

HIGHVIEW FIRE PROTECTION DISTRICT
7308 Fegenbush Lane
Louisville, KY 40228
January 10, 2022

The meeting was called to order at 19:06 p.m. with the following members present: Kenny Craigmyle, Denise Drexler, Cheryl Justice, Dale Nason, Doug Kelly, and Nate Ingersoll. Guests were, Chief Dave Goldsmith, Deputy Chief Rob Dwyer, Lt. Col. Shaun Carta, Paramedic Sam Fife, Attorney Richard Head, and Joyce Shelton.

Nate Ingersoll made a motion to approve the December Minutes. Motion seconded by Doug Kelly. Motion carried.

Nate Ingersoll made a motion to accept the December Financial Reports. Motion seconded by Dale Nason. Motion carried.

Doug Kelly made a motion to approve paying the Board Members by ACH. Motion seconded by Cheryl Justice. Motion carried.

OLD BUSINESS:

It was reported that Paul Weber's appointment for the board vacancy will be addressed sometime in the January council sessions but the dates have not been set yet for meetings.

Cheryl Justice made a motion to approve the updated Employment Agreement for Chief Dwyer with the change made to reflect the official date as March 1, 2022. This was corrected from the date on the original contract that stated "April 1, 2022." Motion seconded by Nate Ingersoll. Motion carried.

Doug Kelly made a motion to accept the recommendation to hire Sam Fife as Fulltime EMS Chief effective January 1, 2022 with pay increase as discussed, rank of Major, and responding as 1105. Motion seconded by Cheryl Justice. Motion carried.

It is noted that a check has been prepared for signatures and mail on January 11, 2022 to pay off the Kentucky Fire Commission loan.

The Line of Credit was discussed and it will continue to be paid off with monthly payments.

It is noted that HR Affiliates is still investigating a personnel matter.

Doug Kelly made a motion to continue moving forward on the Station #3 remodel/addition. Information will be gathered for advertisement for bid. Motion seconded by Nate Ingersoll. Motion carried.

Chief's Report was given including Personnel Report.

EMS Report was given by Major Fife.

Training Report was given by Lt. Col. Carta.

NEW BUSINESS:

Nate Ingersoll made a motion for Major Fife to purchase a 3-month surplus of EMS supplies. Motion seconded by Doug Kelly. Motion carried.

Nate Ingersoll made a motion to hire 2 Fulltime EMTs to fill current vacancies. It is specifically noted that one of the positions is not to *replace* an EMT who is currently having a medical issue and when he is able to return to work, there will be a position for him. Motion seconded by Dale Nason. Motion carried.

Nate Ingersoll made a motion to increase pay to that of Firefighter/EMT for Firefighter Voccio who recently passed National Registry. Firefighter/EMT Voccio's pay increase will be retroactive to December 21, 2021. Additionally, pay increases are approved for Firefighter Shannon and Firefighter Sibrel as soon as they pass the National Registry. Motion seconded by Doug Kelly. Motion carried.

Cheryl Justice made a motion to approve the hiring of a Captain/EMT. Motion seconded by Nate Ingersoll. Motion carried.

Nate Ingersoll made a motion to approve up to \$5,000 for retirement party expenses for Chief Goldsmith. Motion seconded by Doug Kelly. Motion carried.

Ambulance bids were opened and are as follows:

PennCare	\$309,000
Atlantic	\$248,346
AEV	\$300,597.99

Discussion held with no action taken.

Chief Dwyer, Lt. Col. Carta, and Major Fife will review the specs and Maj. Fife will present recommendations at the February BOT meeting.

Discussion held regarding migration from Firehouse Software for fire runs and other data to ESO. Lt. Carta will finalize proposal and present it at the February BOT meeting.

It is noted that the required UFIRS report has been submitted to and confirmation received from the Department for Local Government.

Nate Ingersoll made a motion to approve of submitting grants with associated matching costs. Motion seconded by Doug Kelly.

Nate Ingersoll Made a motion to approve the following purchase requests:

Overhead door motor \$3,894

St. #2 heaters \$3,986

PPV Fan \$4926.48

Motion seconded by Dale Nason. Motion carried.

Cheryl Justice made a motion to accept the resignations of Paramedic Lanette Mudd (12-29-2021) and Captain Tom Snyder (12-31-21). Motion seconded by Dale Nason. Motion carried.

Nate Ingersoll made a motion that since Dep. Chief Dwyer is the acting Chief effective January 1, 2022 that his pay be increased effective January 1, 2022 rather than on March 1, 2022 as the contract stated. Motion seconded by Doug Kelly. Motion carried.

It is noted that invoices have been reviewed and there have been no unauthorized payments.

Cheryl Justice made a motion to approve and pay bills. Motion seconded by Nate Ingersoll. Motion carried.

Nate Ingersoll made a motion to adjourn. Motion seconded by Cheryl Justice. Motion carried.

The meeting adjourned at 21:00.



Cheryl Justice, Secretary of the Board of Trustees
Highview Fire Protection District

Respectfully prepared and submitted by Joyce Shelton, Recording Secretary

Documents referenced in these minutes are kept at District Headquarters and are available for viewing and copying during regular business hours in accordance with Kentucky laws regarding Open Records and Record Retention.