

## **ACKNOWLEDGEMENT AND SUMMARY OF NOTICE OF PRIVACY PRACTICES**

Bright Eye Care & Vision Development  
3605 Highway 6  
Sugar Land, Texas 77478  
(281) 313.1810

The most common reason why we use or disclose your health information is for treatment, payment or health care operations. We routinely use your health information inside our offices for these purposes without any special permission. If we need to disclose your health information outside of our office for these reasons, we usually will not ask you for special written permission.

In some limited situations, the law allows or requires us to use or disclose your health information without your permission. Not all of those situations will apply to us; some may never come up at our office at all. Some reasons that we may disclose your information would be to: to bill and receive payment for the treatment and services you receive, for functions necessary to run Bright Eye Care & Vision Development and assure that our participants receive quality care and as required or permitted by law.

By law, we must abide by the terms of the Notice of Privacy Practices. We reserve the right to change this Notice at any time as allowed by law. If we change the Notice of Privacy Practices, the new privacy practices will apply to your health information that we already have as well as to such information that we may generate in the future. If we change our Notice of Privacy Practices, we will have copies available in our office. If you would like to see a more detailed Notice of Privacy Practices, please let us know. A more detailed Notice of Privacy Practices will be made available for you to review. If you would like a copy of the more detailed Notice of Privacy Practices, please let us know and that will be made available to you as well.

If you think that we have not properly respected the privacy of your health information, you are free to complain to us or the U.S. Department of Health and Human Services Office for Civil Rights. If you want to complain to us, send a written complaint to: Bright Eye Care & Vision Development, Privacy Officer, 3605 Highway 6, Sugar Land, Texas 77478. If you prefer, you can discuss your complaint in person or by phone. Please ask for the Privacy Officer.

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By signing electronically on the website ([www.brighteyeandvision.com](http://www.brighteyeandvision.com)) I acknowledge that Bright Eye Care & Vision Development has offered to me a copy of the Notice of Privacy Practices.