

NORTHERN CAMBRIA MUNICIPAL AUTHORITY

1202 Philadelphia Avenue – Northern Cambria, PA 15714

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BOARD MEETING: September 1, 2021

***MEETING MINUTES**

***MEETING WAS ALSO AVAILABLE BY TELECONFERENCE.**

BOARD MEMBERS IN ATTENDANCE:

- ☐ Paul Weaver
- ☐ John Rouse
- ☐ Edward Shea
- ☐ Dan Farrell
- ☐ Wilbur Kelly

ABSENT BOARD MEMBERS: None

ATTENDING GUESTS:

- 1) Chad Stiffey 2) Michael Schettini

A motion to approve the minutes from the July 7, 2021 meeting was made by Dan Farrell, seconded by Wilbur Kelly. All in favor.

A motion to approve the July 8 – September 1, 2021 Treasurer's Report was made by Wilbur Kelly, seconded by Edward Shea. All in favor.

Treasury Report:

General Fund

Total Expenses \$ 126,929.41
Ending Balance \$433,500.10

Capital Reserve Account

Ending Balance \$180,760.62

DEP Escrow Act

Ending Balance \$14,281.00

2014 Water Improvement Project

Ending Balance \$ 200,000.00

Trust Account

Ending Balance \$374,456.37

Debt Service Reserve

Ending Balance \$154,120.32

Certificate of Deposit#1

Ending Balance \$337,523.91

Ameriserv Bank Deposits

Ending Balance \$8,713.72

Miller Hollow Project

Ending Balance \$193,959.46

➡ **SUSQUEHANNA TWP-** Chad Stiffey and Mike Schettini asked about helping about 4-5 customers that are hauling water at the top of Hillcrest Street get water. Mr. Schettini stated that they have around \$90,000 from Covid money to help these township

customers and they would like a total cost of what this project would be. Paul contacted Mr. Clabaugh by telephone and asked what a figure would be. Mr. Clabaugh stated that the pumping station would cost between \$200,000 to \$300,000 plus piping. He estimates the total project would be \$500,000 with engineering costs and the yearly costs for upkeep will be a couple thousand per year. Susquehanna Township will be contacting the county commissioners asking for additional grant funds to help.

☞ **WATER CONSERVATION IN TIMES OF HIGH RAIN-** John Rouse asked if the water authority would issue a water conservation notice in times of high rain as the sewage backs up and many people on Maple Avenue cannot use water for many days. Paul Weaver and Wilbur Kelly both stated that they don't believe that this would help the problem as there is so much infiltration in the sewer system that it would not make a difference or help any residents.

☞ **ENGINEERS REPORT-** John Clabaugh submitted to the board a summary of work completed on the Miller Hollow project over the last month. No additional action is needed this month.

☞ **PROPERTY ACQUISITION-** Bill Barbin called Evelyn today and stated that he is still working on property acquisition for Angellotto property and Chordas property.

☞ **PA ACT 65 of 2021-** Evelyn mentioned to the board that the Governor passed PA Act 65 of 2021 that states all meeting agendas must be posted on our website 24 hours in advance of the meeting and no additional business can be made at meeting that is not on the agenda unless it is an emergency. Business can be discussed but no official action can be taken that involves the expenditure of funds until the following meeting.

☞ **OFFICE COMPUTER UPGRADES-** Evelyn mentioned that the Borough and Police all purchased new computers and that her computer hasn't been updated since 2014. Total price for the authority is \$2,202.00 which includes the cost of Evelyn's computer and half of Candy's front desk computer as well as updated Microsoft Office. A motion was made by John Rouse to approve the quote for the updated computers, seconded by Wilbur Kelly. All in favor.

☞ **ACT# 80120-0-** The board agreed to dismiss the water theft policy charges against Act#80120-0.

☞ **VACANT PROPERTY REPORT-** Paul Weaver requested a report to show how many properties that the water is off and is paying the base rate versus who is not paying the base rate. He would like to know how many of those listed are commercial properties. Evelyn will get him that information.

A motion was made by Wilbur Kelly to adjourn the meeting at 5:55 pm, seconded by Dan Farrell. All in favor.

Next Meeting Date: October 6, 2021 at 5:00 pm

TREASURY REPORT

Evelyn R Long	0.00
Ronald T Depto	-1,335.34
Penelec	-18.89
Sheetz Business Edge	-216.94
Municipal Employers Insurance Trust	-261.32
Verizon	-119.27
Verizon	-39.52
Verizon	-40.17

Comcast	-287.44
Verizon Wireless	-40.12
Verizon Wireless	-166.42
Penelec	-17.89
Penelec	-18.59
United States Treasury	-879.28
Pennsylvania Dept. of Revenue	-198.39
NSS Life	-22.04
Washington National Insurance Company	-52.30
QuickBooks Payroll Service	-1,071.01
Comcast	-135.92
UPMC Health Plan	-2,691.64
REA Energy	-2,882.81
Borough of Northern Cambria	-544.38
Commonwealth of PA- Chapter 302 Svc Fee	-150.00
Fairway Laboratories	-180.00
Giant Eagle	-6.47
Michael Seibert	-40.27
Northern Cambria NAPA	-3.70
Northwestern Mutual	-452.33
Precision Business Solutions	-33.34
Univar USA Inc.	-1,261.46
Borough of Northern Cambria	-673.08
Borough of Northern Cambria	-706.50
Evelyn R Long	0.00
Ronald T Depto	-1,571.02
American United Life	-60.00
Borough of Northern Cambria	-665.00
L/B Water Service, Inc.	-2,500.00
Link Computer Corporation	-895.11
Stiffler, McGraw & Associates, Inc.	-3,592.39
Prothonotary of Cambria County	-22.00
Business Card	-371.12
Penelec	-732.94
Borough of Northern Cambria	-21,613.77
Postmaster	-510.29
Donna Sholtis	-81.50
Fairway Laboratories	-210.00
John Wojick	-35.90
L/B Water Service, Inc.	-1,298.45
Sean Nelson	-29.33
Water System Solutions	-9,583.00
Western Auto	-31.98
United States Treasury	-706.72
QuickBooks Payroll Service	-1,024.49
Evelyn R Long	0.00
Ronald T Depto	-1,278.90

Sheetz Business Edge	-239.03
Municipal Employers Insurance Trust	-261.32
Penelec	-18.71
Penelec	-17.90
Verizon	-118.63
Verizon	-39.53
Verizon Wireless	-166.42
Verizon Wireless	-40.04
United States Treasury	-753.12
Washington National Insurance Company	-52.30
NSS Life	-22.04
QuickBooks Payroll Service	-1,024.48
Bobiks Home Center	-7.53
Borough of Northern Cambria	-104.00
CW Automation & Integration LLC	-3,915.00
Fairway Laboratories	-120.00
Gleason, Barbin & Markovitz LLP	-1,642.65
Mainline Newspapers	-33.00
Pennsylvania One Call System, Inc.	-21.60
Precision Business Solutions	-32.99
Stiffler, McGraw & Associates, Inc.	-1,152.73
Univar USA Inc.	-2,533.46
Borough of Northern Cambria	-1,780.38
Borough of Northern Cambria	-503.25
Borough of Northern Cambria	-451.00
Borough of Northern Cambria	-956.51
Heritage Environmental	-943.00
Penelec	-18.91
Comcast	-287.47
Comcast	-136.04
UPMC Health Plan	-2,691.64
Verizon	-42.09
Evelyn R Long	0.00
Ronald T Depto	-1,377.53
Penelec	-0.02
American United Life	-60.00
Gerardo Kelly	-950.00
Link Computer Corporation	-895.11
Northwestern Mutual	-422.23
REA Energy	-2,221.90
Postmaster	-512.18
Borough of Northern Cambria	-22,009.02
Business Card	-394.40
Fairway Laboratories	-120.00
Sensus Metering Systems	-1,949.94
Pennsylvania Dept. of Revenue	-185.18
United States Treasury	-710.68

Borough of Northern Cambria	-526.21
Water System Solutions	-9,583.00
Commonwealth of PA	-2,500.00
QuickBooks Payroll Service	-1,024.50
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	-126,929.41

Miller Hollow Account

First National Bank	LOC Interest due 8/9/21	-8.33
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Miller Hollow Line of Credit

FNB	LOC Setup Fees	-3,584.00
Stiffler, McGraw & Associates, Inc.	I#22	-19,243.21
Stiffler, McGraw & Associates, Inc.	I#23	-8,954.00
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		-31,781.21

Additional Monthly Debt Service- TRUST ACT

SMA - S&T Bank	\$12,137.84 (transferred to Trust Act, Invoice received Apr/Oct)
SMA - Pennvest	\$ 8,361.71 (transferred to Trust Act, Pennvest Auto deduct pmt on 1 st)
NC - Pennvest	\$27,238.05 (transferred to Trust Act, Pennvest Auto deduct pmt on 1 st)
NC - Pennvest	\$ 1,513.62 (transferred to Trust Act, Pennvest Auto deduct pmt on 1 st)
NC- Pennvest	<u>\$11,378.66</u> (transferred to Trust Act, Pennvest Auto deduct pmt on 1 st)
	<u>\$60,629.88</u>

Respectfully submitted by:

Evelyn Long

Recording Secretary

Northern Cambria Municipal Authority

*** Minutes are un-official until approved at the next meeting.**