SOG# 505-5

Standard Operating Guideline



## Cumberland Road Fire Department Inc.

Paid Staff Uniform

Approved By

Steven W. Parrish, Fire Chief

Effective Date Revised Date

May 1, 2016 August 1, 2017

## 1.0 PURPOSE:

The purpose of this policy is to establish a proper procedure for the wear and maintenance of the fire department uniforms.

This policy shall apply to all paid employees who are issued and required to wear a uniform.

## 2.0 **POLICY**:

The work uniform for all paid employees shall consist of an issued charcoal gray 5.11 polo shirt with black pants, and black ANSI/OSHA approved safety shoes. (Note: employees are responsible for their pants and shoes).

The work uniform must be worn by on duty employees between the hours of 08:00 – 20:00 and any time during any public events. Employees may dress down to an approved Cumberland Road Fire Department T-shirt during work details such as hydrant maintenance, hose testing, yard detail etc. and between the hours of 20:00 – 08:00.

Shirt tails shall be tucked into the pants and the bottom TWO (2) shirt buttons must be secured at all times when wearing the uniform.

Department issued "job shirts" may be worn over the uniform shirt for warmth at the employees own discretion.

Ball caps can be purchased thought the fire department, and are the only approved ball cap that may be worn while on duty. During cold weather a navy blue or black toboggan or beanie may be worn while on duty during outside activities. These items must be purchased by the employee.

It shall be the responsibility of the employee to laundry his/her uniforms. Uniforms that become contaminated with toxins or pathogens, the department will make arrangements for advance cleaning and or replacement.

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Issued uniforms shall not be worn while off duty. Uniforms bearing the Cumberland Road Fire Department name or logo, whether issued or purchased by the employee, may not be worn in any location or during any activity that may reflect a negative image on the Cumberland Road Fire Department.