



MASSACHUSETTS FIRE DISTRICT 7

Chief Stephen M. Coleman Jr., Auburn
Chairman
(508) 832-7800

Chief Robert Parsons, Spencer
Vice Chairman
(508) 867-8825

Chief William Kessler, Uxbridge
Treasurer
(508)-278-2787

Chief Mark DiFronzo, Southbridge
Secretary
(508)-764-5430

District 7 Meeting Agenda September 24, 2015 Southbridge Hotel & Conference Center - 6:30 p.m.

Call to Order – 1930

ELECTION OF OFFICERS

M Chief Martell to have the secretary cast 1 ballot for the current slate of officers
S Chief Wilson
V Unanimous

Secretaries Report

M Chief Hamilton to accept as sent
S Chief Vinson
V Unanimous

Treasurers Report

M Chief Bemis to accept as sent
S Chief Hamilton
V Unanimous

MEMA Update

ICS 300 Class for the District at night probably after the first of the year. Please look for upcoming info and registration. Need at least 15 max about 25

ICS 400 Oct 22-23 in Athol seats available

EMPG Application out due Oct 15

EMD Meeting at Nat Grid Oct 7, 2015 9am – 1130am

Emergency Management Conference in Nov. Look for info coming

[Auburn-Blackstone-Brookfield-Charlton-Douglas-Dudley-East Brookfield-Grafton-Leicester-Mendon-Millbury-Millville-Northbridge-North Brookfield-Oxford-Southbridge-Spencer-Sturbridge-Sutton-Upton-Uxbridge- Warren-West Brookfield-Webster-Worcester](#)

DCR Update

Unable to attend – No Report

Committee Reports:

- Training Committee
 - No meetings over the summer
 - Dep Chief Locke is resigning from Training Committee
 - Potential guest lecture may need to be reviewed and rescheduled
 - Chair is open to anyone interested in anyone interested in serving on the Training Committee to include company officers. Please forward names
 - Info on MFA Call/Vol Class – none available
- Radio Committee
 - Work on the Orange system continues. Upgrade to antennas
 - Upgrades to FC30 – Southbridge has researched needed upgrades for the unit. They will be forwarding those needs to Homeland Security if monies become available.
 - Oxford Comm unit decommissioned. After discussion with Chief Bemis the unit is not trustworthy for response. The Radio Committee will remove the equipment for redistribution to the Comm Team.
 - New Fire Ground channels being worked on
 - State DCR needs radio for West Brookfield Fire Tower
 - Tactical repeaters available to assist at incidents and improve fire ground communication capabilities.
- FCAM Update
 - No report
- Homeland Security
 - No updates from June
 - \$125,000 for tech rescue
 - There are some “B” projects moved to FY15 monies
- Tech Rescue Committee
 - There is a swift water class by MFA coming this weekend
 - Teams have been asked to supply lists of needs and wants

- State Mobilization
 - There have been 2 activations since the last Mob meeting, Webster and Haverhill. Both operations seem to go well. The Webster incident had some issues with arrival/departure of Task Forces. The Haverhill incident only requested half of the Task Force. The District Coordinator worked to fill out the request and the assets were sent.
 - District Coordinators were reminded State Mobilization requests are to go through the Coordinator or Alternate. It is not a primary response asset, it is for operational periods as it takes time to get these teams together and to the incident.
 - A request came from Haverhill for a fuel truck. State Fire Mob does not have a listing of fuel suppliers. It was then asked of MEMA. They too had the same type response. After discussion, it was determined that this should be a local plan not a State plan. This need is critical especially when calling for State Mobilization assets. Some groups may come from long distances and will need fuel to return.
 - All Districts are updating their inventories. Once inventories are updated, a review of run cards will begin.
 - The Chair of Mobilization is planning to attend each Fire District Chiefs' meeting. The purpose will be to present an overview of State Fire Mobilization and answer any questions/concerns.
 - Staffing for structural apparatus will be 1 officer and 3 firefighters. Some departments may have apparatus that can only carry 2. That's fine as long as the other 2 can follow the apparatus in another official vehicle capable of responding. Brush units are to be staffed with how the unit is configured. If it is 2 man 4 wheel drive pickup, then 2 should be responding. Future discussions will occur as far as requests for just staffing at incidents and what levels of PPE should be required.
- EMS Committee
 - No meeting

Old Business:

- District wide promotional exam
 - Nov 21, 2015 9am location TBD still time for Dept's to opt in.
 - As of now there are 8 communities totalling 39 candidates
 - Savings have been realized with the District assisting with costs potentially \$600
 - Is there any chance of a recruit entry test? Potentially yes looking at April

- Communication Team Committee
 - Pol/Proc being developed
 - Training to be completed
 - An anonymous donor would like to donate the sum of \$2500 to FC30. Person would like to remain anonymous. The Chair has reviewed the request and legal questions, there are no issues/concerns we can accept as requested by donor.
 - M Chief Zinther to accept the \$2500 donation
 - S Vinson
 - V Unanimous

- District Assist Team
 - Chief Coleman worked on this over the summer nearing completion
 - Feedback was received from many
 - The “Chief” will only be allowed for now; ICS 300/400; Inc Safety Off Certification

New Business:

- Strike Team cards and tracking program
 - All Strike Teams/Task Forces are on the “Web” as a live document. There are some errors and additional information to be added.
 - The link for the site for viewing the run cards: <http://massfire.net/d7/mcards7.php>
 - They can also be accessed from the D-7 web page

- Discussion on new website design and hosting
 - Current website is about 15 years old. Its format is very outdated and the software used to create the site is very difficult to work with. The Chair worked with his I.T. department to research alternatives.
 - Cost for new site with updated info \$300
 - M Chief Kochanowski to authorize \$300 plus \$80 for annual hosting fees
 - S Chief Vinson
 - V Unanimous

- Letter of support to Homeland Security for swift water rescue class
 - There is some funding available. The team is looking for \$7500
 - M Chief Bemis to send letter of support
 - S Chief Gauthier
 - V Unanimous

- SAFE Trailers
 - New trailer needs some repairs.
 - Tablet and trailer need to be updated.
 - Software expired
 - Electrical issues with UPS
 - Generator has been repaired as well.
- M Chief Kochanowski to authorize \$1500 to be added to remaining trailer dollars for these repairs.
- S Chief Vinson
- V Unanimous

Good of the Organization

- 8 positions in Call/Vol program
- Physical needed for program needs to be within 1 year of program
- D-7 Logo to be embroidered/ Clothing store to be reviewed
- Fire Service Certifications are now available at the Springfield campus

Next Meeting: October 22nd – Spencer Fire Department

Adjourn 2045

M Dep Chief Normandin
S Asst Chief Johnson
V Unanimous