

1 **Rockford Town Public Hearing & Regular Council Meeting**  
2 **June 16, 2021 7:00pm**  
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
7

8 Mayor Pro-Tem Tim Fricke opened the public hearing at 7:00pm. He stated that the purpose of the hearing  
9 was to take public input on the 2021 Shoreline Master Plan Updates.

10 Ms. Harnois stated the plan needs to be updated every 5 years. Since the last plan was done there have  
11 been some updates to state regulations and the updated plan incorporates these updates.

12 Mr. Stevenson asked if there is a list of Native Species to meet the re-planting requirements of the plan.

13 Mr. and Mrs. Bogan and Mr. Willmschen were in attendance. Mr. Bogan mentioned that engineers will need  
14 to be involved if there is a specific project.

15 Ms. Roecks closed the public hearing at 7:09pm and called the regular meeting to order.  
16

17 Mr. Stevenson led the Pledge of Allegiance.  
18

19 Roll call took place. Those present were Mayor Pro-Tem Tim Fricke Councilmembers Clint Stevenson,  
20 Rachelle Arriaga, and Micki Harnois. Mayor Carrie Roecks and Councilmember Brian Laude were  
21 absent. Deputy Clerk Jennie Hagen and Public Works' Dave Thompson were also in attendance.  
22

23 **Ms. Harnois made a motion to excuse Mr. Laude from the meeting. Mr. Stevenson seconded the**  
24 **motion. Motion was carried.**  
25

26 **Mr. Stevenson made a motion to excuse Ms. Roecks from the meeting. Ms. Arriaga seconded**  
27 **the motion. Motion was carried.**  
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29 **Mr. Stevenson made a motion to approve the amended agenda. Ms. Arriaga seconded the motion.**  
30 **Motion was carried.**  
31

32 **Mr. Stevenson made a motion to approve the minutes from the 06/02/2021 regular meeting. Ms.**  
33 **Arriaga seconded the motion. Motion was carried.**

34 Mr. Thompson said that line 44 should be changed from Kda to KVA.  
35

36 ANNOUNCEMENTS

- 37 - 06/22/2021 6pm Public Hearing and Special Meeting to discuss/adopt the Six Year  
38 Transportation Improvement Plan.
- 39 - 07/05/2021 Town Hall will be closed in observance of Independence Day.
- 40 - 07/07/2021 Public Hearing to discuss replacement fire levy.  
41

42 COUNCIL REPORTS - None

43 COMMISSION REPORTS - None

44 COMMITTEE REPORTS

- 45 - Ms. Harnois is planning to get the Asset Committee meeting set up after July 4<sup>th</sup>.  
46

47 PUBLIC COMMENT

- 48 - Mr. Willmschen asked when Town Hall will be opened again. No confirmed date has been set. The  
49 determination will be up to the Mayor.

- 50 - Mr. and Mrs. Bogan wanted to ask about setbacks for their property at 222 W. Emma St. The plan is  
51 to build a home. It is a mixed use lot so the setbacks will be determined by the proposed use, which  
52 would be R1.  
53

54 ORDINANCES/RESOLUTIONS - None  
55

56 OLD BUSINESS

- 57 - Shoreline Master Plan Review  
58 **Mr. Fricke made a motion to approve the updates to the Shoreline Master Plan. Ms. Arriaga**  
59 **seconded the motion. The motion carried.**  
60

61 NEW BUSINESS

- 62 - Mayor Pro-tem  
63 **Ms. Harnois made a motion to appoint Mr. Fricke as Mayor Pro-Tem. Mr. Stevenson**  
64 **seconded the motion. The motion carried.**  
65

66 STAFF REPORTS

67 Public Works

- 68 - Project Updates  
69 ○ Park work – filling ditches  
70 ○ Dew Drop quote for sprinklers around the Food Booths – Dave will do more research.  
71 ○ Patrick and Clint have been doing a lot of summer maintenance: weed spray and park  
72 maintenance.  
73 - Generator – we now have it. Dave picked it up last week. Next step is electrical bids for the well  
74 hookups.  
75

76 Clerk/Treasurer

- 77 - Records Management Grant – Ms. Hagen is working on getting a Local Government Records  
78 Management Grant for Organizing our Records (storage, boxes, shredding, and policies).  
79 - Codifying Ordinances Update – Ms. Hagen has been corresponding with the contractor, finalizing  
80 our list with the contractor in preparation for their next step.  
81

82 PUBLIC COMMENT

- 83 - Mr. Willmschen asked about the results of our recent State Audit. Ms. Hagen reported that the final  
84 results have not been reported yet.  
85

86 APPROVE CHECKS

87 **Mr. Stevenson made a motion to approve checks 17077 – 17094 for a total of \$21,878.94. Mr. Fricke**  
88 **seconded the motion. Motion was carried.**  
89

90 **Mr. Stevenson made a motion to adjourn the meeting. Ms. Arriaga seconded the motion. Motion was**  
91 **carried.**  
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93 The meeting was adjourned at 7:38pm.  
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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor