**Regular Commission Meeting**

**M I N U T E S**

**Port of Arlington**

**April 9, 2019**

**5 p.m.**

**Gilliam County Courthouse**

**Condon, OR**

**1. The Port of Arlington Commission meeting was called to order at 5:00 pm by President Wilson.**

**Those Present:** President Wilson; Vice President Kennedy; Commissioner Fitzsimmons; Commissioner McGuire; Port Manager/ Economic Development Officer, Peter Mitchell; Admin. Asst.; Kelly Margheim; Attorney Ruben Cleaveland;

 **Absent:** Commissioner Hunking

**Audience**: Mike Margheim; Jack Ingram; Sandy McKay; Mac Stinchfield

**3. Public Comment on non-agenda items**- None

**4. Consent Agenda:**

* Approval of March 12, 2019 Commission Meeting Minutes
* Approval of March 2019 Payables and Financials

Commissioner Kennedy moved to approve the consent agenda and Commissioner Fitzsimmons seconded. The motion carried 4-0

**5. Presidents Report**: President Wilson presented a donation request from theArlington little league. Commissioner Fitzsimmons moved to donate $250.00 to the Arlington Little League and Commissioner McGuire seconded. The motion carried 4-0.

**6. Commissioner Reports**: Commissioner Kennedy is helping prepare site at Willow Creek for grindings from the I-84 overlay project. County will receive and store grindings on the Port Property. The County will receive the grindings in trade.

**7. Economic Development**

7.1 Light Speed Networks Right of Way Request – EDO Mitchell continues to work with LSN to relocate the power pole as a condition of easement approval. Attorney Cleaveland advised the Board that exhibit B needs to be more detailed of where the easement is located.

7.2 Irrigation Feasibility Update – EDO Mitchell shared that the Lower Willow Creek and Eight Mile Irrigation Committee and landowners / farmers will be meeting April 17, 2019 at 5:00 pm at the Gilliam County Grain Lab. The City will be having a work shop Tuesday April 23, 2019 at 6:30 at the Arlington City Hall to discuss leasing the City’s water right long term to the farmers.

7.3 Lessee and Tenant Improvements Update – EDO Mitchell states we are still waiting to see if Valley Industrial is moving forward on fencing and other tenant improvements. Watco and China Creek are making progress on the site plans and building designs for the Depot project.

7.4 Gilliam County Grant Process Update – EDO Mitchell says the Gilliam County Budget Commission meeting is tomorrow, April 10th. The Port submitted two formal grant requests, one of operational cost – the Small Business Assistance program and Marketing, the other for Capital Projects – Pump station replacement, sewer and water extension on Island Park, Condon water line extension to Linus Pauling Field (Condon Airport).

**8. Administration**

8.1 Summer Youth Worker Discussion

The Consensus is to continue the Summer Youth Worker Program. The Port will post at Arlington and Condon High Schools. The Port will place an Ad in The Times Journal. The Port will be interviewing the first two weeks of May and employment starting date to be June 3, 2019.

8.2 Government Ethics Reporting Due April 15th

8.3 Budget Committee Approval - Commissioner Fitzsimmons moved appoint Denise Ball to Budget Committee replacing Bob Reasoner. Commissioner Kennedy seconded. Motion carried 4-0

9. Executive Session Per ORS 192.660(2)(g): To consider preliminary negotiations involving matters of trade of commerce in which the governing body is in competition with governing bodies in other states or nations.

Recess to Executive Session at 5:37 pm

Break for Dinner 6:05 pm – 6:32 pm

Executive Session cont’d

Re-Adjourn to Regular Session at 7:01 pm

Action following Executive Session: Commissioner Kennedy moved to authorize EDO Mitchell to negotiate with engineer to develop Willow Creek site. Commissioner Fitzsimmons seconded. Motion carried 4-0

 Meeting Adjourned 7:05 pm

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President Ron Wilson V.P. Dewey Kennedy