

Minutes of the Interlaken Village Board of Trustees meeting held on April 14, 2011 at the Village Hall on Main Street, Interlaken, NY.

MEMBERS PRESENT: Trustees: Keith Jay, Barbara Stewart, Michael Covert and Chris Kempf.

MEMBERS EXCUSED Mayor William Larsen,

MEMBERS ABSENT: None

OTHERS PRESENT: Ray Langlois DPW superintendent; Nancy Swartwood Clerk/Treasurer; Jeff Bond Chief of Police; Diane Bassette Nelson Deputy Clerk; Aneta Glover, Peter Brown, Seneca County Grant Writer, Mitch Rowe Seneca County Planning Department, Mike Reynolds Town of Covert Supervisor, Jim & Tammy Bovard, Tim & Kelly Nickerson, Kimberly Mix, Jason McIntosh Cayuga Creek Renovations.

The Public Hearing on the Community Development Block Grant was called to order at 6:32 pm, 140 survey replies have been received; this is approximately 55% of the village, 25 or so are eligible for the programs under consideration. Need to get the percentage up to 65 to 80% if possible. At least 30 projects are good projects. Have until the end of May to get the survey results increased, the board still needs a resolution to apply at the May meeting. Thoma wants to come in and do several full project proposals for selected projects to for the grant application. He is offering his services for \$3,500.00 to proceed with the CDBG. He needs from the Board the project proposal signed letter. If we are at the 55%, do we stand a chance of hitting 65%? Some people do not want to participate in the survey. Yes, we could get to 65 or 70% participation. It will need some effort by the village board to accomplish the 65% goal. We need approximately 40 additional surveys. Peter shared the map of survey replies, need to verify and encourage responses. Chris Kempf will work on the additional surveys needed.

Main Street Project grant will cover from West Avenue to Cayuga Street. There are no housing components in the project area. The county can get funds for rental housing.

On motion by Keith Jay and second by Barbara the following resolution was presented and carried.

**VILLAGE OF INTERLAKEN SUPPORTS COMMUNITY PROGRESS, INC.
APPLICATION TO THE 2011 NEW YORK MAIN STREET GRANT PROGRAM**

WHEREAS, the New York State Division of Housing and Community Renewal has opened the 2011 application period of the New York Main Street Grant Program with the application due on April 29, 2011; and

WHEREAS, Community Progress, Inc. of 147 East Second St., Corning, NY has agreed to apply for Main Street funds on behalf of the Village for the commercial and mixed use properties along Main Street for the purpose of building renovations addressing façade

improvements, building code violations, general renovations, and streetscape enhancements to improve the quality of Interlaken's commercial district; and

WHEREAS, the Village of Interlaken has a direct interest in the appropriate façade improvements in commercial and mixed-use buildings in our commercial district; and

WHEREAS, the Village has a direct interest in the promotion of utilization of upper stories for residential housing in our commercial district, and in renovations in home-owner occupied and rental housing that results in safe, decent, and affordable living space for our citizen; and

WHEREAS, this New York Main Street Project represents the critical downtown commercial renovation component integral to broader 2011-2012 Interlaken Village Revitalization Initiative, which include a homeowner-occupied home renovation; rental rehabilitation application focused within the NYMS Target Area being submitted by Seneca County through HCR's CDBG program; and partnerships with Seneca County Weatherization and Sheen Housing facilitated by the Seneca County Department of Planning and Community Development and the Seneca County Housing Coalition; and therefore now

BE IT RESOLVED, that the Village of Interlaken does hereby support Community Progress, Inc.'s application to the 2011 New York Main Street Grant Program; and be it

FURTHER RESOLVED, that if the grant is awarded, the Village of Interlaken will agree to work with Community Progress, Inc. through a Memorandum of Agreement, as necessary, outlining each parties' duties and obligations in the project for the benefit of the aesthetic and economic development within the Village of Interlaken.

Public Hearing closed at 6:56 p.m.

The Public Hearing on the 2011-2012 Budget was called to order at 6:57 pm.

Motion by Barb Stewart that the 2011-2012 be adopted as proposed, second by Keith Jay and carried. Public Hearing was closed at 6:59 p.m.

The regular meeting was called to order at 7:00 pm by Deputy Mayor Chris Kempf with the Pledge of Allegiance.

APPROVAL OF MINUTES: A motion was made by Keith Jay and seconded by Barb Stewart to approve the minutes of the March 10, 2011, noting that Tim Steed is not going to be present this evening. Motion approved unanimously.

PUBLIC TO BE HEARD:

Mitch Rowe gave an update of the 8392 property, Feb 22 county board of supervisors authorized to solicit bids to demo, bid doc have been prepared, The legal notices will be in the Ovid Gazette/Interlaken Review next week, also 6 mailings have been sent out. 4pm may 12th at the county office building. There has been some opposition. Needs asbestos abatement, this has been included in the bid documents, specialized procedures have to be followed. The

Waterloo/Geneva Road property cost approximately \$20K, this is wood frame with a lot of stuff, therefore tipping fees are higher. Noted that the timeline needs to be after June 11th if possible. What is the process with the contents? He has been heard, due diligence has been made by the county to allow the contents to be removed, no auction was held, and very little was removed and put in the dumpster.

Mitch has been looking at other properties, if there are priorities please let him know.

Chad is now Senior Code Enforcement Officer, the department is in transition, working on getting back to full staff. Both the board and staff of the village appreciate the communications from Mitch's office. Two bids were received for the Waterloo/Geneva Road project, expects at least two for this project.

Tammy Bovard and others, discussed the problems a number of people on Leroy and Railroad are concerned about. Is there some way to get additional police coverage, the presence of these people is troubling for many people. They are being very intimidating.

It is a good thing to bring this problem to the attention of the board. It has been a tough situation; try to ignore.

There will be increased police presence in the area by county and state as well as local officers. People need to call at the time of the event, the closest call concept is followed for the responding officers.

Are there any ordinances on how the property should be kept?

There are curfews, and when reported they can be followed up on.

The group thanked the board for listening.

COMMITTEE REPORTS:

A **Fire.**

Bar-B-Q this Sunday, 250 halves have been ordered. Begins at noon, be early.

Will the fire department be doing a bar-b-q for the dedication of the new flag area.

Ralph Bailey is doing well, hopefully home by 1st week of May.

B **Water**

Barb, Ray and Wes went to the water workshop last week. Two speakers, one discussed using a diver type thing to inspect the inside of the water tower. Second speaker was on the remote water meter reading, it is expensive. Could be implemented on a sectional bases.

Testing has been done, part of the water assessment. First test shows that we are not getting any surface influence in the wells. Hunt Engineers have been working with us to insure good test procedures, and in a costly manner. Tests have to be done to apply for the needed funding for upgrades.

Also a meeting on the lake well. Working on putting process of securing the well site, and the homes. Soil and Water is working with Village, Soil & Water will be making a

presentation to the board, either at a regular meeting, or a special one. There is a process that has to be followed in a timely manner.

Doing maintenance work, there was a water main break on Lakeview Street.

C Library Going well, Joan is doing very well. Joan would like to consider a Farmers' Market on the Library lawn. Need to look into the liability issues. Joan was going to contact Nancy; Joan and Mary Spicer from the insurance office.

Carpet has been taken out, water may be coming in under the door. New question, what is the village responsibility to the building. We, the Village own the building. The library has done maintenance, HVAC, electrical, renovations to the second floor. Mainly we care for the exterior of the building; the library cares for the interior. Ray should use his judgment on interior items.

D Sewer large sewer clog from tree roots at Pritchard. The County truck came down to help, the county Okayed us to use their sewer machine. We can begin doing preventive maintenance, on the sewer mains. From the street to the house is the home owners need.

E Street:

Good meeting at Watkins Glen with Ray.

Talked with Doug at waste pick-up, talked about missing pick-ups. There is an issue at the fitness center. It is not the responsibility of the village to pick up. Chris will talk with Lou VanCleeef about the removal of the stuff.

Starting the spring cleaning, also training classes. Once it dries out will begin chipping brush.

There is a mailbox at the detention pond to store on-site records.

DOT will be removing some trees.

Has anyone heard from Beverly Animal on the schedule for picking up cats?

Nate has asked about coming to work for the Village this summer. Ray would like to have him return.

A decision has to be made soon on the new pick-up. The current truck is five years old \$29,104, includes the plow and the light. 9701 per year for three Spread 3880 for general

Motion by Barb Stewart to purchase the 2011 F-250 Ford truck second by Mike Covert. Nancy will follow up on the process for the bond.

F Police: March report was given, a quiet month.

Oath of Office were given to Mike Covert, Barbara Stewart, (four year terms) and Chris Kempf (for two year term) as trustees elected in March.

G Treasurer: See attached

APPROVAL OF BILLS: A motion was made by Barb Stewart seconded by Mike Covert to approve the bills as read. Motion approved unanimously.

OLD BUSINESS:

Theater update-out for demolition bid—see above

2011 Holiday Trash pick up schedule there are no holidays which will impact the trash pick-ups.

NEW BUSINESS:

Board levies taxes, mayor execute warrant for tax collection, Treasurer to publish weekly for 2 weeks notice of filing or rolls-places for collection, hours of collection and interest rates.

Schedule Spring Cleanup as shown in the News & Notes.

Adopt Budget—see above

Post Office Box rent due 4/1/2011, paid

Water/Sewer bills to be mailed by 4/14/2011

Approve Line Officers: The following officers were elected at the April 5th Fire Department meeting: Chief Dale Stannard, 1st Assistant Chief Dave Crawford, 2nd Assistant Chief Jim Borden, Captain Chris Nelson, Lieutenant James Mead; President Board of Trustees James Wyckoff, Vice Chair Matt Barkee, Secretary/Treasurer George Helfman, Trustees Ruth Crawford and Nicole Nelson and Village Trustee Keith Jay. Motion by Keith Jay second by Barbara Stewart to approve these officers. Carried.

General Code needs a signature: \$4,650, to do code, for one book, online items. Additional books are \$65.00. Motion by Barb to accept the bid from General Code, second by Keith Jay, carried.

Motion by Keith Jay to accept the proposal from Thoma Associates, second by Barb Stewart, carried.

Nancy emailed NYCOM, they do not recommend the village being a landlord.

Next meeting will be May 12th, 2011.

ADJOURNMENT: A motion was made by Keith Jay and seconded by Barb Stewart to adjourn the meeting at 8:50 pm. Motion approved unanimously.

Respectfully submitted,

Diane Bassette Nelson

Deputy Clerk