

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, APRIL 24, 2026
HELD AT FALLIS HALL AND VIA ZOOM

	PRESENT	<p>Mayor: Bernie Poulin (via Zoom) Deputy Mayor: Graeme Horne Councillor: Sherry Strong</p> <p>Wendy Wildman, Chief Administrative Officer (CAO) Sandra Schneider, Administrative Assistant Heather Luhtala, Finance Officer via Zoom (from 9:00 a.m. to 9:38 a.m.)</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendee(s):</p> <p>Delegation(s): 9:05 a.m. – Colton Kerswell, Seniuk & Marcato, Chartered Professional Accountants, Summer Village Auditor (via Zoom)</p> <p>Public at Large: 1 in-person / 2 via Zoom</p>
1.	CALL TO ORDER	<p>As Mayor Poulin was attending via Zoom and his connection was not satisfactory, he asked Deputy Mayor Horne to chair the meeting.</p> <p>Deputy Mayor Horne called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	AGENDA 66 -26	<p>MOVED by Councillor Strong that the April 24, 2026 Agenda be approved with the following additions:</p> <p>f) RV Storage Facility</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 67-26	<p>MOVED by Councillor Strong that the minutes of the March 24, 2026 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>

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4.	DELEGATIONS	<p>9:05 a.m. –Colten Kerswell, Seniuk & Marcato Chartered Professional Accountants, Summer Village Auditor (via Zoom, 9:00 a.m. until 9:20 a.m.)</p> <p>Mr. Kerswell reviewed the 2025 audited financial statements with Council.</p> <p>MOVED by Mayor Poulin that the Draft 2025 Audited Financial Statements for the Summer Village of Silver Sands, as presented and reviewed by Auditor Colten Kerswell, be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	68-26	
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	
	69-26	<p>MOVED by Mayor Poulin that Bylaw 359-2026, a bylaw to set the various rates of taxation for the 2026 year, be given first reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	70-26	<p>MOVED by Councillor Strong that Bylaw 359-2026 be given second reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	71-26	<p>MOVED by Deputy Mayor Horne that Bylaw 359-2026 be considered for third reading as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	72-26	<p>MOVED by Councillor Strong that Bylaw 359-2026 be given third and final reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	73-26	<p>MOVED by Councillor Strong that Bylaw 360-2026, to regulate the procedure and conduct of Council and Council Committee meetings, be given first reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	74-26	<p>MOVED by Mayor Poulin that Bylaw 360-2026 be given second reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	75-26	<p>MOVED by Deputy Mayor Horne that Bylaw 360-2026 be considered for third reading as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	76-26	<p>MOVED by Councillor Strong that Bylaw 360-2026 be given third and final reading as presented.</p> <p style="text-align: right;">CARRIED</p>

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	77-26		<p>MOVED by Councillor Strong that the 2026 and future tax notices show Provincial Police Funding costs as a separate line.</p> <p style="text-align: right;">CARRIED</p> <p>Finance Officer Heather Luhtala left the meeting at 9:39 a.m.</p>
7.		BUSINESS	
	78-26		<p>MOVED by Councillor Strong that the Summer Village of Silver Sands agrees to an amendment to Schedule C of the Yellowhead Regional Library Master Membership Agreement to allow for a municipal levy increase from \$4.85 per capita to \$5.60 per capita effective January 1st, 2027.</p> <p style="text-align: right;">CARRIED</p>
	79-26		<p>MOVED by Deputy Mayor Horne that Council be approved to attend one of the Access to Information Act and Protection of Privacy Act (ATIA/POPA) Information Sessions scheduled for Tuesday, May 5, 2026 and hosted by Wildwillow Enterprises Inc.</p> <p style="text-align: right;">CARRIED</p>
	80-26		<p>MOVED by Councillor Strong that the Safety Codes Fee Schedule, as provided by the Summer Village of Silver Sands through our Safety Codes Service Provider being The Inspections Group Inc., be approved reflecting a 10% increase to all fees effective June 1, 2026.</p> <p style="text-align: right;">CARRIED</p>
	81-26		<p>MOVED by Mayor Poulin that Council and Administration be approved to attend the 2026 Alberta Municipalities Convention at the Edmonton Convention Center from September 23-25, 2026 and FURTHER that hotels be booked at the Chateau Lacombe if available.</p> <p style="text-align: right;">CARRIED</p>
	82-26		<p>MOVED by Mayor Poulin that the Asset Management Policy for the Summer Village of Silver Sands be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	83-26		<p>MOVED by Deputy Mayor Horne that the discussion on the development of a RV Storage facility near the quonset by the Summer Village of Silver Sands, to be constructed in the year of 2026, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
8.		FINANCIAL	
	84-26		<p>MOVED by Mayor Poulin that Council accept for information the income and expense statements, along with the related bank statement, as at</p>

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		March 31, 2026.	CARRIED
9.	COUNCIL REPORTS 85-26	MOVED by Deputy Mayor Horne that the Council reports be accepted for information as presented.	CARRIED
10.	ADMINISTRATION & PUBLIC WORKS REPORTS 86-26 87-26 88-26	MOVED by Deputy Mayor Horne that enforcement letters be sent out to property owners with tarp structures located on the road side of their properties for removal of these structures by April 30, 2027. MOVED by Councillor Strong that letters be sent to property owners suspected of disposing of brush and other debris piles in the summer village's municipal reserves to remove said brush and other debris piles AND FURTHER that if not removed in sixty (60) days, a subcontractor be hired and these costs be charged back to the property owner and if not paid, to be placed on tax roll. MOVED by Councillor Strong that Council accept for information the Administration and Public Works report as presented.	CARRIED CARRIED CARRIED
11.	OPEN GALLERY	n/a	
12.	CLOSED MEETING	n/a	
13.	CORRESPONDENCE 89-26	MOVED by Mayor Poulin that the following correspondence items be accepted for information as presented: a) Association of Summer Villages of Alberta (ASVA), Quarterly Update b) Lac Ste. Anne Foundation – 2026 Municipal Presentation c) Minister of Municipal Affairs, April 1, 2026 letter regarding the Assessment Model Review d) Municipal Affairs, Assessment Model Review; Frequently asked questions e) Municipal Affairs, Assessment Model Review; Policy updates - March 2026	

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		<p>f) Minister of Municipal Affairs, April 2, 2026 letter regarding Bill 28 – Municipal Affairs and Housing Statutes Amendment Act 2026</p> <p>g) Association of Summer Villages of Alberta (ASVA), April 6, 2026 email: ASVA – ABMunis’ Police, Justice and Emergency Management (PJEM) Committee Representative</p> <p>h) 1st Quarter Safety Codes Report</p> <p>i) 26DP06-31 – Construction of a Single Detached Dwelling – 1 Hazel Avenue.</p> <p style="text-align: right;">CARRIED</p>
14.	NEXT MEETING(S)	The next Regular Council Meeting is scheduled for Friday, June 26, 2026, at 9:00 a.m.
15.	ADJOURNMENT	The meeting adjourned at 11:17 a.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman