



PROPERTY MANAGEMENT & SALES

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Unique Property Services
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Office Hours 9:00-5:00

Monday-Friday

Unique Property Services, Inc. is a full service real estate brokerage company dedicated to providing professional property management to its clients. Because property management is the main focus of its business, all of its agents are experienced in all phases of property management. The staff consists of several State certified Community Association Managers, all of which are licensed real estate agents. Its agents are required to be members of the local and national Board of Realtors.

Unique Property Services manages the day-today operation of the Devonshire Homeowners Association. They are responsible for the collection of monthly HOA fees, periodic property inspections, and communication with homeowners regarding any issues associated with the interpretation and enforcement of the HOA Covenant documents. They also coordinate and oversee the landscaping of the property and any minor maintenance repairs as well as repairs to the roofing systems.

Unique Property Services also maintains computerized accounting systems for the HOA regarding collection of association fees, banking, and payment of any obligations or taxes. In addition, they retain and store all documents and records of the HOA as required.