

West Groton Water Supply District
Minutes of the Monthly Meeting
May 11, 2021

Commissioner Blood opened the meeting @ 7:00 p.m. reading a statement that in accordance with the Commonwealth of Massachusetts Open Meeting Law, the meeting is open to the public and the public is welcome to attend; however, the purpose of the meeting is to efficiently conduct and stay focused on the business of the District. Individuals are not permitted to disrupt the meeting and should refrain from comment. Anyone wishing to comment must be recognized by the Chair. If anyone has a matter to discuss with the Board, they should notify the Clerk or Manager 4 days in advance of the meeting to be placed on the Agenda. The following persons were in attendance:

Robert Blood, Doug DeNatale, Emmett Risdon, Commissioners
Paul W. Curtin, General Manager

Review of the Monthly Minutes: The April 2021 Monthly Minutes were approved and accepted.

Review of Monthly Invoices/Treasurer's Report: The April 2021 invoices were approved and accepted.

Review of Profit & Loss Statement and Balance Sheet: The Profit & Loss Statement and Balance Sheet for July 1, 2020 – April 30, 2021 were approved and accepted.

Any Other Business:

The Commissioners reviewed and approved the draft "Accomplishments" for the 2020 Annual Report.

Paul shared that the Maple Ave. development previously discussed is now going to be all on private wells, and no connections to our system will be made.

Monitoring Wells: We are waiting for the survey completion for Maura to finalize the report.

Doug raised several points for consideration and discussion at future meetings, including:

- The potential purchase of the property at 331 Townsend Road.
- At town meeting, a resident suggested the possibility of continuing the Rail Trail so that it extends behind our property near the Townsend Road Well Field. There was some discussion of what steps could be taken in that event.
- How we are / how we should address parking of vehicles who use the access at 309 Townsend Road for a boat launch or trail access.
- If the District should implement written performance evaluations for employees going forward.
- There was discussion of the Clerk position, and it was agreed that a new Clerk will be appointed at the Annual Meeting on June 15, 2021.
- The annual Conflict of Interest training was discussed as well as other legal points, and the structure of the monthly meeting agendas.

As there was no further business, a motion was made and seconded to adjourn the meeting @ 8:42 p.m.

Respectfully Submitted,

Dawn M. Priest
Clerk/Treasurer