



# LOON LAKE COMMUNITY CENTER

## OPEN GYM POLICY/GUIDELINES

**Purpose:** To provide structured, affordable, and fair access to our gym space and facility for community use while maintaining safety and accountability.

### Gym Access/Walking and Rates:

- Daily Rate: \$5 (paid at the door, no pass required)
- Quarterly Pass: \$20 (3-month access paid at the Town of White Office)
- Yearly Pass: \$75 (12-month access paid at the Town of White Office)

### Access Rules:

- Gym and walking use is only allowed during posted open gym/open walking hours
- Entry is only permitted after:
  - a. Paying the daily rate OR
  - b. Presenting a valid Quarterly or Yearly Pass
- All passholders must check in before entering the gym
- Daily users must pay attending staff member before using the gym

### Non-Payment Procedure:

To ensure fairness and community safety, the following steps will be followed if someone attempts to use the facility without paying:

1. Verbal warning:
  - a. Politely inform the individual that use of the gym requires a daily fee or valid pass in order to access the gym.
2. Offer solutions:
  - a. Pay the \$5 daily fee now
  - b. Visit the Town of White Office to sign up for a Quarterly or Yearly Pass
  - c. If they do not have payment now, you may:
    - I. Log the incident with their name and contact
    - II. Allow access **this time only** with the understanding that they will pay amount owed from this date next time they attend open gym or bring proof of a pass from the Town of White office at next visit.
3. Refusal:
  - a. If the individual still refuses to pay or leave:
    - I. Calmly inform them that law enforcement will be contacted
    - II. Document the incident
4. Repeat Offenses:
  - a. If the individual returns and continues to cause disruption after law enforcement involvement they will be legally trespassed from the Loon Lake Community Center for one year

JS, CA  
approved  
5/8/25