

***On-the-Job Training (OJT)***

***Employers in Central Oregon receive up to 50% reimbursement of training wages!***

## How Does It Work?

* The employer interviews an OJT candidate through WorkSource referrals or employer’s   
  own talent search.
* WorkSource staff confirms eligibility and the employer makes the hiring decision.
* The trainee completes a training plan lasting one to six months, working 30+ hours   
  per week and at a wage of at least $2 per hour over the local minimum wage.
* WorkSource staff provides partial reimbursement to the employer of the trainees’ wages.
* The trainee retains permanent full-time employment.

## Plus:

* Prompt payments to the employer with a minimum amount of paperwork.
* Trained staff to assist employer through all phases of the OJT process.
* An opportunity for employers to train employees their way at a reduced cost.

## Additional Info:

* A written contract with a WorkSource provider **must** be signed prior to the employee’s first day of work.
* Both the job opening **and** the employee must meet all eligibility requirements.
* Job position **cannot** be less than 30 hours per week (temporary or seasonal).
  + *Note: some seasonal jobs with short lay-off periods might be acceptable.*
* The job position **must** require a training period beyond a brief orientation period.
* The employees’ principal form of payment **cannot** be commission or piecework.

## For More Information Contact:

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