

**MINUTES OF THE MAY 27, 2025 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	May 27, 2025
Place:	Valleybrook Community Church 0N377 N. Mill Creek Dr. Geneva, Illinois
Time:	1:00 p.m.
Attendance Trustees:	James Dougherty and Ben D'Andrea were present; Mark Hammond participated by telephone.
Others:	Maureen Lemon, James Hare, Jason Fowler, Dan Whiston and Dave Patzelt.

AGENDA ITEM NUMBER:

1 and 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 1:00 p.m. at the Valleybrook Community Church 0N377 N. Mill Creek Dr., Geneva, Kane County, Illinois on Tuesday, May 27, 2025, by Trustee D'Andrea. Trustee D'Andrea and Trustee Dougherty were present; Trustee Hammond participated by telephone.

ANNOUNCEMENTS AND PUBLIC COMMENT. Jason Fowler advised that there were no emails with public comments. Dave Patzelt, Shodeen Group, addressed the Board. He referenced an email that he recently sent about land commonly known as "Settlements of La Fox." Shodeen would like the Mill Creek Water Reclamation District to consider serving that land. An engineering report had been completed for the proposed 1600 units in the Settlements of LaFox. Patzelt proposed that a new engineering report be prepared that would be reimbursable by the developer to determine what would be required to

serve the current design of 900 units. Jason Fowler noted that the land is not formally within the District's boundaries. The trustees asked Patzelt to submit a formal request that includes specific details of the future contemplated development.

3. **LONG RANGE PLANNING.** None

4. **OLD BUSINESS.**

- a. Approval of the minutes of the April 22, 2025, Board of Trustees' Meeting. Motion by Trustee Dougherty to approve the minutes of the April 22, 2025, Board of Trustees Meeting; Seconded by Trustee Hammond

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

5. **NEW BUSINESS.**

- a. **Financial reports, including discussion and approval or disapproval of accounts payable list, Treasurer's report, financial statements, past due account payment plans and outstanding invoices.**

Jim Hare presented the financial reports including accounts payable in the amount of \$225,498.44. Motion by Trustee Dougherty to approve the financial reports, Treasurer's Report, financial statements and accounts payable and past due account payment plans; Seconded by Trustee Hammond

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

b. Operations Report from Sheaffer & Roland.

Jason Fowler provided an update to the Board which included hydrant repairs, the Well 2 VFD will be ready for summer, a roof replacement was completed on the filter building, and the blower 3 repair has been made. Motion by Trustee Dougherty to approve the operations report from Sheaffer & Roland; Seconded by Trustee Hammond

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

c. Discussion and Approval of Agreement with Metronet to provide communication services at each of the three Wells and Main Water Plant.

Jason Fowler summarized the recommended Metronet Service Agreement that will cost \$1350/month to provide communication services with a dedicated line at each of the three wells and the Main Water Plant. The recommendation is for a 3-year contract that can be renegotiated after that time. The plan is to have this up and running by the end of July. Will ask Bill Thomas' office to review the Agreement.

Motion by Trustee Dougherty to approve a 3-year Agreement with Metronet subject to legal review to provide communication services at each of the three Wells and Main Water Plant. Seconded by Trustee Hammond

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

d. Discussion, approval and authorization of Cherry Bekaert to pay Direct Energy bills for June 2025 in advance in an amount not to exceed \$30,000.00.

James Hare requested this approval because his office will be closed during the week of July 4. Motion by Trustee Dougherty to authorize Cherry Bekaert to pay Direct Energy bills for June 2025 in advance in an amount not to exceed \$30,000.00. Seconded by Trustee Hammond

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

e. **Discussion, Review and Approval of 2024 Financial Statement Audit.**

James Hare reviewed the 2024 financial statement audit which was clean and not a qualified opinion. He noted the three attachments to the audit, including several small adjustments and the required management letter expressing no significant difficulties or disagreements with management to complete the audit. Motion by Trustee Dougherty to approve the 2024 Financial Statement Audit as conducted by Lauterbach and Amen and presented by Cherry Bekaert; Seconded: by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

f. **Discussion and approval of an Amendment to Ordinance Number 2023-06, An Ordinance Amending and Restating Ordinance Number 2012-01 Establishing Rates, Fees and Charges in Connection with the Use of the Waterworks, Wastewater Reclamation and Reuse Systems Owned or Operated By, or Located within the Boundaries of, the Mill Creek Water Reclamation District.**

Motion by Trustee Dougherty to postpone the discussion of Agenda Item 5(f) until the June 2025 meeting. Seconded by: Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6. CLOSED SESSION.

- a. To consider any subject identified as an exception in the Open Meetings Act pursuant to 5 ILCS 120/2(c).
- b. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for that finding shall be recorded and entered into the Minutes of the closed meeting 5 ILCS 120/2(c)(11).

Motion by Trustee Dougherty to enter closed session for the reasons listed on the Agenda. Seconded by: Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved at 1:33 p.m.

Return from Closed Session at 2:09 p.m.

7. ADJOURNMENT.

Upon motion duly made by Trustee Dougherty to adjourn until the next Meeting of the Board of Trustees on June 24, 2025; seconded by Trustee Hammond and unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and the meeting of the Board of Trustees was adjourned at 2:09 p.m.

APPROVED:



Mark Hammond, District Clerk

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

I hereby certify that the attached minutes were reviewed and approved for the May 27,
2025, Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Date: 6/24/25

Subscribed and sworn to
this 24th day of June, 2025.


Notary Public for Illinois

