover all matters, both old and new, affecting Stilwell Utilities/Stilwell Area Development Authority, within the boundaries of Mr. Eagleton's duties and responsibilities. Questions may follow.
  17. Status report by Joe Miller. This report shall cover all matters, both old and new, affecting Stilwell Utilities/Stilwell Area Development Authority, within the boundaries of Mr. Miller's duties and responsibilities. Questions may follow.
  18. Status report by Dewayne Palmer. This report shall cover all matters, both old and new, affecting Stilwell Utilities/Stilwell Area Development Authority, within the boundaries of Mr. Palmer's duties and responsibilities. Questions may follow.
  19. Discussion, consideration, and possible action regarding Water Treatment Plant easement. Possible Executive Session Pursuant to 25 O.S Section 307 B.3.
  20. Discussion, consideration, and possible action on employee related matters. Possible Executive Session pursuant to 25 O.S. Section 307 B.1.
  21. Audit Committee Report.
  22. Policy Committee Report.
  23. Budget Committee Report.
- IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

**V. Adjournment**

Posted: 2:00 P.M. October 06, 2023

925 West Hickory-Utility Office

503 West Division-City Office

SUD Board Secretary, Vice-Secretary or Chief Executive Officer

  
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