

Lac qui Parle-Yellow Bank Watershed District
Regular Meeting Minutes #610
December 1, 2020

Call to Order

The meeting was held virtually via "ZOOM". The meeting was officially called to order by Chairman, Darrel Ellefson at 4:30 p.m. Roll call was taken. **Managers present via ZOOM:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Treasurer David Ludvigson, & Publicity Manager Michael Frank. **Managers absent:** none. **Staff present via ZOOM:** Administrator Trudy Hastad, Coordinator Mitch Enderson, Drainage Manager Jared Roiland and Park Manager Ron Fjerkenstad. **Others present via zoom:** none

Approval of the Agenda

Chairman Ellefson asked for additions to the agenda. There were no additions to the agenda **M/S/P** to approve the agenda:

Motion: David Craigmile **Seconded:** John Cornell Roll call vote was taken & motion **Passed:** 5-0

Staff Reports:

PARK: Park manager, Ron Fjerkenstad reported on monthly activities.

- They are finishing up with some fall cleanup.
- Working on cutting up wood for next camping season.
- Have the seasonal spots filled with two on the waiting list for 2021 camping season along with some reservations.
- Not sure if they will have the annual fishing derby in January. It will depend on COVID numbers.

COORDINATOR: Mitch Enderson reported on monthly activities:

- Eight people entered the photo contest with Tammy Odette getting 1st place, Mary Quick 2nd place, & Rob Radermacher 3rd place.
- The 1W1P Steering Team held a virtual meeting on the 24th of November.
- The Memorandum of Agreement has been reviewed by the group and are ready to be signed by the LGUs for 1W1P.
- We need to elect our Watershed policy committee voting member and an alternate. The policy committee will likely hold their first meeting in January, when they will review and approve Bylaws. Discussion followed.

M/S/P to appoint David Craigmile to the 1W1P policy committee to represent the LQP-YB Watershed with Darrel Ellefson as alternate.

Motion: David Ludvigson **Seconded:** John Cornell Roll call was taken & motion **Passed:** 5-0

- The 1W1P steering team is working on a comprehensive list of potential Advisory Board members to select from. These can range from regulatory people, crop consultants, landowners, lake associations, cities, etc.
- Finished the parcel upload to MNGeo NG911 portal completed for LQP County GIS and replied to a couple requests.
- Twenty-three applications for SSTS have been approved and eighteen landowners with disbursements requested.
- Planning to advertise for bids in December and let bids in January for the Del Clark/Canby Creek Restoration grant.

WCA: Mitch Enderson

- Looking for a decision on the Joint Application emailed to managers Monday. This is for wetland delineation boundaries. Comments can be submitted until Friday, but we could approve pending no comments.

M/S/P to approve the wetland delineation boundary joint application for South ½ section 15, Yellow Bank Township for Paul Strong.

Motion: David Craigmile **Seconded:** David Ludvigson Roll call vote taken and **Passed:** 5-0

- Joint applications for the Jeff Thompson proposed dikes, notice of applications, and materials were sent out on Monday.
- SWCD TEP member assisted with getting landowner elevations allowable for maintenance through a wetland.
- The Application amendments for outlet cleanouts for County Ditch #79 and #83 have been submitted to DNR.

DRAINAGE MANAGER/ INSPECTOR: Jared Roiland reported on monthly activities.

- We got the ROXOR winterized and put away in the Sherriff’s shed down at the fairgrounds.
- Dave Ludvigson and I have been working together on finding a sprayer to fit in the ROXOR. Dave has been talking with Enduraplas to determine the best fit for us. We ordered the Field Boss Model last week from a dealer in Wheaton. Along with the Field Boss we ordered an agitation kit, electric solenoid kit, 20’ steel boom, and 30 boomless nozzle kit. The grand total was \$3,000 and should serve all our needs, both with spraying the ditches and around our retention structures
- Received a complaint from a landowner about Verhelst’s manure stockpile along the banks of the Lac qui Parle River in section 21, Norman Township. I contacted Yellow Medicine County and upon investigation the pile had been moved and land tilled under.
- Trudy, Mitch, & I are attending the MAWD sessions in the office and displaying them on the TV screen for us all to watch and to save money on separate registration fees.
- Discussed the condition of WS Lincoln Ditch #55 with Robert Olson in Lincoln County. We had some complaints of beaver problems. Robert was concerned about the condition of some structure in Sections 7, 8, & 18.
- Discussed ordering a laptop/surface to work remotely in the field and at home. The laptop I am currently using will not be compatible with the remote connection software requirements of the County server. Discussion followed, with the Board agreeing to the purchase after doing some research on best device to get and cost is in the budget.

OTHERS PRESENT: None

TREASURERS’ REPORT: Manager Ludvigson read and reviewed the Treasurer report.

M/S/P to approve the Treasurers report.

Motion by: Michael Frank **Seconded by:** John Cornell Roll call was taken and motion **Passed:** 5-0

M/S/P to transfer \$10,000 from the park deposit account to the United Prairie General account:

Motion by: David Ludvigson **Seconded by:** David Craigmile Roll call was taken and motion **Passed:** 5-0

The following warrants were presented for approval:

<u>Number</u>	<u>Vendor</u>	<u>Details</u>	<u>11/05/2020 to 12/01/2020</u>
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General Klein Account:

6160	Dean Risa/Jeff Johnson	SSTS Loan	\$13,870.00
6161	Randy Schildt/Kidrowski	SSTS Loan	\$2,687.50

6162	Scott Schake/Monnens Excavating	SSTS Loan	\$3,500.00
6163	Scott Schake/Greg Thole Electric	SSTS Loan	\$212.38
6164	Chris & Crystal Birkholz/Schuelke Elec	SSTS Loan	\$559.84
6165	Thomas Graham/Wollschlager Excavating	SSTS Loan	\$11,539.89
		TOTAL	\$ 32,369.61

UPB Park Expense Account:

1289	City of Canby	sewer bill	\$770.26
1290	Countryside Public Health	2021 park license	\$431.50
1291	Running's Supply	wood screw ext star drive	\$6.51
1292	Frontier Communications	park phone, fax, internet	\$288.45
1293	Canby Builders Supply	lumber	\$57.29
1294	Advocate Tribune	park closed ad from April	\$86.40
1295	Olson Sanitation	Novembert trash	\$65.29
1296	Ag Plus Cooperative	gas	\$23.23
1297	Lincoln Pipestone Rural Water	November water usage @ park	\$36.87
1298	Tree Toppers LLC	tree trimming @ park	\$500.00
1299	Canby True Value	bounty, toilet paper, wood filler	\$37.74
1300	Ronald Fjerkenstad	eight nuisance beaver	\$200.00
1301	Lyon-Lincoln Electric Coop	park electricity	\$693.50
		TOTAL	\$3,197.04

UPB GENERAL ACCT:

3927	LQP-YB Liability Acct	semi-monthly PERA	\$952.19
3928	Rinke Noonan Attorney's	monthly retainer, CD #42 Imp	\$1,137.50
3929	David Halverson	Stoney Run, 32 cost-share dam rep	\$1,500.00
3930	I & S Group, Inc	CD #54 Improvement	\$4,044.75
3931	Trudy Hastad	postage reimb, maintainer for ROXOR	\$63.34
3932	Joe Radermacher	four nuisance beaver	\$80.00
3933	Mike Johnson	six nuisance beaver	\$120.00
3934	Ag Tech Drainage LLC	CD #54 Improvement payment #6	\$131,272.01
3935	Nelson Oyen Torvik	Stoks judgement attorney fee's	\$1,630.00
3936	LQP-YB Liability Acct	Federal withholding	\$4,050.86
3937	LQP County Auditor/Treasurer	Health Insurance Jan 2021	\$4,679.00
3938	Jared Roiland	CD 384 FEMA mileage	\$33.35
3939	LQP County Auditor/Treasurer	November postage	\$29.50
20169-20171	semi-monthly payroll	November 16-30 payroll	\$4,921.08
20172-20173	monthly payroll	November park payroll	\$2,325.95
3940	LQP-YB Liability	monthly & semi-monthly PERA	\$1,383.20
3941	LQP Coop Oil Company	#1 diesel for ROXOR	\$24.91
3942	Tammy Odette	1 st place photo contest	\$50.00
3943	Mary Quick	2 nd place photo contest	\$30.00
3944	Rob Radermacher	3 rd place photo contest	\$20.00
3945	Wheaton Dumont Coop Eleavator	Field boss sprayer, booms, nozzels	\$3,000.00
		TOTAL	\$161,347.64

Debit Card

MAWD Annual Conf registrations – Ellefson, Ludvigson, Hastad	\$608.34
Quill 2021 planners, envelopes	\$99.04
Hach 3 bottles pH Electrode Storgae solution	\$61.39
TOTAL	\$768.77

DITCH ACCT.

None \$-0-

M/S/P to approve the warrants.

Motion: David Craigmile

Seconded: Michael Frank

Roll call was taken and motion Passed: 5-0

Secretary's Report:

Meeting #609 minutes were mailed.

M/S/P to approve meeting minutes #609 as mailed.

Motion: John Cornell Seconded: David Craigmile Roll call vote was taken & Passed: 5-0

Administrator Report/Old & New Business: Trudy Hastad gave the Administrator report.

- COVID-19 numbers continue to rise in the County. Due to rising COVID numbers, the County is suggesting only one person in office, with the rest working from home. This would eliminate having to shut down the office if someone is positive. Meetings will be virtual with no out of town meetings. The Courthouse will remain open with these plans in place. Staff worked in office this week to save money on MAWD annual meeting, but will figure a schedule to rotate days in the office/working from home.
- The County Ditch #42 improvement project was bid with low bidder being Dirt Proz LLC. They would like to start construction this winter, if weather allows. There will be a pre-construction virtual meeting on Wednesday, December 9, 2020 at 10:00 a.m.
- Hastad presented a change order for seeding for CRP on the County Ditch #54 improvement project. Discussion followed, with the managers not signing as they felt the cost was too high. Hastad will visit with SWCD to see what prices are and then contact the engineer.
- We received another payment from Stoks on past pasture rent. Discussion followed.
- Discussed setting the 2021 salaries. Hastad reported the County was thinking about 2.5% increase for County employee's. Discussion followed. Hastad will discuss with Administrator Sieg and Board will set at the January meeting.

PERMITS- The following permit applications were applied for:


13302	Lyle Breberg	Providence, 24	seepage & main tile	12/01/20 DE
13303	Roger Borstad	Lake Shore, 24	seepage, main tile	12/01/20 DE
13304 renew #12294	Call Family Farms	Cerro Gordo, 33	seepage lines	12/01/20 DE
13305	Josh Ludvigson	Lake Shore, 30	seepage lines	12/01/20 DE
13306	Mary Olson	Madison, 10	close ditch w/main tile	12/01/20 DE
13307	Puris C/O Carolyn King	Riverside, 23	seepage, main tile	12/01/20 DE
13308	Doug Nordaune	Baxter, 25	seepage lines	12/01/20 DC
13309	Doug Nordaune	Baxter, 35	seepage lines	12/01/20 DC
13310 renew #11901	Staab Family Partnership	Baxter, 22	seepage lines	12/01/20 DC
13311	Charles Shellenbarger	Camp Release, 25	seepage lines	12/01/20 DC
13312	John Kallhoff	Mehurin, 23	seepage, main tile	12/01/20 DL
13313 renew #12868	John Kallhoff	Manfred, 13	seepage lines	12/01/20 DL
13314	Brad Tollakson	Hammer, 9	clean ditrch	12/01/20 MF
13315	Roger Bliss	OshKosh, 3 & 4	seepage, main tile	12/01/20 MF
13316	Randy Fales	Fortier, 9	seepage, stock dam	12/01/20 MF
13317	Orval Gubrud	OshKosh, 17	clean ditch	12/01/20 MF
13318	Roger Brogaard	OshKosh, 28	seepage lines	12/01/20 MF

Permits Denied: None

M/S/P to approve watershed permits:

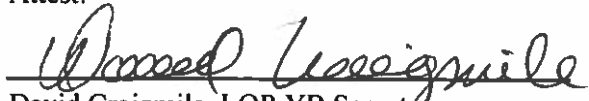
Motion: David Craigmile Seconded: Michael Frank Roll call vote was taken and motion Passed: 5-0

Meeting adjourned at 6:30 p.m.



Darrel Ellefson, LQP-YB Chairman

Attest:



David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Tuesday, January 5, 2021 at 4:30 p.m.