

FILED
COMMON PLEAS COURT
HIGHLAND COUNTY, OHIO

JAN 09 2020

D. M. Hodson
HIGHLAND COUNTY CLERK OF COURTS

IN THE COURT OF COMMON PLEAS
HIGHLAND COUNTY, OHIO

IN RE: ORDER RE EX PARTE COMMUNICATIONS CASE NO. 20 MI 006

It is hereby ordered that the attached notice regarding ex parte communications be posted in the offices of the Clerk of Courts and the Common Pleas Court in a prominent place.

It is further ordered that any communications received by the Clerk's office or the Court of Common Pleas' office shall not be filed in the file of the case unless it complies with the provisions of the notice and shall be discarded. This does not apply to motions filed by self-represented defendants in criminal cases either prior to completion of the case or to post-conviction motions.

IT IS SO ORDERED.

ENTER:



Rocky A. Coss, Judge

Notice:

The Clerk of Courts and the Common Pleas Court will not accept, file, or respond to letters submitted by anyone concerning a case pending before the Court. Ohio Code of Judicial Conduct Rule 2.9 prohibits the Court from initiating, receiving, permitting, or considering ex parte communications, which are communications concerning a pending case when all parties to the case are not present. Any written correspondence to the Court which is not served upon all parties constitutes an impermissible ex parte communication, and will not be reviewed, filed or acted upon. Such communications will be summarily discarded.

Any communications or requests to the Court must be in the form of a motion, properly captioned with the name of the parties, all relevant case numbers, and a clear and concise statement of what is being requested. All motions must be signed and served upon the opposing party or parties before they will be accepted for filing.

Any letters from interested parties concerning the sentence to be imposed in a criminal case should be provided to either the prosecutor or defense counsel, who may provide the letter to the Court and the parties at the sentencing hearing, if appropriate.