

**LEHIGH TOWNSHIP**  
WAYNE COUNTY, PENNSYLVANIA

**RESOLUTION 2022-7**

A RESOLUTION ESTABLISHING FEES FOR ADMINISTRATIVE COSTS, COPYING OF DOCUMENTS, INSPECTIONS AND THE FILING, REVIEW AND PROCESSING OF APPLICATIONS AND PERMITS IN LEHIGH TOWNSHIP, WAYNE COUNTY, PA

The Board of Supervisors of Lehigh Township, Wayne County, Pennsylvania, at a regularly advertised meeting, does hereby ordain and enact the following Resolution:

BE IT RESOLVED, that the following Fee Schedule is hereby adopted and the following fees must accompany any such filing, application, request and/or submission to Lehigh Township:

<b>ADMINISTRATIVE FEES</b>	<b>FEES</b>
Mailing/courier expenses (e.g., USPS, FedEx, UPS)	Actual postage/courier charges
Returned check charge	\$ 35.00
Mileage reimbursement	Current IRS rate

<b>COPIES/CERTIFICATION OF DOCUMENTS</b>	<b>FEES</b>
Photocopies	\$ 0.25 per page
Faxed pages	\$ 0.50 per page
Certification of documents	\$ 2.00 per document
Copies of maps/plans	Actual copying costs
Lehigh Township Subdivision and Land Development Ordinance	\$ 30.00
Lehigh Township Zoning Ordinance	\$ 30.00
<b>*Prepayment required if total fees are estimated to exceed \$ 100.00</b>	

<b>WATER WELL PERMIT FEES</b>	<b>FEES</b>
Permit (if issued alone)	\$ 150.00
Permit (if issued in conjunction with a sewage permit)	\$ 50.00
Waiver/modification requests under Section 703(A)(5) of Ordinance No. 3-2008 (Lehigh Township Water Well Ordinance)	\$ 150.00
Advance fee for professional consulting services under Section 703 (A) (6) of Ordinance No. 3-2008	\$ 1,000.00

<b>SEWAGE PERMITS/INSPECTION FEES</b>	<b>FEES</b>
<b>RESIDENTIAL SYSTEM FEES</b>	
Application (conventional systems)	\$100.00
Application (alternative & experimental systems)	\$ 325.00 (excludes site evaluation)
Minor repair or tank replacement	\$ 175.00
Major Repair	\$ 275.00
Permit renewal prior to expiration	\$ 175.00
Permit renewal after expiration	\$ 200.00
Final inspection/permit to construct	\$ 200.00
Sewage plant/community connection	\$ 175.00 (per EDU inspection required)
Riser permit	\$ 75.00



<b>SOIL TESTING FEES</b>	<b>FEES</b>
Soil-test pit evaluation	\$ 90.00
Percolation testing **	\$90.00 (if verification of test performed by others)
Percolation testing **	\$350.00 (if SEO prepares site and conducts test)
Verification of prior SEO testing	\$175.00
Excavation of soil test probes (per lot, 3 maximum)	\$225.00

<b>COMMERCIAL &amp; COMMUNITY SYSTEM FEES</b>	<b>FEES</b>
Permit to construct or repair	\$325.00 (+\$50.00 for each additional EDU over 1000 gallons/day)

<b>SEWAGE PLANNING MODULE REVIEW FEES</b>	<b>FEES</b>
Minor Residential Subdivision	\$ 200.00
Major Residential Subdivision or Commercial	\$ 300.00 (+ \$25.00 for each additional EDU)

<b>INDIVIDUAL RESIDENTIAL SPRAY IRRIGATION SYSTEM (IRSIS) FEES</b>	<b>FEES</b>
Application	\$ 275.00
Permit fee (upon approval of plans & specifications)	\$ 150.00
Inspection fee for first year (payable upon installation-inspections to be performed quarterly)	\$ 300.00
Annual inspection fee for subsequent years (payable on Anniversary date of installation-inspections to be performed)	\$ 100.00 per year

<b>MISCELLANEOUS SEWAGE FEES</b>	<b>FEES</b>
File search/document retrieval	\$ 10.00 per record
Extra inspections/no shows (without notification)	\$ 90.00 each
Chemical Toilets	\$ 50.00
SEO Hourly Rate	As established by Supervisors
Advance fee for professional consulting services under Article VI, Section 20(C) of Ordinance No. 2-2008	\$ 2,000.00
Fee for hearings requested under Article VII, Section 23(D) of Ordinance No. 2-2008	\$ 1,000.00
**Percolation testing rate applies to standard 6-hole test. Applications are necessary for any probe or work. Permits are not transferable. (EDU-Equivalent Dwelling Unit=400 gallons/ day)	

<b>ROAD ENCROACHMENT FEES</b>	<b>FEES</b>
Single Family Residential Driveway	\$ 50.00 per driveway
Street/Roadway Encroachments	\$200.00 for the first fifty (50') feet of roadway and an additional \$1.00 per linear foot after the first fifty (50') feet
Initial Escrow Fee	100% of the estimated cost of restoration, as approved by the Township Engineer with additional fees and/or costs incurred by the Township, in excess of the Initial Escrow Fee, to be immediately reimbursed by the Applicant upon the Township's request

ANY CONSTRUCTION UNdertaken WITHOUT A ZONING PERMIT SHALL BE CONSIDERED TO OBTAIN A ZONING PERMIT AT DOUBLE THE ZONING PERMIT FEE.



<b>SUBDIVISION &amp; LAND DEVELOPMENTS</b>	<b>FEES</b>
Sketch Plan (detailed review)	\$500.00 (initial deposit)
Minor Subdivision Plan/Lot Combination	\$500.00 (initial deposit)
Major Subdivision (Preliminary Plan)	\$1500.00 (initial deposit)
Major Subdivision (Final Plan)	\$1000.00 (initial deposit)
Major Subdivision (Preliminary/Final Plan)	\$2000.00 (initial deposit)
Land Development Plan	\$1500.00 (initial deposit)
Lot Improvement Subdivision	\$250.00 (initial deposit)
Lot Improvement Subdivision (on previously recorded plan)	\$ 100.00 (includes recording fee)
Lot Improvement Subdivision – Lot Combination – Section 308	\$ 300.00 + Filing Fees
Resigning fee of a previously approved Plan	\$ 50.00
Site Inspection	\$500.00 (initial deposit)
Public Hearing	\$500.00 (stenographic deposit)

\*\* The fees for subdivisions and land developments set forth herein represent the minimum fees that must be deposited with the Township Secretary upon submission of the plan. All engineering, legal and other appropriate professional consultant fees shall also be paid by the applicant and will be billed at prevailing hourly rates. All applications must be accompanied by the applicable fee(s). If, during the review and approval process, the administrative and professional consultant fees exceed the initial deposit, the Township may require the payment of an additional deposit from the applicant in order to continue processing the application. The Township will stop the review process until this additional deposit is paid in full. After the Township's review has been completed, and it has been determined that there are no outstanding charges, any remaining deposit monies will be returned to the applicant. No plans will be approved unless all fees have been paid in full. The fees set forth herein are in addition to any review fees established by the Wayne County Planning Commission and any other reviewing agency.

<b>SHORT TERM RENTAL ORDINANCE FEES</b>	<b>FEES</b>
Change of Use Permit	\$ 150.00
Short Term Rental Zoning Fee	\$ 150.00
Sewage Enforcement Verification	\$ 100.00
Management Co Application (per dwelling includes 2 inspections)	\$ 600.00
<b>Preferred Management Additional Fees</b>	
Follow Up Inspection (if needed after 2 <sup>nd</sup> Inspection)	\$ 75.00
After Hours Inspection	\$ 100.00
Hearing Prep & Attendance	\$ 100.00/Hour

<b>ZONING ORDINANCE FEES</b>	<b>FEES</b>
New Residential dwellings, Residential Additions/Alterations, Residential Garages and Mobile Homes	\$225.00
Decks, Sheds, Pools and other accessory buildings/structures and Recreational Vehicles	\$150.00
All Commercial buildings, additions/alterations, Manufacturing or other Non-residential structures	\$225.00 plus \$3.00 per each 100 sq./ft. over 1,000 sq./ft.
Changes of Use	\$150.00
Re-inspections (all additional inspections)	\$75.00
Sign Permits	\$75.00
Demolition Permits	\$ 25.00
Zoning Hearings- For Residential Setback Variances (Any unused fees to be refunded)	\$500.00
Zoning Hearings- All others (Any unused fees to be refunded)	\$1,000.00

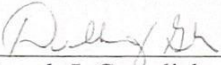
**\*\* ANY CONSTRUCTION UNDERTAKEN WITHOUT A ZONING PERMIT SHALL BE REQUIRED TO OBTAIN A ZONING PERMIT AT DOUBLE THE ZONING PERMIT FEE.**


This Resolution shall supersede and repeal any provisions of prior Resolutions adopted by the Board of Supervisors and fixing administrative, copying, hearing, filing, processing, review, permit and inspection fees and costs, but only to the extent that they are inconsistent therewith. All fees set forth herein shall become effective upon adoption.

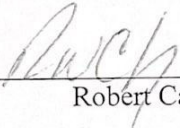
Ordained this 1<sup>st</sup> day of March, 2022

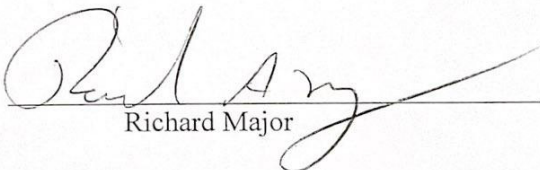
ATTEST:

LEHIGH TOWNSHIP, WAYNE COUNTY  
BOARD OF SUPERVISORS

  
\_\_\_\_\_  
Deborah J. Grömlich  
Lehigh Township Secretary-Treasurer

By:   
\_\_\_\_\_  
Protus E. Phillips, Chairman

By:   
\_\_\_\_\_  
Robert Carey

By:   
\_\_\_\_\_  
Richard Major