

# LEGAL NOTICE

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES WESTON COUNTY SCHOOL DISTRICT #7

Wednesday, December 3, 2025

The meeting was called to order by Superintendent Dr. Clark Coberly at 6:00 p.m. with the following in attendance: Trustee Diana White, Trustee Justin Mills, Trustee Curtis Rankin, Trustee Ty Miller, and Trustee Mark Mitchell. Outgoing Business Manager Roxie Taft, Principal Jeremy Dietchman, and Principal Joe Samuelson were also in attendance.

First Grade Student of the Month Micah Trandahl led the Pledge of Allegiance.

### Board Reorganization:

Dr. Coberly opened the nominations for Board Chairman. Trustee Mitchell, seconded by Trustee Mills, nominated Trustee Rankin. Trustee Mitchell, seconded by Trustee Miller, moved to cease nominations. Motion carried.

Chairman Rankin opened nominations for Board Vice Chairman. Trustee Mills, seconded by Trustee Mitchell, nominated Trustee Miller. Trustee White, seconded by Trustee Mitchell, moved to cease nominations. Motion carried.

Chairman Rankin opened nominations for Board Treasurer. Trustee Miller, seconded by Trustee White, nominated Trustee Mills. Trustee Mitchell, seconded by Trustee Miller, moved to cease nominations. Motion carried.

Chairman Rankin opened nominations for Board Clerk. Trustee Miller, seconded by Trustee White, nominated Trustee Mitchell. Trustee Mills, seconded by Trustee White, moved to cease nominations. Motion carried.

Motion by Trustee Mills, seconded by Trustee Mitchell, to approve the agenda as presented.

### Consent Agenda adopted as presented:

A.	Approve minutes from the November 5, 2025, Board Meeting.	
B.	Approve November/December claims for payment	
	General Fund 34-41, 23933-24021, 105-111:	\$830931.63
	Special Revenue 25-29, 2738-2759, 19-21:	\$ 36306.40
	Lunch Fund 2537-2543:	\$ 5053.67
	Activity Fund 3806-3817:	\$ 4392.41
	Major Maintenance 1610-	\$ 40812.46

### Reports:

- Principal Dietchman recognized the students of the month under the theme of Balance, provided an update on Bobcat Adventure activities and attendance, provided current enrollment numbers for both the Elementary and Middle school, and reported on ongoing and upcoming middle school athletics.
- Principal Samuelson recognized the students of the month under the theme of Balance, provided current enrollment numbers, spotlighted Heather Bums and her contributions to the high school, and provided an update on student athletics and activities.
- Mrs. Samuelson and two High School students presented information on how AI is being used at the High School.
- Superintendent Coberly provided information on the damage the district received from the recent power outage, provided an update on the emergency funding for the HS elevator, provided an update on ongoing maintenance projects, reported that he has had twelve people interested in serving on the Pool facilities committee, reported on a meeting he attended with the WDE and the State Board on the accountability model, reported the district is working with the WDE on a consolidation grant audit for Fiscal Year 2025, reported that the district will have a special ed audit this spring, provided an update on the -school finance lawsuit and the latest ruling, and provided update enrollment numbers for Braintree. Chairman Rankin asked about looking at a water leak sensor at the HS.
- Outgoing Business Manager Roxie Taft presented the Draft audit report for the fiscal year ending June 30, 2025. Mrs. Taft explained that the report will be filed with the State in draft form due to the delay in the final release of the 2025 OMB circular. Our audit firm, Leo Riley & Associates, will review the newly released circular to see if any additional work will need to be performed before issuing the final audit to all the necessary parties. The Board acknowledged receipt of the report.

Public Comment - There were no public comments.

### Discussion and Information:

- The board thanked outgoing Business Manager Roxie Taft for her years of service to the District.
- Trustee White reported that the NEW BOCES Board met and reviewed the audit for FY25.
- Trustee Mills reported on the latest EWC BOCES Board meeting that he attended.
- Outgoing Business Manager Roxie Taft provided information to the board regarding the Recalibration Committee's motion to have all school districts participate in the State's health insurance pool. As discussion ensued regarding the pros and cons of this proposed legislation.

### Executive Session:

Motion by Trustee Miller, seconded by Trustee White, to convene to executive session at 7:11 p.m. to discuss the employment of personnel. Motion carried. Motion by Trustee Miller, seconded by Trustee Mills, to reconvene to regular session at 7:23 p.m. Motion carried.

### Action Items:

- Motion by Trustee Miller, seconded by Trustee White, to approve the personnel report as presented in executive session. Dr. Coberly reported that the personnel report includes the hiring of Penney Douglas and Tracy Jones as Part-time food service assistants, the transfer of Britney Studie from Maintenance/Technology Assistant to Maintenance/Transportation Director, and the resignation of Luke Carpenter as the MS Boys Basketball Coach. Motion carried.
- Motion by Trustee Miller, seconded by Trustee Mitchell, to approve employment renewal of Gina Barritt, Business Manager, with salary and benefits to be determined at a later date for the fiscal year ending June 30, 2027. Motion carried.
- Motion by Trustee Miller, seconded by Trustee Mitchell, to approve employment renewal of Dr. Clark Coberly, Superintendent, with salary and benefits to be determined at a later date for Fiscal Years 2027 and 2028. Motion carried.

### Future Business/Dates:

- Chairman Rankin reviewed upcoming dates for legislative meetings, reported that the WSBA Legislative Forum will be held in Cheyenne February 22-23, and the January Board meeting will be on January 14th, beginning at 6:00 p.m.

### Adjournment:

There being no further business, the meeting adjourned at 7:30 p.m.

Curtis Rankin, Board Chair  
Mark Mitchell, Board Clerk