

Minutes
Planning Commission Meeting
Town of Coventry

May 1, 2019 at 6:00 P.M.

Board Members Present:

Moe Jacobs ~ Chair:

Josh Griffes ~ Vice-Chair:

Skip Gosselin

Mike Lucas

Town Officials Present:

Carol Simmons / Administrative

Guest – Jack Sumberg

1. Chairman Moe Jacobs called the meeting to order at 6:00 p.m.

2. Approve the minutes of the April 3, 2018 meeting:

- Josh made the motion to approve the minutes of the April 3, 2019 meeting.
- Skip seconded the motion to approve the April 3, 2019 minutes.
- Board members unanimously approved and signed the minutes from April 3, 2019 as written.

3. Allow for public comment:

- No public comment was noted.

4. Guest: Jack Sumberg – Glover Selectman

Also associated with Efficiency Vermont through the town of Glover and neighboring towns.

- Jack Sumberg demonstrated and shared information about Window Dressers. Window Dressers (<https://windowdressers.org/>) is a volunteer-driven non-profit organization that brings volunteers together to improve the warmth and comfort of homes, lower heating costs, and reduce CO2 emissions by producing low-cost insulating window inserts that function as interior-mounted storm windows.
- Each insulating window insert is made of a custom-made pine frame wrapped in two layers of tightly-sealed, clear polyolefin film and finished with a compressible foam gasket. The foam allows enough give for the inserts to be easily slid into place in the fall and removed in the spring, while holding firmly enough to provide a tight, friction-based seal that stops drafts and adds two more insulating air spaces between your home and your window. The inserts are installed inside of your existing window with no fasteners required. We keep our insert-prices exceptionally low (50%-75% less expensive than commercial products) through our non-profit model of

cooperative insert-building. This means that customers contribute time at our local Community Workshops. Window Dressers staff, supplies, trains, and supports teams of community volunteers as they build affordable, insulating window inserts at local workshops.

- There are 3 day workshops happening in several towns in Vermont with town residents involved. These towns are Glover, Craftsbury, Greensboro, Montpelier and Thetford. Anyone interested can attend.

5. *Old Business:*

- Received quote from Front Desk for Planning Commission manual. Quote reviewed by members. Members requested further explanation of pricing and breakdown. Possible visual to see how book will be printed. Assistant to revisit with Front Desk and bring to next meeting.
- Mapping Vermont book was reviewed by Josh. Josh feels the book has useful information and a good resource to have. Book and disc that came with book doesn't have useful maps.

6. *New Business:*

- Mike and Skip to attend the next School Board meeting on May 15 to follow up and to see if school board members are interested in the energy project that Planning Commission brought to their attention. Will report back to planning commission members at next meeting in June.
- A suggestion was made that Coventry should appoint an Energy Committee.


7. *Other Business:*

- Josh informed the commission that he has interest in local airport. After discussion it was decided that Josh would explore what the town can do to incorporate and promote the airport into the future of Coventry.

8. *Motion to adjourn:*


- Skip made the motion to adjourn at 7:15 p.m. Mike seconded the motion and the meeting was adjourned.

The next Planning Commission meeting will be held on Wednesday, June 5, 2019 at 6:00 pm.



Maurice Jacobs / Chairman


Josh Griffes / Vice Chair



Robert (Skip) Gosselin



Phil Marquette



Mike Lucas



Carol Simmons ~ Administrative Assistant