

Town of Parsonsfield  
Selectmen's Agenda  
February 6, 2018

Agenda will be updated Feb. 6, 2018

In Attendance:

- (1) Town Clerk Report
- (2) Approval of February 6, 2018, agenda
- (3) Approval of January 30, 2018, minutes
- (4) Review and approve Bills to paid February 6, 2018 #16PP  
Review and approve Bills to paid February 13, 2018 #17
- (5) Review ads- None
- (6) (1) CEO Report –  
(2) York County Sheriff Report-3<sup>rd</sup> Tuesday of each month  
(3) Animal Control Officer –
- (7) Selectmen's' review/ signatures of approvals:
  1. Review/approval of MFR-Jan. 30, 2018 workshop with trash hauler
  2. Discuss Maplewood Salt Shed damage, insurance adjuster visited the site Feb. 1, 2018
  3. Request to use Town Building Feb 24, 2018
  4. To be determined
  5. FYI: Request for use of building for Day Care has been withdrawn
  6. FYI: To be determined
- (8). Road Commissioner – No work plan
- (9). Selectmen update:  
Jesse Stacey-  
Sondra-Tiffany Brendt-.  
Ed Bower Jr-
- (10). Meeting Calendar/events- none
- (11). Workshop items:
  - (1) CMP Street light bulb replacement –Continue- see Minutes Sept 27, 2016-continue-Jeff Wright is heading this endeavor. (On Hold until Spring 2018)
  - (2) None
  - (3) Selectmen review of Draft Audit-to be rescheduled

Town of Parsonsfield  
Selectmen's Minutes  
February 6, 2018

In Attendance: Jeff Wright.

- (5) Town Clerk Report: Have 6 unpaid tax liens up for Foreclosure, feels he has done due diligence in trying to notify owners. Trio will go live Feb. 20<sup>th</sup>, running test version right now. Democrat caucus will be here March 4<sup>th</sup> 2pm. Republicans caucus will be February 24 in Biddeford. Will get estimate for costs of LED lights/payback is expected to be within 5 years.
- (6) Approval of February 6, 2018, agenda /Selectmen reviewed/approved
- (7) Approval of January 30, 2018, minutes /Selectmen reviewed/approved/signed
- (8) Review and approve Bills to paid February 6, 2018 #16PP /Selectmen reviewed/approved/signed  
Review and approve Bills to paid February 13, 2018 #17 /Selectmen reviewed/approved/signed
- (5) Review ads- None
- (7) (1) CEO Report – no contact from Cliff Chapman. Needs pictures from ACO. Sent water test for Town Office  
Water-standard test includes radon, and arsenic.  
(2) York County Sheriff Report-3<sup>rd</sup> Tuesday of each month. Still waiting for reports.  
(3) Animal Control Officer –
- (7) Selectmen's' review/ signatures of approvals:
  1. Review/approval of MFR-Jan. 30, 2018 workshop with trash hauler. /Selectmen reviewed/approved/signed.  
Copies mailed to Steve, and Winter Roads Maintenance contractors.
  2. Review/Approval of (1) Abatement/ (1) Supplemental previously approved Jan 9<sup>th</sup>, revised to reflect corrections. /Selectmen reviewed/approved/signed
  3. Mill proposals due February 27, 2018-set time for Mill Committee to meet /Will meet at 4pm Feb 27<sup>th</sup>.
  4. Town Attorney – do you want him to proceed with snow plowing contract default? /Selectmen want to proceed.
  5. Jeff Wright-4:30pm - request a study to be done to determine walk in traffic patterns. /Chair said he would see what can be done- Town Clerk's office hours are set by the Town Clerk.
  6. Eleanor Watson's reply to the availability of State Funds for boat launch. /Eleanor will not be available for a couple of week, will call to make appointment when available.
  7. Request for use of building Feb. 24<sup>th</sup> application Feb 24<sup>th</sup> 11am to 4pm \$120 / Selectmen reviewed/approved
  8. FYI: MSAD#55 School Board February 7<sup>th</sup> draft agenda, Jan. 3 and Jan 10th Draft Minutes
  9. FYI: Request for use of building for Day Care has been withdrawn.
  10. FYI: Insurance Adjuster was at the Sand/Salt Shed on Feb. 1st, there is a \$1000 deductible, if the company who hit the building doesn't pay, the Town will get the \$1000 back plus the estimated damaged amount.  
See –Estimate- attached. \$14,149.46-
  11. FYI: Twelve Town draft minutes for November 13, 2017 meeting, and Feb. 12<sup>th</sup> agenda
- (8). Road Commissioner – No work plan
- (9). Selectmen update:

Jesse Stacey- Hoping to meet with generator representative this week. Feels Box Shop would be a good Location for a sand/salt shed, questions send to MMA legal.  
Sondra-Tiffany Brendt-. The amended Personnel Policy needs to be put together/workshopped  
Ed Bower Jr- Wants a defibrillator refresher course – request send to Lori.
- (10). Meeting Calendar/events- none
- (11). Workshop items:
  - (4) CMP Street light bulb replacement –Continue- see Minutes Sept 27, 2016-continue-Jeff Wright is heading this endeavor. (On Hold until Spring 2018)
  - (5) None
  - (6) Selectmen review of Draft Audit-to be rescheduled to February 6<sup>th</sup>, at 2pm/2:30pm/completed.

Approved:

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Debra Taber, Selectmen's Assistant

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Edward I. Bower Jr., Selectman Chairman

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Sondra-Tiffany Brendt, Selectman

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Jesse Stacey - Selectman