



GBN Choir & Theatre Patrons Organization Fundraising Participation Points (FPP) Policy 2018-2019

Each school year choir and theatre students may participate in CTPO sponsored fundraisers. This will provide the students the opportunity to earn and accumulate “Fundraising Participation Points” (FPP). A student may request that his or her Fundraising Participation Points be applied to (and defray the cost of) choir and theatre related events, services, items and activities. The points can be requested in the form of a “CTPO Scholarship Award” that will be applied to approved items and activities including, but not limited to, banquets, choir or theatre field trips, travel tours, TheatreFest, and other events and services.

- The number of points that a student can accumulate from a specific fundraiser is determined by the Fundraising Chairperson. This will be communicated to the students and to the CTPO Scholarship Committee prior to the start of the fundraising event.
- CTPO may host fundraisers which will benefit the general operating fund of the CTPO. Such fundraisers will not be connected to specific students’ FPP totals.
- The CTPO Fundraising Director will maintain a record of Fundraising Participation Points accumulated by each student. The most current information will be accessible for viewing on the www.gbncptpo.org website.
- The CTPO Scholarship Committee will receive all FPP Scholarship Award requests and will award FPP Scholarships if approved.
- Efforts will be made to alert students and parents when there are opportunities to request FPP scholarship awards. The methods of outreach may include, but are not limited to, email, posts on one or more of these websites: www.gbnchoir.com, www.gbntheatre.com, and www.gbncptpo.org, or on sign-up forms for specific events. It is the responsibility of the student to request the use of his or her Fundraising Participation Points for scholarship award consideration.

Process for requesting use of FPPs for Scholarship Awards

All requests must be made by submitting the online FPP Request Form or via email to carolcurrie@bjorkgroup.com.

- A student or parent must complete the online FPP Request Form at least seven (7) days in advance of the date that payment is due. The FPP Request Form is directed to the Scholarship Committee. Failure to submit the FPP Request Form at least seven days in advance of the deadline may result in denial of the request.
- Students registered to attend the 2019 Choir and Theatre Los Angeles tour will AUTOMATICALLY have their FPP balance be applied to the cost of their trip unless they contact Carol Currie and request that their points should NOT be applied (carolcurrie@bjorkgroup.com or 312-464-7080) no later than October 31, 2018.
- There are no circumstances under which a scholarship award will be payable to a student or parent. There will be no exceptions to this rule.
- Fundraising Participation Points may be transferred from one student to a sibling if the following conditions are met:
 - The family is a current CTPO member in good standing at the time of the transfer
 - The student receiving the points from his or her sibling must be a current student at GBN or expected to be a student at GBN in the school year immediately following his or her sibling's departure from GBN.
- **IMPORTANT:** Fundraising Participation Points are not transferrable to or from other GBN clubs, organizations or programs.
 - The GBN Band and Orchestra Organizations may NOT transfer money into CTPO on behalf of any student to be added to their FPP account. However, GBN Band and Orchestra groups may issue checks to Brightspark or any entity to be applied to a student's payment if those organizations are willing to do so.
 - CTPO MAY NOT transfer money to the Band or Orchestra Organizations on behalf of a student.
 - CTPO MAY make an award of FPP funds for any performance related activity, whether that activity is related to choir, theatre, band or orchestra.
 - When a GBN student departs the program (most likely due to graduation), if he or she has a balance of FPP remaining, his or her FPP will cease to exist unless the FPP are transferred to a sibling by June 1, 2019.

- The forfeited FPP (in the event that there is no request for the transfer to a sibling), will be directed to the general CTPO operating fund on July 1, 2019.

The FPP Policy is subject to change. We will, whenever possible, notify members of a change before or at the time of the implementation of the change.

If you have questions or need clarification on the FPP Policy, please contact Carol Currie or any other member of the Scholarship Committee:

Carol Currie

312-464-7080

carolcurrie@bjorkgroup.com