



## **Meeting Minutes December 2, 2024 7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday December 2, 2024, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:01 P.M. and established a quorum. All Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the November 4, 2024, and November 19, 2024, Board Meetings. Commissioner Lopez-Maddox motioned to approve the Meeting Minutes from the Board Meetings. Commissioner Huber seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property. Mr. Perez is continuing to work with Colliers Engineering to focus on the sewer line extension and keeping the effort moving forward. The extension of the sanitary sewer escrow agreement to July 31, 2025, with the seller should be finalized by December 4, 2024.
5. Chief Ramon presented the Chief's report to include:
  - Major responses for the month including: 3 mutual aid responses, a chimney fire, and two fatal motor vehicle collisions.
  - The current vehicle status. Ladder 134 is a Siddons-Martin for repairs and the rental pumper is continuing to be employed.
  - Training conducted
  - The initial results from the Insurance Services Office (ISO) inspection. The ESD 4 will likely stay at the same rating and the City of Fair Oaks Ranch will have a higher risk rating.
  - New radios from Bexar County have been received and are being used by the on-duty crews.
  - Mobile Integrated Health activities
  - Hiring status
  - No grants were received for 2023, and the department is continuing to review possible 2024 and 2025 grant opportunities
  - The ambulances are wrapped and supplies stocked for the January 1, 2025, start of medical transport.

6. Financial discussions and appropriate action:
  - a. Mr. Charles Laljer, Administrator, reviewed the ESD 4 financial report for December 2025.
  - b. Mr. Laljer reviewed the outstanding bills owed by ESD 4.
  - c. Mr. Laljer reviewed the bills to be paid by the ESD 4 through November 30, 2024, future bills through the end of December 2024, and anticipated payroll. Action by the Board on approving payments by ESD 4. Commissioner Lopez-Maddox motioned to approve the ESD 4 payroll payments up to \$350,000 and for Commissioners Surratt and Rasmussen to continue review of operating bills through December 2024. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time, and possible agenda items for the next meeting. The next scheduled Board meeting will be Tuesday, December 3, 2024.
8. Adjourn. With no further business before the Board, Commissioner Surratt made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of. The meeting was adjourned at 8:05 P.M.